

Agenda  
Siskiyou County Local Transportation Commission

Date: June 13, 2023

Time: 1:30 p.m.

Location: Siskiyou County Transit Center  
190 Greenhorn Road  
Yreka, CA

*Brandon Criss*  
County Supervisor, District 1

*Ed Valenzuela*  
County Supervisor, District 2

*Michael Kobseff*  
County Supervisor, District 3

*Nancy Ogren, Chair*  
County Supervisor, District 4

*Susan Tavalero*  
Mayor Pro Tem, City of Weed

*Julia Mason*  
Councilwoman, Town of Fort Jones

*Paul McCoy*  
Councilman, City of Yreka

*Bruce Deutsch, Vice Chair*  
Councilman, City of Dunsmuir

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The agenda is located at the following website: [https://www.co.siskiyou.ca.us/recent\\_meetings](https://www.co.siskiyou.ca.us/recent_meetings)

In-Person Meeting: Siskiyou County Transit Center - Conference Room

Address: 190 Greenhorn Road  
Yreka, California

Zoom Attendees:

Conference Call In Number: +1.669.444.9171 US  
Meeting ID: 893 4221 4080  
Passcode: 240304

1. Call to Order / Roll Call
2. Presentation from the Public

PLEASE NOTE: This time slot is for information from the public. No action or discussion will be conducted on matters presented at this time. You will be allowed three (3) minutes for your presentation. The Chair can extend the time for appropriate circumstances. When addressing the Commission, please state your name for the record prior to providing your comments. Please address the Commission as a whole through the Chair. Comments should be limited to matters within the jurisdiction of the Commission.

Agenda  
Siskiyou County Local Transportation Commission

3. Consent Agenda - *The following consent agenda items are expected to be routine and non-controversial. They may be acted upon by the Commission at one time without discussion. Any Commissioner, staff member, or interested person may request that an item be removed from the Consent Agenda for discussion and consideration. Approval of a consent item means approval of the recommended motion as specified on the Agenda Worksheet.*

*Public comment for consent agenda items: - Please press \*9 to 'raise your hand' to ask to speak during the ZOOM/teleconference meeting.*

- a) Report of Expenses and Revenues Year-to-Date – Informational Only
    - Local Transportation Commission (Fund: 2505)
    - Regional Transportation Planning (Fund: 2506)
  - b) Transportation Staff Report – Informational Only
  - c) Commission Staff Report – Informational Only
  - d) Minute Approval – May 9, 2023
  - e) Ratify Letters to Caltrans Requesting State Only Funding
4. Presentation/Discussion – Caltrans – Highway 3 Corridor Plan
5. Public Hearing/Discussion/Action – Unmet Transit Needs
- a) Public Hearing to Solicit Unmet Transit Needs
  - b) Adopt Definitions Related to Unmet Transit Needs
    - Resolution #23-24
6. Presentation/Discussion – Happy Camp Route – STAGE
7. Discussion/Action – Teleconference Meeting Participation
8. Discussion/Action - Regional Surface Transportation Program - Allocation of Funds
9. Discussion/Action – Overall Work Program FY 23/24
  - Resolution #23-25
10. Miscellaneous
11. Adjourn

Next Regular Meeting: Tuesday, July 11, 2023 – 1:30 p.m.

Agenda  
Siskiyou County Local Transportation Commission

Topic: Siskiyou Transportation Commission Meeting

Time: June 13, 2023 – 1:30 PM Pacific Time (US and Canada)

Zoom Attendees:

Conference Call In Number: +1.669.444.9171 US

Meeting ID: 893 4221 4080

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I declare a copy of this agenda was posted at the Siskiyou County Transit Center at 190 Greenhorn Road, Yreka, CA 96097, by June 9, 2023, by 5:00 PM.

Agenda packets will be available for public review June 9, 2023, at Siskiyou County Transit Center office and online at [https://www.co.siskiyou.ca.us/recent\\_meetings](https://www.co.siskiyou.ca.us/recent_meetings) .

NOTE:

Public participation is encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and in compliance with the Ralph M. Brown Act, if you plan on attending the public meeting and need a special accommodation because of a sensory or mobility impairment or disability, or have a need for an interpreter, please contact Joy Hall at 530.842.8220, 48 hours in advance of the meeting to arrange for those accommodations. (Government Code 53953)

NOTE: In the event of a disruption which prevents the public agency from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments using the call-in option or internet-based service option, the body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. (Government Code 54953)

# Agenda Worksheet

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TO: Siskiyou County Local Transportation Commission

DATE: June 13, 2023

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Subject: Agenda Item # 3a

Report of Expenses and Revenues through May 31, 2023

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Summary of Agenda Item (Description of Issue):

Attached report details all revenues and expenses for Funds 2505 (LTA) and 2506 (RTP) through May 31, 2023.

Recommended Action:

Information only.

FISCAL YEAR 2023  
 Dates: 7/1/2022 to 5/31/2023  
 Fund: 2505  
 Org: 303020 Local Transportation Admin

Transaction Date	Transaction Type	Document Number	Description	Account	Transaction Amount
10/24/2022	CR05	J2303932	STATE AUG 2022 QTR ALLOC 1/	502200 \$	10,194.00
12/27/2022	CR05	J2306323	STATE OCT 2022 QTR ALLOC 1/	502200 \$	10,194.00
3/23/2023	CR05	J2310024	STATE JAN23 QTR ALLOC 1/4%	502200 \$	10,194.00
3/23/2023	CR05	J2310047	STATE JAN23 QTR ALLOC 1/4%	502200 \$	(10,194.00)
3/23/2023	CR05	J2310048	STATE JAN23 QTR ALLOC 1/4%	502200 \$	10,194.00
4/20/2023	J099	J2311307	22/23 LTC ADMIN CORR	502200 \$	10,768.50
10/1/2022	CR05	IA224168	1ST QTR 22/23 INTEREST ALLO	530100 \$	152.39
1/1/2023	CR05	IA224170	2ND QTR 22/23 INTEREST ALLO	530100 \$	362.92
4/1/2023	CR05	IA234172	3RD QTR 22/23 INTEREST ALLO	530100 \$	410.30
7/1/2022	JE15	J2305733	J2214830 REV 21/22 GASB 31	530110 \$	2,867.53
3/21/2023	INNI	I2316465	ASSOCIATION OF MONTEREY BAY	720000 \$	1,500.00
12/15/2022	INEI	I2310049	PILLON, CHARLES W.	723000 \$	1,550.00
1/18/2023	INEI	I2311842	PILLON, CHARLES W.	723000 \$	4,600.00
2/22/2023	INEI	I2314012	PILLON, CHARLES W.	723000 \$	2,200.00
4/13/2023	INEI	I2318172	PILLON, CHARLES W.	723000 \$	5,150.00
2/8/2023	J099	J2308098	ICRP SAN DEPT TO VARIOUS A	723100 \$	34.46
2/9/2023	J099	J2308161	TRANSFER FUNDS TO COVER EXP	723100 \$	1,252.00
9/12/2022	J099	UP230106	22/23 COST PLAN - JULY 2022	751000 \$	1,427.83
9/12/2022	J099	UP230117	22/23 COST PLAN - AUG 2022	751000 \$	1,427.83
9/12/2022	J099	UP230124	22/23 COST PLAN - SEPT 2022	751000 \$	1,427.83
12/13/2022	J099	UP230303	22/23 COST PLAN - OCT 2022	751000 \$	1,427.83
12/13/2022	J099	UP230303	22/23 COST PLAN - DEC 2022	751000 \$	1,427.83
12/13/2022	J099	UP230303	22/23 COST PLAN - NOV 2022	751000 \$	1,427.83
1/18/2023	J099	UP230393	22/23 COST PLAN - JAN 2023	751000 \$	1,427.83
2/27/2023	J099	UP230459	22/23 COST PLAN - FEB 2023	751000 \$	1,427.83
3/17/2023	J099	UP230533	22/23 COST PLAN - MAR 2023	751000 \$	1,427.83
5/1/2023	J099	UP230615	22/23 COST PLAN - APR 2023	751000 \$	1,427.83
5/24/2023	J099	UP230661	22/23 COST PLAN - MAY 2023	751000 \$	1,427.83
<b>TOTAL REVENUE:</b>				\$	45,143.64
<b>TOTAL EXPENDITURES:</b>				\$	31,992.59

FISCAL YEAR 2023  
 Dates: 7/1/2022 to 5/31/2023  
 Fund: 2506  
 Org: 303030 Regional Transportation Planning

Transaction Date	Transaction Type	Document Number	Description	Account	Transaction Amount
10/1/2022	CR05	IA224168	1ST QTR 22/23 INTEREST ALLOCATION	530100	\$ 147.90
1/1/2023	CR05	IA224170	2ND QTR 22/23 INTEREST ALLOCATION	530100	\$ 382.52
4/1/2023	CR05	IA234172	3RD QTR 22/23 INTEREST ALLOCATION	530100	\$ 496.99
7/1/2022	JE15	J2305733	J2214830 REV 21/22 GASB 31	530110	\$ 3,469.88
9/30/2022	CR05	J2302830	DEP#220930 21/22 Q4 OWP- PA	540800	\$ 29,918.08
12/13/2022	CR05	J2305855	DEP #221213 ST OF CA 22/23	540800	\$ 42,281.41
5/18/2023	CR05	J2312633	DEP#230518 22/23 OWP 2ND QTR	540800	\$ 30,051.72
1/23/2023	J099	J2307254	11.22.22 CAL CARD A ADKISON	722000	\$ 6.10
4/26/2023	J099	J2311598	03/22/23 CALCARD A ADKISON	722000	\$ 51.10
7/28/2022	INEI	I2301172	METROPOLITAN TRANSPORTATION	723000	\$ 25,250.00
8/10/2022	INNI	I2302181	GREEN DOT TRANSPORTATION SO	723000	\$ 4,948.75
8/18/2022	INEI	I2302182	KENNY & NORINE, A LAW CORP	723000	\$ 1,618.00
9/27/2022	INEI	I2304606	GREEN DOT TRANSPORTATION SO	723000	\$ 6,595.00
10/4/2022	INEI	I2305374	KENNY & NORINE, A LAW CORP	723000	\$ 1,273.00
11/24/2022	INEI	I2308719	KENNY & NORINE, A LAW CORP	723000	\$ 2,731.40
11/30/2022	INEI	I2309709	GREEN DOT TRANSPORTATION SO	723000	\$ 2,223.75
11/30/2022	INEI	I2309717	GREEN DOT TRANSPORTATION SO	723000	\$ 7,827.50
11/30/2022	INEI	I2309724	GREEN DOT TRANSPORTATION SO	723000	\$ 5,966.19
1/18/2023	INEI	I2311860	KENNY & NORINE, A LAW CORP	723000	\$ 190.00
2/1/2023	INEI	I2312851	KENNY & NORINE, A LAW CORP	723000	\$ 57.00
2/23/2023	INEI	I2314153	KENNY & NORINE, A LAW CORP	723000	\$ 580.00
3/21/2023	INEI	I2316456	KENNY & NORINE, A LAW CORP	723000	\$ 120.00
4/6/2023	INEI	I2317877	REGIONAL ANALYSIS & PLANNING	723000	\$ 6,923.96
12/1/2022	J099	J2305453	LTC>CAO WRK PRFRMD M CUMMINS	723000	\$ 915.83
12/16/2022	J099	J2306057	LTC>CAO WRK PRFRMD M CUMMINS	723000	\$ 4,018.92
2/8/2023	J099	J2308103	ICRP'S SAN DEPT TO VARIOUS	723100	\$ 1,254.57
2/9/2023	J099	J2308161	TRANSFER FUNDS TO COVER EXP	723100	\$ (1,252.00)
2/9/2023	J099	J2308186	ICRPS SAN DEPT TO VAR. A KIMBALL	723100	\$ 82.70
2/9/2023	J099	J2308191	ICRPS SAN DEPT TO VAR. J.HALL	723100	\$ 401.46
2/13/2023	J099	J2308256	WORK PERFORMED A ADKISON	723100	\$ 863.94
2/15/2023	J099	J2308412	WORK DONE BY M CUMMINS INT	723100	\$ 1,056.08
2/15/2023	J099	J2308414	WORK DONE BY M CUMMINS INT	723100	\$ 519.79
2/22/2023	J099	J2308687	WORK PERF BY A ADKISON FOR	723100	\$ 2,073.45
2/22/2023	J099	J2308692	WRK PERF: A STUMBAUGH	723100	\$ 81.29
5/1/2023	J099	J2311860	WRK PRFMD 1/1-3/31/23 A ADKISON	723100	\$ 276.46
5/1/2023	J099	J2311860	WRK PRFMD 1/1-3/31/23 A ADKISON	723100	\$ 1,555.08
5/5/2023	J099	J2312124	LTC>CAO WRK PRFMD M CUMMINS	723100	\$ 1,720.27
5/5/2023	J099	J2312125	LTC>CAO WRK PRFMD M CUMMINS	723100	\$ 907.58
5/5/2023	J099	J2312126	LTC>CAO WRK PRFMD M CUMMINS	723100	\$ 1,049.48
5/11/2023	J099	J2312368	VARIOUS>SAN N KREIDER	723100	\$ 61.11
5/11/2023	J099	J2312368	VARIOUS>SAN N KREIDER	723100	\$ 73.34
8/9/2022	INNI	I2301612	TAVALERO, SUSAN	729000	\$ 33.35
8/9/2022	INNI	I2301604	DEUTSCH, BRUCE R.	729000	\$ 51.71
8/25/2022	INNI	I2302892	DEUTSCH, BRUCE R.	729000	\$ 55.25
8/25/2022	INNI	I2302893	TAVALERO, SUSAN	729000	\$ 35.63
11/10/2022	INNI	I2307967	DEUTSCH, BRUCE R.	729000	\$ 55.50
11/15/2022	INNI	I2308162	TAVALERO, SUSAN	729000	\$ 35.63
12/15/2022	INNI	I2310024	DEUTSCH, BRUCE R.	729000	\$ 55.25
1/17/2023	INNI	I2311317	TAVALERO, SUSAN	729000	\$ 34.88
4/19/2023	INNI	I2318644	DEUTSCH, BRUCE R.	729000	\$ 57.90
4/19/2023	INNI	I2318645	DEUTSCH, BRUCE R.	729000	\$ 57.90
4/20/2023	INNI	I2318839	TAVALERO, SUSAN	729000	\$ 36.55
4/20/2023	INNI	I2318841	TAVALERO, SUSAN	729000	\$ 36.55
TOTAL REVENUE:					\$ 106,748.50
TOTAL EXPENDITURES:					\$ 82,567.20

# Agenda Worksheet

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TO: Siskiyou County Local Transportation Commission

DATE: June 13, 2023

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Subject: Agenda Item #3b

STAGE Staff Report to Commission

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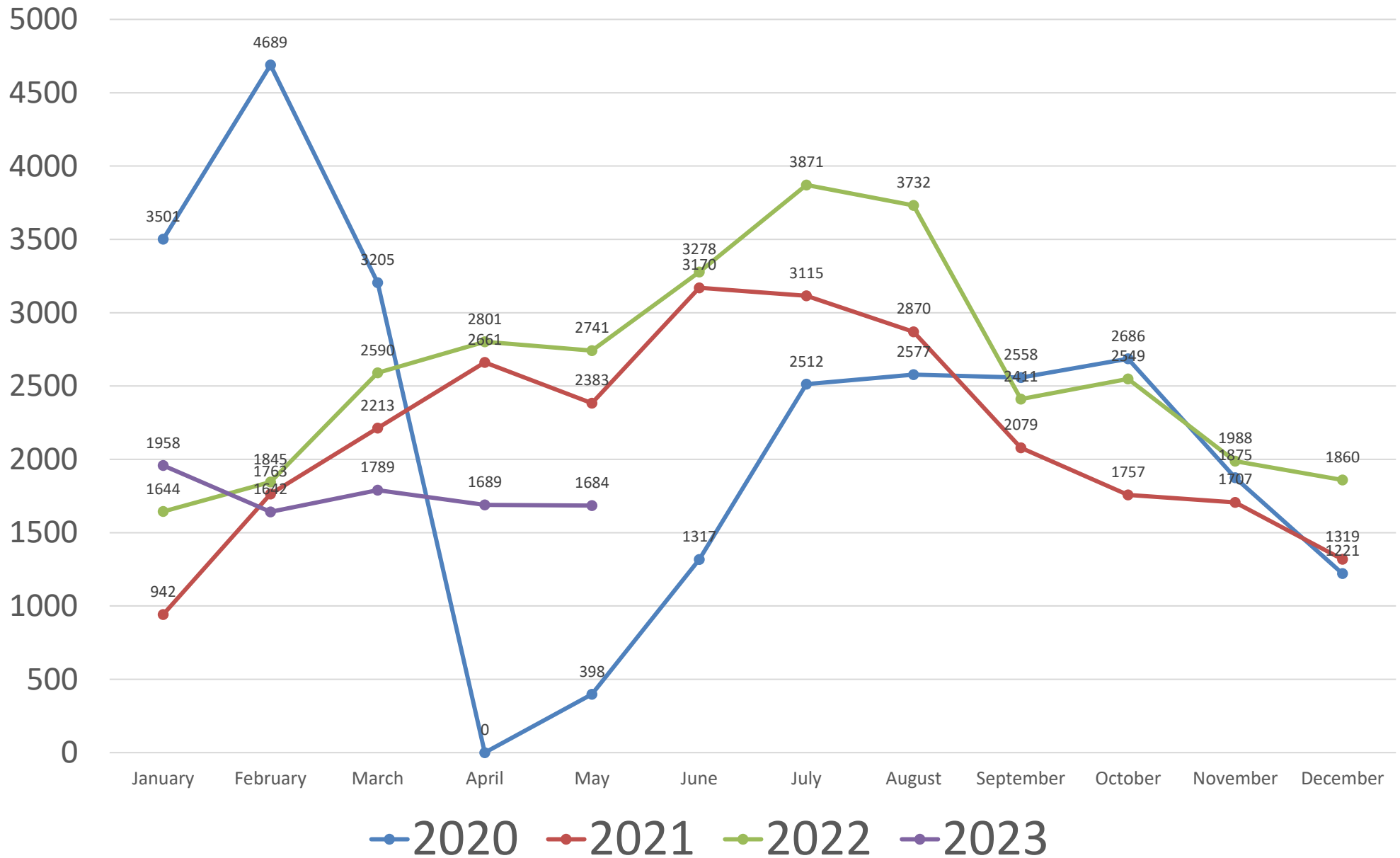
Summary of Agenda Item (Description of Issue):

1. There was a slight decrease in ridership after the full fares started April 17, 2023, with an increase in ticket sales in June.
2. The Transportation Service Worker for airport maintenance and relief bus driver is still posted and is not filled at this time.
3. In partnership with the Cities of Yreka and Montague and the YMCA, STAGE will again be participating in the Swim Program for students. From June 13<sup>th</sup> thru August 3<sup>rd</sup>, Tuesdays and Thursdays, STAGE will pick up children at the YMCA at 1:30pm and deliver them to the Montague pool. Then at 4:00pm STAGE will pick them up and ride back to the YMCA.
4. The FAA has increased the funding for the Phase I of the Weed Airport Taxiway and Apron asphalt replacement. The Construction budget was \$3,323,186.67 and has been increased to \$4,437,727.
5. Vali Aviation has successfully installed the new tank for 100LL fuel at the Weed Airport
6. Vali Aviation has installed a new meter on the Jet A fuel at Siskiyou County Airport.
7. The Forest Service's AirTac plane is stationed at the Siskiyou County Airport and will remain for fire activities.
8. CalFire will be moving into the Siskiyou County Airport in June for fire activities.

RECOMMENDED ACTION:

Information only

# Historical Ridership Comparison 2020,2021,2022,2023





# Agenda Worksheet

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TO: Siskiyou County Local Transportation Commission

DATE: June 13, 2023

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Subject: Agenda Item # 3c

Staff Report

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## Summary of Agenda Item (Description of Issue):

**i. Commission Activities:**

- Proposals for the Pavement Management System were due on Friday, June 2, 2023, by 3:00 p.m. Staff received four proposals. A review panel is being identified to conduct proposal evaluations.
- Submitted the RSTP Exchange Agreement and Obligation Plan for FY 2022/2023.
- Staff created a new classification for the Commission and posted a recruitment.
- Staff finalized and posted the RFP for the Active Transportation Plan. Proposals are due on July 5, 2023.

**ii. Regional Surface Transportation Program**

- Issued a second call for projects was issued to local agencies. Submissions are due by Monday, May 29, 2023.

**iii. Overall Work Program**

- Staff received comments from Caltrans on the draft FY 2023/2024 Overall Work Program.

**iv. Coordination Activities:**

- Started cross training for new staff.
- Worked with Caltrans on emergency items moving funding for two local agency projects to State Only Funding (SOF).
- Attended Federal Transit Administration (FTA) Section 5310 informational meeting on June 5, 2023.
- Attended Cross Agency Asset Management Forum on Expert Pavement Panel Discussion on May 22, 2023.
- Attended emergency meeting with California Transportation Commission and Caltrans staff regarding COVID STIP funds on May 31, 2023.

## Upcoming Items:

Review proposals for Active Transportation Plan  
SSTAC meeting to review request for service

# Agenda Worksheet

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TO: Siskiyou County Local Transportation Commission

DATE: June 13, 2023

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Subject: Agenda Item # 3d

Minute Approval

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Summary of Agenda Item (Description of Issue):

Approval of the minutes for the following meetings:

- i. May 9, 2023

Recommended Action:

Approval of minutes.

Siskiyou County Local Transportation Commission (RTPA)  
Tuesday, May 9, 2023 – 1:30 p.m.  
Siskiyou County Transit Center  
190 Greenhorn Rd  
Yreka, California

The Siskiyou County Local Transportation Commission meeting was called to order at 1:30 p.m. by Chair Nancy Ogren in the Siskiyou County Transit Center in Yreka, CA.

The following Commissioners were in attendance:

Nancy Ogren	2022 Chair	County of Siskiyou	Delegate
Bruce Deutsch	2022 Vice Chair	City of Dunsmuir	Delegate
Ed Valenzuela	Commissioner	County of Siskiyou	Delegate
Susan Tavalero	Commissioner	City of Weed	Delegate
Michael Kobseff	Commissioner	County of Siskiyou	Delegate

**Absent:**

Brandon Criss	Commissioner	County of Siskiyou	Alternate
Julia Mason	Commissioner	Town of Fort Jones	Alternate
Paul McCoy	Commissioner	City of Yreka	Delegate

**Staff Present:**

Melissa Cummins	Interim Executive Director
Joy Hall	Director of General Services
Steve Serdahl	Deputy Director of General Services

1. Call to Order/Roll Call

Chair Ogren called the meeting to order at 1:30 p.m.

Roll Call Vote

Present: Chair Ogren, Vice Chair Deutsch, Commissioner Valenzuela, Commissioner Kobseff, Commissioner Tavalero

Absent: Commissioner Criss, Commissioner Mason, Commissioner McCoy

2. Presentation from the Public

Kelly Zolotoff introduced the new assistant coordinator for District 2 in Caltrans. Kerry Molz provided an update on the Sacramento Gap Combination Project. She stated that it will start soon and that there will be an open house on May 10<sup>th</sup> in Dunsmuir and another in Weed on May 11<sup>th</sup>. Commissioner Deutsch asked if the open house in Dunsmuir could be recorded and Ms. Molz stated that while it can be, it will not be a formal meeting and that it

Siskiyou County Local Transportation Commission (RTPA)  
Tuesday, May 9, 2023 – 1:30 p.m.  
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may not be the best recording. Commissioner Tavalero asked if the Weed meeting will be recorded and Ms. Molz said that that one will be recorded and will be a more formal setting where she will have handouts.

3. Discussion/Action – Consent Agenda

The following items were included in the Consent Agenda:

- (a) Report of Expenses and Revenues Year-to-Date – Informational Only
  - i. Local Transportation Commission (Fund: 2505)
  - ii. Regional Transportation Planning (Fund: 2506)
- (b) Transportation Staff Report – Informational Only
- (c) Commission Staff Report – Informational Only
- (d) Minute Approval – March 14, 2023
- (e) Federal Apportionment Regional Surface Transportation Program Exchange Agreement FY 2022/2023
  - i. Resolution #23-04
- (f) Budget Transfer – FY 2022/2023
- (g) Low Carbon Transit Operations Program Application - 2022/2023
  - i. Resolution #23-05
- (h) Unmet Transit Needs Public Hearing Timeline for 2023

Executive Director Melissa Cummins stated that a correction needs to be made to item “h” as it should state that the Unmet Needs Meeting will actually be on June 13<sup>th</sup> instead of June 6<sup>th</sup>.

A motion was made by Commissioner Kobseff and seconded by Commissioner Tavalero to approve the Consent Agenda with the correction to item “h.”

Ayes: Tavalero, Ogren, Valenzuela, Kobseff, Deutsch

Noes: N/A

Absent: Criss, Mason, McCoy

4. Presentation/Discussion – Caltrans – Highway 3 Corridor Plan

Executive Director Melissa Cummins apologized and explained to the commission that the presenter for this item could not be present at the meeting today because of personal reasons. She explained that information that can be shared at this time is that the Highway 3 Corridor Plan is an analysis of the transit route that will facilitate a 20-year consensus that analyzes various factors that contribute to its success or failures and will help identify future projects. She also stated that on May

Siskiyou County Local Transportation Commission (RTPA)  
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12, 2023, it will be released and there will be a 30-day review period where comments can be made on it.

5. Discussion/Action – Teleconference Meeting Participation  
Executive Director Melissa Cummins stated that AB2449 states that it is no longer necessary for the commissioners to post where they will be when attending via Zoom or put it into the agenda. Instead, they will only need to let the commission know 10 days in advance and can still attend via zoom but will not be able to participate. Commissioner Deutsch was concerned that this was incorrect and Ms. Cummins said that she will review the policy again and let the commission know whether or not she is correct on this policy going forward.

6. Discussion/Action - Regional Surface Transportation Program Allocation of Funds

Ms. Cummins explained what the Regional Surface Transportation Program Allocation of Funds was. She stated that the City of Etna had submitted a project to the last call for projects for the amount of \$89,000.00 and that it was the only project submitted.

Ms. Cummins suggested going out for another call for projects as two more agencies have reached out to her since the last and stated that they need additional funds. The town of Tulelake needs \$60,000.00 and the town of Montague needs \$10,000.00.

A motion was made by Commissioner Kobseff and seconded by Commissioner Deutsch to approve the allocation of \$89,000.00 to the City of Etna for their project and another call for projects with the remaining funds for this year.

Ayes: Tavalero, Ogren, Valenzuela, Kobseff, Deutsch

Noes: N/A

Absent: Criss, Mason, McCoy

7. Discussion/Action – FY 2021/2022 Financial Audits

Ms. Cummins discussed Current Years Matters Finding 2022-001 Material Weakness. GASB No.84 required that fiduciary funds to be changed to special revenue funds. It was determined the Commission has deficiencies in the internal controls over financial close and reporting that prevented it from properly closing the books and preparing financial

Siskiyou County Local Transportation Commission (RTPA)  
Tuesday, May 9, 2023 – 1:30 p.m.  
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statements. Primarily because of not implementing the requirements of GASB No.84. It is recommended the Commission ensure the requirements of GASB No.84 are implemented immediately.

Ms. Cummins discussed Significant Deficiency – Compliance 2022-002 Allocation of Local Transportation Funds. Management did not have appropriate procedures established to ensure claims get timely processed. Commission's Executive Director will work with County Auditor to establish a direct line of communication.

Ms. Cummins discussed Significant Deficiency 2022-003 Budgetary and Budgetary Accounting. Because GASB No 84 was not implemented the Commission did not prepare and adopt budget for special revenue funds. It is recommended Commission prepare and adopt a budget for all major special revenue funds.

A motion was made by Commissioner Kobseff and seconded by Commissioner Deutsch to except FY 2021/2022 Financial Audits.

Ayes: Tavalero, Ogren, Valenzuela, Kobseff, Deutsch  
Noes: N/A  
Absent: Criss, Mason, McCoy

8. Discussion/Action - Approve Various Budgets for FY 2022/2023 and FY 2023/2024

a. Local Transportation Funds (772010)

i. Resolution #23-06 and Resolution #23-07

A motion was made by Commissioner Kobseff and seconded by Commissioner Deutsch to approve Resolution #23-06 and Resolution #23-07.

Ayes: Tavalero, Ogren, Valenzuela, Kobseff, Deutsch  
Noes: N/A  
Absent: Criss, Mason, McCoy

b. Local Exchange Transportation Funds (772002)

i. Resolution #23-08 and Resolution #23-09

A motion was made by Commissioner Deutsch and seconded by Commissioner Kobseff to approve Resolution #23-08 and Resolution #23-09.

Ayes: Tavalero, Ogren, Valenzuela, Kobseff, Deutsch

Siskiyou County Local Transportation Commission (RTPA)  
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Noes: N/A

Absent: Criss, Mason, McCoy

c. State Transit Assistance (772003)

i. Resolution #23-10 and Resolution #23-11

A motion was made by Commissioner Kobseff and seconded by Commissioner Deutsch to approve Resolution #23-10 and Resolution #23-11.

Ayes: Tavalero, Ogren, Valenzuela, Kobseff, Deutsch

Noes: N/A

Absent: Criss, Mason, McCoy

d. SB1 State of Good Repair (Fund: 2529)

i. Resolution #23-12

A motion was made by Commissioner Kobseff and seconded by Commissioner Valenzuela to approve Resolution #23-12.

Ayes: Tavalero, Ogren, Valenzuela, Kobseff, Deutsch

Noes: N/A

Absent: Criss, Mason, McCoy

e. Low Carbon Transit Operations Program (Fund: 2531)

i. Resolution #23-13

A motion was made by Commissioner Deutsch and seconded by Commissioner Kobseff to approve Resolution #23-13.

Ayes: Tavalero, Ogren, Valenzuela, Kobseff, Deutsch

Noes: N/A

Absent: Criss, Mason, McCoy

f. SB1 State of Good Repair (Fund: 2532)

i. Resolution #23-14 and Resolution #23-15

A motion was made by Commissioner Kobseff and seconded by Commissioner Tavalero to approve Resolution #23-14 and Resolution #23-15

Ayes: Tavalero, Ogren, Valenzuela, Kobseff, Deutsch

Noes: N/A

Absent: Criss, Mason, McCoy

Siskiyou County Local Transportation Commission (RTPA)  
Tuesday, May 9, 2023 – 1:30 p.m.  
Siskiyou County Transit Center  
190 Greenhorn Rd  
Yreka, California

g. Low Carbon Transit Operations Program (Fund: 2533)

i. Resolution #23-16 and Resolution #23-17

A motion was made by Commissioner Kobseff and seconded by Commissioner Deutsch to approve Resolution #23-16 and Resolution #23-17.

Ayes: Tavalero, Ogren, Valenzuela, Kobseff, Deutsch

Noes: N/A

Absent: Criss, Mason, McCoy

h. SB1 State of Good Repair 22/23 Allocation (Fund: 2534)

i. Resolution #23-18 and Resolution #23-19

A motion was made by Commissioner Valenzuela and seconded by Commissioner Tavalero to approve Resolution #23-18 and Resolution #23-18 and resolution #23-19.

Ayes: Tavalero, Ogren, Valenzuela, Kobseff, Deutsch

Noes: N/A

Absent: Criss, Mason, McCoy

i. Local Transportation Administration (Fund: 2505)

i. Resolution #23-20

A motion was made by Commissioner Valenzuela and seconded by Commissioner Kobseff to approve Resolution #23-20.

Ayes: Tavalero, Ogren, Valenzuela, Kobseff, Deutsch

Noes: N/A

Absent: Criss, Mason, McCoy

j. Regional Transportation Planning (Fund: 2506)

i. Resolution #23-21

A motion was made by Commissioner Valenzuela and seconded by Commissioner Kobseff to approve Resolution # 23-21

Ayes: Tavalero, Ogren, Valenzuela, Kobseff, Deutsch

Noes: N/A



Siskiyou County Local Transportation Commission (RTPA)  
Tuesday, May 9, 2023 – 1:30 p.m.  
Siskiyou County Transit Center  
190 Greenhorn Rd  
Yreka, California

Absent: Criss, Mason, McCoy

9. Discussion/Action - Appointment of Executive Director Effective June 1, 2023

- a. Resolution #23-22 and Resolution#23-23

A motion was made by Commissioner Kobseff and seconded by Commissioner Valenzuela to approve Resolution #23-22 and #23-23 appointing Joy Hall, Director of General Services, as Executive Director for Local Transportation Commission and authorizing her to execute documents on behalf of the Commission.

Ayes: Tavalero, Ogren, Valenzuela, Kobseff, Deutsch

Noes: N/A

Absent: Criss, Mason, McCoy

10. Miscellaneous-  
Commissioner Deutsch proposed the idea of having a university (UCLA) conduct a transportation study in the designing of a new route system and assisting in obtaining grant monies for new transportation vehicles.

Commissioner Valenzuela recommended to the Commission that Commissioner Deutsch have it listed as an Agenda item for further discussion and consideration.

11. Meeting adjourned at 2:38 p.m.

# Agenda Worksheet

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TO: Siskiyou County Local Transportation Commission

DATE: June 13, 2023

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Subject: Agenda Item # 3e

Ratify Letters to Caltrans Requesting State Only Funding

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Summary of Agenda Item (Description of Issue):

On May 30, 2023, staff received an invite for an emergency meeting with Caltrans and CTC staff regarding the unallocated funding for COVID STIP projects, due to the recent news coming from the federal level regarding a potential take back of COVID funds. Caltrans District 2 requested letters, by close of business on May 31, 2023, from the Commission requesting the State Only Funds for the City of Weed – Lake Street Rehab and the City of Dorris – Hazen & Sly Rehab. By submitting these letters, the state would exchange the federal COVID funds to State Only Funds and be able to potentially save these projects. Staff discussed the urgency and potential for negative impact to these local agencies and the Interim Executive Director authorized the submission of request on your behalf. Collectively these two projects could lose \$722,000. The letters that were submitted are being brought before the Commission for ratification.

Recommended Action:

Approve Ratification of Letters

# Siskiyou County Local Transportation Commission

190 Greenhorn Road, Yreka, California 96097

Phone (530) 842-8220 Fax (530) 841-2800

Date: 5/31/2023

To: Caltrans District 2 Office – Programming Liaison

1657 Riverside Drive, Redding, CA 96001

Subject: Request for STIP State-Only Funding

The City of Dorris hereby requests an exception to the Federal-Aid Project Funding Guidelines. State-only funds are requested for the following project:

PROJECT NAME: Hazen & Sly Street Rehabilitation

PROJECT DESCRIPTION: **PPNO 02-2598** - Rehabilitate roadway including replacement of failed base section.

JUSTIFICATION: The City has little funding and small population (much less than 200k). Pavement on these two streets is deteriorated and failing. Rehab will restore streets to good condition.

A. Type of Work: Pavement rehabilitation

B. Need for Project / Proposed Improvements: New base and AC pavement

C. Status of Project

1. Beginning and Ending Dates of the Project: 10/12/2022 12/31/2024
2. Environmental Clearance Status: CEQA NOE 8/15/2022
3. R/W Clearance Status (if currently R/W certified as #3, when will the certification be upgraded to a #1 or #2?) TBD

4. Status of Construction

a) Proposed Advertising Date: 3/1/2024

b) Proposed Contract and Construction Award Dates: 5/1/2024

D. Project Cost and Total Project Funding Plan by Fiscal Year (list all funding sources & anticipated fund usage by year include all phases): STIP \$18k PS&E 22/23 **\$252k CON 23/24**

E. State specific reasons for requesting State-Only fund and why Federal funds should not be used on the project: City has limited resources and project is less than \$500k total cost.

F. Allocation (if requesting allocation concurrent with exception request): Allocation not requested

1. Amount of Allocation Request

2. Is this a partial allocation request? \_\_Yes \_\_No

3. If this is a partial allocation, what will be the total cost of the project?  
When will the additional allocation be needed?
4. Is the project identified as State-Only in the adopted programming document? Yes X No

REGIONAL AGENCY CONCURRENCE:

The Siskiyou County Local Transportation Commission on behalf of the City of Dorris concurs with this request for an exception to the Project State-only Funding Policy.

Signature of Regional Agency Representative

*Melissa Cummins*

*05/31/2023*

Name / Title: Melissa Cummins / Executive Director

Signature of Local Agency Representative

Name / Title:





# Siskiyou County Local Transportation Commission

190 Greenhorn Road, Yreka, California 96097

Phone (530) 842-8220 Fax (530) 841-2800

Date: 5/31/2023

To: Caltrans District 2 Office – Programming Liaison

1657 Riverside Drive, Redding, CA 96001

Subject: Request for STIP State-Only Funding

The City of Weed hereby requests an exception to the Federal-Aid Project Funding Guidelines. State-only funds are requested for the following project:

PROJECT NAME: Lake Street Rehabilitation

PROJECT DESCRIPTION: **PPNO 02-2620** - Rehabilitate roadway including replacement of failed base section from Main St. to Boles St.

JUSTIFICATION: The City has little funding and small population (much less than 200k). Pavement is deteriorated and failing. Rehab will restore street to good condition.

A. Type of Work: Pavement rehabilitation

B. Need for Project / Proposed Improvements: New base and AC pavement

C. Status of Project

1. Beginning and Ending Dates of the Project: 10/12/2022 12/31/2024
2. Environmental Clearance Status: CEQA NOE 6/22/2022
3. R/W Clearance Status (if currently R/W certified as #3, when will the certification be upgraded to a #1 or #2?) TBD

4. Status of Construction

a) Proposed Advertising Date: 3/1/2024

b) Proposed Contract and Construction Award Dates: 5/1/2024

D. Project Cost and Total Project Funding Plan by Fiscal Year (list all funding sources & anticipated fund usage by year include all phases): STIP \$75k PS&E 22/23 **\$480k CON 23/24**

E. State specific reasons for requesting State-Only fund and why Federal funds should not be used on the project: City has limited resources and project is less than \$1 million total cost.

F. Allocation (if requesting allocation concurrent with exception request): Allocation not requested

1. Amount of Allocation Request - none
2. Is this a partial allocation request? ☐ Yes ☒ No

3. If this is a partial allocation, what will be the total cost of the project?  
When will the additional allocation be needed?
4. Is the project identified as State-Only in the adopted programming document? \_Yes X No

REGIONAL AGENCY CONCURRENCE:

The Siskiyou County Local Transportation Commission on behalf of the City of Weed concurs with this request for an exception to the Project State-only Funding Policy.

Signature of Regional Agency Representative

*Melissa Cummins* 05/31/2023

Name / Title: Melissa Cummins / Executive Director

Signature of Local Agency Representative

Name / Title:

Siskiyou County  
Document Year 2022, Version Number 1  
PPNO: 2620

05/31/2023 01:49:01



# Agenda Worksheet

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TO: Siskiyou County Local Transportation Commission

DATE: June 13, 2023

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Subject: Agenda Item # 4

Caltrans – Presentation on State Route 3

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Summary of Agenda Item (Description of Issue):

Caltrans District 2 Office of System Planning will provide the Commission with a briefing on the draft State Route 3 Corridor Plan. The draft plan will have a comment period, which began on May 12, 2023.

Materials for this agenda item will be provided at the meeting.

Recommended Action:

Presentation and Discussion.

# Corridor Plan

## State Route 3

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CALTRANS DISTRICT 2 SYSTEM PLANNING

NATALIE KINNEY – ASSOCIATE TRANSPORTATION PLANNER

AARON CASAS – SENIOR TRANSPORTATION PLANNER

A solid orange horizontal bar spanning the width of the slide at the bottom.

# What is a Corridor Plan?

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- An analysis of a transportation route prepared by Caltrans that establishes a 20-year consensus-based concept.
- Contains a variety of data that influences the route such as traffic volumes, land uses, economic conditions, local arterials, alternative transportation modes, and environmental conditions.
- Is intended to help identify potential future issues on the state highway system before they occur and present possible improvement options to address the identified issues. (The report does not commit funding or resources for projects.)

# What is a Corridor Plan?

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## **IS DEVELOPED TO:**

- Analyze traffic condition, demographics, economies, and environmental concerns.
- Consider multimodal transportation solutions such as transit, nonmotorized, railways, seaports, and airports.
- Identify potential future projects.

## **IS NECESSARY TO:**

- Develop a consensus-based vision for a route.
- Identify social, environmental, economic and quality of life goals.
- Provides Caltrans and Regional Transportation Planning Agencies with a more coordinated and integrated approach to managing transportation resources.



# State Route 3 in Siskiyou County

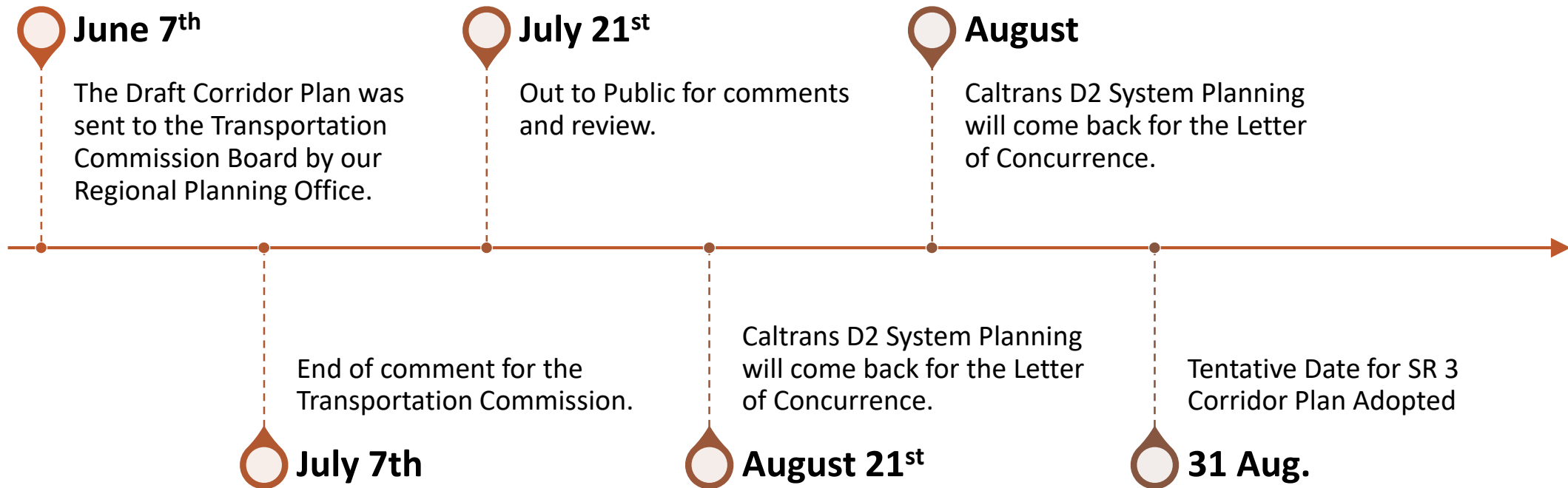
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- SR 3 starts in Trinity County and continues into Siskiyou County near the summit of Scott Mountain and stops after the route passes through the City of Montague where it turns into a county road, A-13.
- In Siskiyou County SR 3 passes through Callahan, Etna, Greenview, Fort Jones, Yreka and Montague.
- SR 3 has two mountain passes in Siskiyou County, Scott Mountain (elevation 5,404 ft) and Forest Mountain Summit (elevation 4,097 ft).
- Traffic Data used in the Corridor Plan is from 2019.

Picture of SR 3 is in Fort Jones

# Timeline

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# Thank you

Email: [Natalie.Kinney@dot.ca.gov](mailto:Natalie.Kinney@dot.ca.gov)  
Phone: 530.782.3303

Comments will be accepted until **Friday July 7th** at  
Close of Business.

# Agenda Worksheet

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TO: SISKIYOU COUNTY LOCAL TRANSPORTATION COMMISSION

DATE: June 13, 2023

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SUBJECT: Agenda Item # 5a

Unmet Transit Needs Public Hearing for FY 2023/2024

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SUMMARY (Description of Issue):

Each year, the Local Transportation Commission is required to hold at least one public hearing to solicit requests for unmet transit needs.

Staff distributed request for service forms on all transit vehicles, at the Transit Center and the form is available online and can be submitted electronically via email to Commission staff.

This is a public hearing to accept requests from the public for unmet transit needs. All requests received during the public hearing will be passed on to the Social Services Transportation Advisory Council (SSTAC).

The Social Services Transportation Advisory Committee will be meeting following today's public hearing to review all request. Staff will bring back recommendations at the next meeting on July 11, 2023.

RECOMMENDED ACTION:

Conduct public hearing to accept requests for service.

Refer any service requests to SSTAC for review and recommendation.



# Agenda Worksheet

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TO: Siskiyou County Local Transportation Commission

DATE: June 13, 2023

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Subject: Agenda Item # 5b

Siskiyou County Unmet Transit Needs and Reasonable to Meet Definitions  
Resolution # 23-24

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Summary of Agenda Item (Description of Issue):

The LTC is required by the Transportation Development Act (Section 99401.5 and 99401.6) to adopt a definition of the terms “Unmet Transit Needs” and “Reasonable to Meet” and to pass a resolution of finding prior to allocation of any funds not related to public transportation services.

The finding shall be that:

- (1) There are no unmet transit needs
- (2) There are no unmet transit needs that are reasonable to meet
- (3) There are unmet transit needs, including needs that are reasonable to meet.

Unmet Transit Needs Definitions are as follows:

- (1) Unmet Transit Needs are those needs that are currently not being met and which are identified in the Commissions annual analysis of transit needs in Siskiyou County.
- (2) Reasonable to Meet are those transit services that can be met by public and/or special transportation services that:
  - a. Can be proven operationally feasible;
  - b. Can demonstrate community acceptance;
  - c. Would serve a significant number of the population;
  - d. Can be proven to be economically feasible; and
  - e. Can demonstrate cost effectiveness by having a ratio of fare revenue to operational cost of at least 25% (15% for the first year)

Recommended Action:

Adopt Resolution #23-24 Unmet Transit Needs Definitions

RESOLUTION NO. 23-24

SISKIYOU COUNTY LOCAL TRANSPORTATION COMMISSION

WHEREAS, this Commission is responsible to meet the requirements of Section 99401.5 of the Transportation Development Act; and

WHEREAS, one of the requirements of Section 99401.5 is the adoption by the Planning Agency of definitions for the terms "Unmet Transit Needs" and "Reasonable to Meet", and

WHEREAS, at this, their June 13, 2023 meeting, the Commission concurs with the following definitions of the terms "Unmet Transit Needs" and "Reasonable to Meet":

NOW, THEREFORE, BE IT RESOLVED that the Siskiyou County Local Transportation Commission adopts the following definitions of the terms "Unmet Transit Needs" and "Reasonable to Meet":

1. Unmet Transit Needs are those needs that are currently not being met and which are identified in the Commissions annual analysis of transit needs in Siskiyou County.
2. Reasonable to Meet are those transit services that can be met by public and/or special transportation services that:
  - a. Can be proven operationally feasible;
  - b. Can demonstrate community acceptance;
  - c. Would serve a significant number of the population;
  - d. Can be proven to be economically feasible; and
  - e. Can demonstrate cost effectiveness by having a ratio of fare revenue to operational cost of at least 25% (15% for the first year)

PASSED AND ADOPTED this 13<sup>th</sup> day of June 2023 by the Local Transportation Commission of Siskiyou County by the following vote:

AYES:

NOES:

ABSENT:

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Chairperson – Nancy Ogren  
Local Transportation Commission

ATTEST:

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Joy Hall  
Executive Director

# Agenda Worksheet

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TO: Siskiyou County Local Transportation Commission

DATE: June 13, 2023

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Subject: Agenda Item # 6

STAGE – Happy Camp Route

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Summary of Agenda Item (Description of Issue):

STAGE staff will provide the Commission with a briefing on the Happy Camp Route.

Recommended Action:

Presentation and Discussion.

# Agenda Worksheet

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TO: Siskiyou County Local Transportation Commission

DATE: June 13, 2023

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Subject: Agenda Item # 7

Meeting Participation Via Teleconference or Zoom

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Summary of Agenda Item (Description of Issue):

Staff was asked to re-review the requirements for teleconference. Staff reached out to Counsel and researched the requirements for remote participation.

Staff recommends the Commission adopt the following practice for participation by Commissioners via teleconference who want to participate in the meeting for quorum purposes due to the recent expiration of the COVID-19 state of emergency.

- 1) If a Commissioner knows 10 days in advance that they will have need to participate remotely and want to participate in the meeting for quorum purposes, they will notify the Executive Director of the following information:
  - a. Location where they will attend the meeting – must be publicly accessible and have both audio and visual capabilities.
  - b. Reason they are unable to attend.
  - c. Phone number and email address.

Note: Commissioners that want to participate via teleconference or zoom, for quorum purposes, will only be allowed to twice per year, otherwise their alternate would need to attend.

- 2) If a commissioner has emergency circumstances, under the 10-day limit, that precludes them from attending in-person they will be able to attend via teleconference or zoom but will not be able to participate in the meeting for quorum purposes, including making public comments. An emergency is defined as a physical or family emergency that prevents them from attending in person.

Additionally, staff recommends adding the following language to all future agendas.

Siskiyou County Local Transportation Commission offers teleconference participation in the meeting via Zoom as a courtesy to the public, who have the option and right to attend in person. If no member of the Commission is attending the meeting via teleconference and a technical error or outage occurs, or if a Zoom participant disrupts the meeting in a manner that cannot be specifically addressed, the Commission reserves the right to discontinue Zoom access and to continue conducting business.

Recommended Action:

Discussion and direction to staff regarding participation via teleconference or zoom.

# Agenda Worksheet

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TO: Siskiyou County Local Transportation Commission

DATE: June 13, 2023

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Subject: Agenda Item # 8

Regional Surface Transportation Program (RSTP) Project Selection

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## Summary of Agenda Item (Description of Issue):

The Siskiyou County Local Transportation Commission annually receives State Highway Account funds representing the County's share of the Federal Regional Surface Transportation Program. This apportionment is available for allocation to projects defined under Sections 133 (b) and 133 (c) of Title 23, United States Code and not otherwise excluded by Article XIX—Motor Vehicle Revenues of the California State Constitution and implemented in accordance with the requirements of Section 182.6(d)(1) of the Streets and Highway Code.

Any agency receiving an allocation of these funds must comply with the following requirements:

- Funds must be maintained in a separate account.
- Projects must be competitively bid.
- Local agency overhead and other non-direct charges are ineligible expenses.
- Submit semi-annual progress reports to SCLTC including a description of work performed and costs incurred.

City of Yreka has elected to not proceed with their projects at this time. Their funds have been added back to our current balance. Currently, the following funding amount is available through the RSTP:

- Total anticipated available amount - \$262,954.50

A Call for Projects was issued and distributed to members of the Technical Advisory Committee (TAC) on May 14, 2023. The deadline to submit projects for consideration was May 29, 2023.

Staff received three applications. They were from the City of Etna for the remaining amount for a project located on Cleveland Street, the City of Tulelake for sidewalk improvement on Main Street and the City of Montague for the rehabilitation of 6<sup>th</sup> Street. Their project information is included for the Commission's review.

The summary of allocations is also included per the request of the Commission.

## Recommended Action:

Discussion and action regarding award of funding for an amount not to exceed \$262,954.50.

## Regional Surface Transportation Program – Federal Apportionment Exchange Program

Agency	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	21/22	Total by Agency:	
Collier Interpretive Center											\$ -	
City of Dorris				\$ 117,648							\$ 117,648	
City of Dunsmuir		\$ 52,455				\$ 32,000					\$ 84,455	
City of Etna					\$ 60,000					\$ 89,000	\$ 149,000	
City of Fort Jones											\$ -	
City of Montague											\$ -	
City of Mt Shasta	\$ 109,346		\$ 144,732		\$ 124,092						\$ 378,170	
City of Tulelake									\$ 41,336		\$ 41,336	
City of Weed		\$ 37,500		\$ 30,000					\$ 90,000		\$ 157,500	
City of Yreka											\$ -	
Total Allocations RSTP:	\$ 109,346	\$ 89,955	\$ 144,732	\$ 30,000	\$ 184,092	\$ 32,000	\$ -	\$ -	\$ 131,336	\$ 89,000	\$ 810,461	
Fund Balance as of 06/07/2023:	\$ 393,290.50											
Anticipated Revenue:	\$ -					Projects Fund through Commission's Allocation of CRRSSA						
Less Outstanding Allocations:	<u>\$ (130,336.00)</u>					\$ 87,000	City of Montague					
Current Fund Balance:	<u>\$ 262,954.50</u>					\$ 86,000	City of Fort Jones					
						\$ 43,664	City of Tulelake C Street					
						<u>\$ 216,664</u>						
						* These funds are allocated directly to the agency and do not flow through the SCLTC.						

Project Study Report  
(For 2023 RSTP Funding Cycle)

**PROJECT STUDY REPORT**  
**(LOCAL STREET REHABILITATION)**

Responsible Agency: **CITY OF ETNA**  
Project Name: **Cleveland Street Rehabilitation**

APPROVED

Dan Burbank, Public Works Director  
Project Manager

1. **Transportation Problem:** Failing roadway
2. **Route - Location:** Cleveland Street – City of Etna
3. **Description of Project Limits:** From College St. to Church St.
4. **Description of Project Scope:** Full Depth Reconstruction
5. **Functional Classification/Federal-aid System**

Federal-aid Highways

Urban Principal Arterial  
Urban Minor Arterial  
Urban Collector

Rural Principal Arterial  
Rural Minor Arterial  
Rural Major Collector

Highways ineligible for Federal-aid

Urban Local

X

Rural Minor Collector  
Rural Local

Federal-aid System

On the National Highway System? Yes\_\_\_ No X

6. **Environmental Status**

Environmental Document Type (CEQA) Categorical Exemption

Environmental Issues: Temporary construction issues (Noise, Dust, ETC.)  
Issues to be addressed by special provisions.

7. **Traffic Data (Estimated)**

Current ADT	150
% Trucks	<u>5%</u>
Current Design Hourly Volume	<u>20</u>

Project Study Report  
(For 2023 RSTP Funding Cycle)

**8. Roadway Geometric Information**

Will this project change existing geometrics? Yes \_\_\_\_\_ No X

**9. Structure Information**

Is bridge rehabilitation work included in this project? Yes \_\_\_\_\_ No X

**10. Condition of Existing Facility**

The existing road's pavement surface and base have failed and pot holes have begun to form.

**11. Pavement Rehabilitation**

Is any work on existing pavement included in this project? Yes \_\_\_\_\_ No X

The existing paving and base will be removed and new asphalt concrete paving and aggregate base will be applied to the road.

**12. Cost Estimate Breakdown**

	<u>Cost</u>
<u>ENVIRONMENTAL STUDIES &amp; PERMITS</u>	<u>0</u>
<u>PLANS, SPECIFICATION, &amp; ESTIMATES</u>	<u>10,000</u>
<u>RIGHT OF WAY</u>	<u>0</u>
<u>CONSTRUCTION</u>	
<u>Pavement Structural Section Work</u>	<u>Cost</u>
Mobilization & other Misc. Items	14,000
Earthwork	17,000
AC Paving & Base Material	38,000
Filter Fabric and Drainage Improvements	5,000

SUBTOTAL: 74,000

20% Contingency: 15,000

**TOTAL CONSTRUCTION COST:** 89,000



Construction Support 11,000

TOTAL ESTIMATED PROJECT COST: 110,000

Project Study Report  
(For 2023 RSTP Funding Cycle)

**13. Scheduling**

<u>Project Component</u>	<u>Start Date</u>	<u>Estimated Completion</u>
Environmental Studies and Permits	July, 2023	August 2023
Plans, Specifications and Estimates	November, 2023	January, 2024
Right of Way Acquisition	N/A	N/A
Construction	June, 2024	August, 2024

**14. Other Agencies Involved** None

**15. Other Considerations**

Utility and/or Railroad: No Railroad or Utility Involvement

Consistency with other Planning: Consistent w/ City of Etna  
Transportation Plan.

**16. Proposed Funding**

	<u>Local Commitment</u>	<u>RSTP Request</u>	<u>Total</u>
Environmental Studies and Permits	0	0	0
Plans, Specifications, and Estimates	0	10,000	10,000
Right of Way Acquisition	0	0	0
Construction (Including Support)	0	100,000	100,000
Total:	0	110,000	110,000

Source of Local Commitment: N/A

**17. List of Attachments**

A. Project Vicinity Map

**18. Report Preparation**

Prepared by Jose Hernandez Date: 3/21/2023

This Project Study Report (Local Rehabilitation) has been prepared under the direction of the following registered civil engineer. The registered civil engineer attests to the technical information contained herein and the engineering data upon which recommendations, conclusions, and decisions are based.

 C90911  
REGISTERED CIVIL ENGINEER

3/21/2023  
DATE



# Cleveland Street Rehab

College Street to Church Street



## Legend

- Etna, California
- FINAL
- Park



The City currently has \$75,000 available for the construction phase of the 6th Street Rehabilitation Project, this is through CRRSAA funding.

When the initial Engineer's estimate for this project was completed the cost of paving was around \$140/ton. Recent bids reflect a cost of \$200/ton of asphalt.

One item that was not accounted for was traffic control within the Caltrans Right of Way.

Since 6th Street ties to Highway 3, work will need to be performed within the Caltrans Right of Way in order to rehabilitate the full length of the street. If City of Montague choses to stay out of the Caltrans Right of Way, approximately 15 feet of street would stay untouched, and currently the street is in pretty bad shape, so tying into Highway 3 would be most beneficial to the City of Montague.

The expectation is that contractors will bid the traffic control item high since most likely lane closures will be required on Highway 3 during construction, similar to what is currently being seen within Yreka.

Mainly these two items, Asphalt Paving and Traffic Control, have increased City of Montague's estimated cost of construction for this project. In order to pave the entire length of the street, up to Highway 3, the City is asking for a total of \$34,000, which includes contingencies and Construction Oversight.

Project Study Report  
(For 2023 RSTP Funding Cycle)

**PROJECT STUDY REPORT**  
(LOCAL REHABILITATION)

Responsible Agency: **CITY OF MONTAGUE**  
Project Name: **South 6th Street Rehabilitation**

APPROVED

Dave Dunn, Public Works Director  
Project Manager

1. **Transportation Problem:** Failing roadway
2. **Route - Location:** South 6th Street – City of Montague
3. **Description of Project Limits:** From Webb St. to King St.
4. **Description of Project Scope:** Full Depth Reconstruction
5. **Functional Classification/Federal-aid System**

Federal-aid Highways

Urban Principal Arterial  
Urban Minor Arterial  
Urban Collector

Rural Principal Arterial  
Rural Minor Arterial  
Rural Major Collector

Highways ineligible for Federal-aid

Urban Local

X

Rural Minor Collector  
Rural Local

Federal-aid System

On the National Highway System? Yes\_\_\_ No X

6. **Environmental Status**

Environmental Document Type (CEQA) Categorical Exempt

Environmental Issues: Temporary construction issues (Noise, Dust, ETC.)  
Issues to be addressed by special provisions.

7. **Traffic Data (Estimated)**

Current ADT	100
% Trucks	<u>1%</u>
Current Design Hourly Volume	<u>10</u>

**8. Roadway Geometric Information**

Will this project change existing geometrics? Yes\_\_\_\_ No X

**9. Structure Information**

Is bridge rehabilitation work included in this project? Yes\_\_\_\_ No X

**10. Condition of Existing Facility**

Failing surface and base problems.

**11. Pavement Rehabilitation**

Is any work on existing pavement included in this project? Yes\_\_\_\_ No X

**12. Cost Estimate Breakdown**

	<u>Cost</u>
<u>ENVIRONMENTAL STUDIES &amp; PERMITS</u>	<u>0</u>
<u>PLANS, SPECIFICATION, &amp; ESTIMATES</u>	<u>0</u>
<u>RIGHT OF WAY</u>	<u>0</u>
<u>CONSTRUCTION</u>	
<u>Pavement Structural Section Work</u>	<u>Cost</u>
Mobilization, Shoulder backing & Misc.	5,000
AC Paving & Pulverization Process	22,000

SUBTOTAL: 27,000

15% Contingency: 4,000

TOTAL CONSTRUCTION COST: 31,000

Construction Support 3,000

TOTAL CONSTRUCTION COMPONENT COST: 34,000

Project Study Report  
(For 20/21 RSTP and CCRSAA Funding Cycle)

**13. Scheduling**

<u>Project Component</u>	<u>Start Date</u>	<u>Estimated Completion</u>
Environmental Studies and Permits	N/A	Completed
Plans, Specifications and Estimates	N/A	Completed
Right of Way Acquisition	N/A	N/A
Construction	August, 2023	September, 2023

**14. Other Agencies Involved** None

**15. Other Considerations**

Utility and/or Railroad: No Railroad or Utility Involvement

Consistency with other Planning: Consistent w/ City of Montague Transportation Plan.

**16. Proposed Funding**

	<u>Local Commitment</u>	<u>RSTP Request</u>	<u>Total</u>
Environmental Studies and Permits	0	0	0
Plans, Specifications, and Estimates	0	0	0
Right of Way Acquisition	0	0	0
Construction (Including Support)	75,000	34,000	109,000
Total:	75,000	34,000	109,000

Source of Local Commitment: CRRSAA Funds

**17. List of Attachments**

A. Construction Plans

**18. Report Preparation**

Prepared by José Hernandez Date: 5-17-2023

This Project Study Report (Local Rehabilitation) has been prepared under the direction of the following registered civil engineer. The registered civil engineer attests to the technical information contained herein and the engineering data upon which recommendations, conclusions, and decisions are based.

José Hernandez C90911  
REGISTERED CIVIL ENGINEER

5-17-2023  
DATE

# City of Montague

## SOUTH 6TH STREETS REHABILITATION PROJECT

### ENGINEER'S ESTIMATE

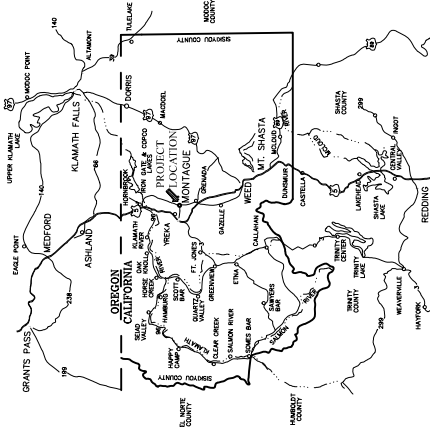
Item No.	Description	Estimated Quantity	Unit	Unit Price	Total Item Amount
A1	Mobilization	1	Lump Sum	\$7,000.00	\$7,000.00
A2	Construction Site Management	1	Lump Sum	\$2,000.00	\$2,000.00
A3	Traffic Control	1	Lump Sum	\$8,000.00	\$8,000.00
A4	Pulverize, Re-grade, Compact	1	Lump Sum	\$30,000.00	\$30,000.00
A5	Hot Mix Asphalt	211	Tons	\$200.00	\$42,200.00

Estimated Construction Costs = \$89,200

15% contingencies \$13,380  
7% Construction Oversight, Materials Testing & Admin. \$6,244

**Total Construction Cost** \$108,824

NOTE: 1) CONTACT USA 1-800-642-2444. FOR LOCATION OF UNDERGROUND UTILITIES PRIOR TO BEGINNING CONSTRUCTION.



## PROJECT VICINITY MAP

Siskiyou County, California

NO SCALE

### LEGEND:

◆ BENCH MARK	NEW ASPHALT/OVERLAY SECTION
⊙ FIRE HYDRANT	CONCRETE
⊙ SEWER MANHOLE	GRAVEL DRIVEWAY
⊙ WATER METER	COLD PLANE SECTION
⊙ UTILITY POLE	CL 2 AGGREGATE BASE
⊙ GATE VALVE	CENTER LINE
⊙ TELEPHONE PEDIESTAL	DITCH FLOWLINE
⊙ DRAIN INLET	PROPERTY LINE
✓ POLE ANCHOR	FENCE LINE
⊙ CLEAN OUT	STORM DRAIN LINE
⊙ SIGN	COMMUNICATION LINE
⊙ STORM WATER MANHOLE	WATER LINE
⊙ FOUND SURVEY MONUMENT	SEWER LINE
	OVER HEAD POWER

### EXISTING UTILITIES NOTE:

UTILITY LOCATIONS SHOWN ARE APPROXIMATE ONLY. THERE ARE ADDITIONAL UTILITIES KNOWN TO BE ON THE PROJECT SITE. ANY AND ALL UTILITIES SHOULD BE TAKEN DURING CONSTRUCTION TO LOCATE AND PRESERVE ALL EXISTING FACILITIES.

CALL BEFORE DIGGING !! CONTACT USA 811 FOR LOCATION OF UNDERGROUND UTILITIES 48 HOURS PRIOR TO BEGINNING CONSTRUCTION.

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### INDEX OF SHEETS

COVER SHEET ..... SHEET 1  
PLAN VIEW & DETAILS ..... SHEET 2



**E & S Engineers & Surveyors, Inc.**  
Civil Engineering & Land Surveying  
329 West Main Street  
Yreka, California 96097  
Phone (530) 842-4813  
Fax (530) 842-4645  
www.easengineersurveyors.com



## 2023 S. 6th STREET REHABILITATION PROJECT

CITY OF MONTAGUE

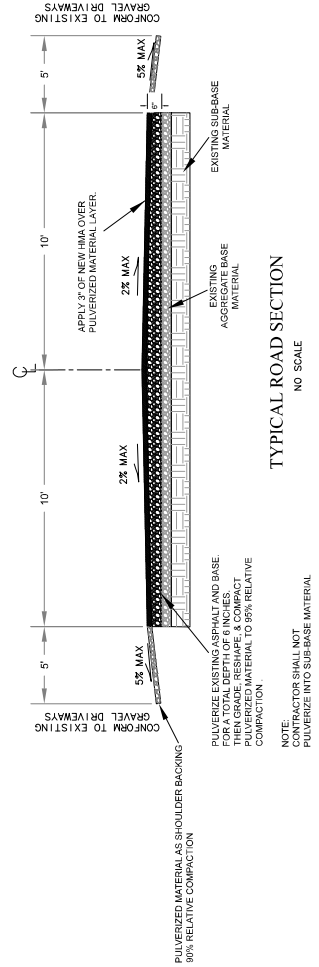
230 SOUTH 13TH STREET, MONTAGUE, CA 96064 ---- (530)459-3030



## COVER

SCALE	NOTES
DATE	5/17/2023
CLIENT FILE #	23005
SHEET NO.	1 OF 2







**CITY OF TULELAKE**  
591 Main Street  
P.O. Box 847, Tullake, CA 96134  
Phone 530-667-5522 ~ FAX 530-667-5351  
[info@cityoftulelake.com](mailto:info@cityoftulelake.com)



May 26, 2023

Melissa Cummins  
Interim Executive Director  
Siskiyou County Local Transportation Commission  
190 Greenhorn Road  
Yreka, CA 96097

RE: Request for Regional Surface Transportation Program (RSTP) Funding  
City of Tullake – Main Street Sidewalk Improvements

Dear Ms. Cummins:

In 2020, the City received State Transportation Improvement Program (STIP) funds for sidewalk, curb & gutter, asphalt reconstruction and overlays throughout various areas of the City. With remaining allocated STIP funds supplemented by Transportation Development Act (TDA) and Senate Bill 1 (SB1) funds, the City will be constructing ADA compliant curb ramp improvements to a four-way stop intersection at E Street/Main Street in downtown Tullake.

The intersection is controlled by both a four-way red flashing light (suspended in the middle of the intersection) and four (4) stop signs. However, these traffic devices have not demonstrated to be adequate in providing a safe intersection for pedestrians as well as motorists. Main Street and E Street are 80 feet wide from curb to curb with angled parking on both sides.

The current available funding is not sufficient for constructing the entirety of the planned and designed E Street/Main Street intersection improvements. Part of the improvements that will have to be deferred is to reconstruct approximately 145 feet of curb, gutter and sidewalk on Main Street immediately south of the southwest corner of the intersection that is in a state of deterioration with tripping hazards to pedestrians and adjacent businesses.

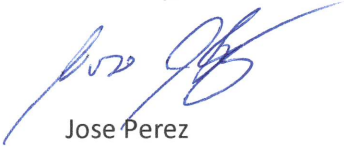
The proposed Main Street Sidewalk Improvements project would provide a safe ADA compliant walkway in downtown Tullake. This improvement qualifies for the Regional Surface Transportation Program (RSTP) Exchange Program. This project would provide pedestrians with a safe pedestrian walkway, and would therefore meet the criteria for eligible projects under this program.

The estimated cost of this project is \$70,707 (see attached Engineer's Estimate and Cost Breakdown). The City requests the full project cost of \$70,707, provided the project amount can be allocated in this call for projects. If the requested project cost cannot be allocated, the City would be pleased to receive any allocation the Commission decides is appropriate.

The City will provide local matching funds for any portion of this project that is not covered by the RSTP funds. The funds will be maintained in a separate account, all phases of the project will be competitively bid, and all administration requirements of managing the project and reporting progress will be met by City staff.

Thank you in advance for submitting the City's request to the Commission for its consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jose Perez', is written over the printed name.

Jose Perez  
Director of Public Works

Att: Engineer's Estimate and Cost Breakdown

## Detailed Estimate and Total Project Costs

### Project Information

Agency: City of Tulelake, CA

Funding: Regional Surface Transportation Program (RSTP)

Project Description: Main Street Sidewalk Improvements

Project Location: 145 feet of curb, gutter and sidewalk on Main Street  
immediately south of the Southwest corner of Main  
Street / E Street intersection

Date: 5/26/2023



### Construction Cost Estimate

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL COST
1	MOBILIZATION	LS	1	\$5,000	\$5,000
2	TRAFFIC CONTROL	LS	1	\$1,000	\$1,000
3	CONCRETE SIDEWALK	SF	1,160	\$22	\$25,520
4	CONCRETE CURB & GUTTER	LF	145	\$78	\$11,310
5	CATCH BASIN	LS	1	\$3,300	\$3,300
6	STORM DRAIN TRENCH	LS	1	\$5,000	\$5,000
7	ASPHALT PATCHING	SY	32	\$70	\$2,240
<b>Subtotal of Construction Items</b>					<b>\$53,370</b>
Contingencies (10% of Construction Items)					\$5,337
<b>Total (Construction Items &amp; Contingencies)</b>					<b>\$58,707</b>

### Project Delivery Costs

TYPE OF PROJECT COST	COST
<b>Preliminary Engineering (PE)</b>	
Environmental Studies & Permits (PA&ED):	\$1,500
Plans, Specifications & Estimates (PS&E):	\$5,000
<b>Total PE:</b>	<b>\$6,500</b>

<b>Right of Way (RW)</b>		
Right of Way Engineering:		\$0
Acquisitions and Utilities:		\$0
<b>Total RW:</b>		<b>\$0</b>

<b>Construction Engineering (CE)</b>		
Construction Engineering (CE):		\$5,500
<b>Total CE:</b>		<b>\$5,500</b>

<b>Total Project Delivery:</b>		<b>\$12,000</b>
<b>Total Construction Costs:</b>		<b>\$58,707</b>
<b>Total Project Cost:</b>		<b>\$70,707</b>

# Agenda Worksheet

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TO: Siskiyou County Local Transportation Commission

DATE: June 13, 2023

---

Subject: Agenda Item # 9

Overall Work Program – FY 2023/2024

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Summary of Agenda Item (Description of Issue):

Staff has submitted the Overall Work Program (OWP) to Caltrans. On May 15, 2023 staff received Caltrans comments on the OWP.

Staff has addressed the comments. The document that is included in the agenda packet incorporates those revisions.

Recommended Action:

Adopt Resolution #23-25 Overall Work Program

RESOLUTION NO. 23-25  
SISKIYOU COUNTY LOCAL TRANSPORTATION COMMISSION

WHEREAS, the Commission has reviewed the Final Siskiyou County Local Transportation Commission 2023/2024 Overall Work Program; and

WHEREAS, this Commission concurs with the 2023/2024 Overall Work Program as presented,

NOW, THEREFORE, BE IT RESOLVED that the Siskiyou County Local Commission Transportation hereby approves the 2023/2024 Overall Work Program and authorizes staff to execute the 2023/2024 budget and sign certifications and agreements based on the approved program,

PASSED AND ADOPTED this 13th day of June 2023 by the Local Transportation Commission of Siskiyou County by the following vote:

AYES:  
NOES:  
ABSENT:

---

Chairperson – Nancy Ogren  
Local Transportation Commission

ATTEST:

---

Joy Hall  
Executive Director



**Overall Work Program  
Fiscal Year 2023/2024**

**For the Continuous Regional Transportation Planning Process**

Date of Adoption: June 13, 2023

Melissa A. Cummins, Interim Executive Director  
Joy Hall, Incoming Executive Director Eff. 06.01.2023

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## **I. Introduction**

Siskiyou County lies on the northern boundary of California, bordered by Oregon to the north, Del Norte and Humboldt Counties to the west, Trinity, and Shasta Counties to the south and Modoc County to the east. The economic base of the County is a combination of agriculture, forest products and recreation.

According to the County Assessor's Office Siskiyou County currently has 4,040,320 acres of land. Of these acres approximately 2,505,841 acres or 62% are owned by federal agencies such as the US Forest Service, Bureau of Land Management, US Fish and Wildlife Service, Lava Beds National Monument, or the Bureau of Reclamation.

Information obtained from the California Department of Finance on estimated population as of January 2022 indicates a projected County population of 43,830. The table to the left indicates the estimated population for incorporated cities in Siskiyou County.

Dorris	847
Dunsmuir	1,681
Etna	674
Fort Jones	684
Montague	1,215
Mt Shasta	3,204
Tulelake	886
Weed	2,828
Yreka*	7,772
Unincorporated	24,039

The projected unincorporated County population of 24,039 is comprised of numerous smaller communities such as Cecilville, Somes Bar, Greenview, Callahan, McCloud, Tennant, Macdoel, Hilt, Henley, Hornbrook, Grenada, Lake Shastina, Seiad Valley and Happy Camp.

Siskiyou County is approximately 6,287 square miles. A large portion of Siskiyou County is owned by the federal government, which limits the amount of property tax available to the County.

\*County Seat

## **II. Public Participation**

Monthly meeting agenda packets are sent to members of the Commission, Siskiyou County staff, the Social Service Transportation Advisory Council (SSTAC), and the Technical Advisory Council (TAC) through email, posted to the SCLTC website, a link is posted on the Commission's Facebook page and posted at the Transit Center where accessible to the public. The SSTAC and TAC include Tribal representatives.

Commission staff also coordinate with the Public Information Officer for the County of Siskiyou to push information out through their various social media platforms to increase public awareness and increase participation in various Commission activities.

Additional activities could include attending public events such as Gold Rush Days, Siskiyou Golden Fair, and College of the Siskiyous informational events.

## **III. Issues and State Funding Priorities**

The Siskiyou County Local Transportation Commission (SCLTC) is designated the Regional Transportation Planning Agency (RTPA) for the County. This local entity monitors and coordinates project eligibility for state highway funding and public transportation.

According to the California Department of Finance the County's estimated population has decreased slightly. The County's population density continues to average approximately seven residents per square mile. The minimal population coupled with the County's rural character has prevented large land use development. In recent years we have experienced some minimal growth in certain sectors. Given the backlog of transportation infrastructure needs there is still a constant lack of adequate funding for ongoing repairs and upgrades. Although Siskiyou County has a low population density, we still experience heavy truck traffic and thousands of visitors and tourists that travel to and through the County each year, ultimately impacting the transportation system and generating a need for greater maintenance requirements on existing local roadways. Given the County's position as the last stop along the I5 corridor our goal is to encourage travelers to stop here to spend money before leaving the state thereby increasing revenues for the State and the County.

An additional source of funding for minor road maintenance in Siskiyou County has been the Local Transportation Fund (LTF), which is provided through the Transportation Development Act. This funding is of particular importance for the smaller communities that generate very little fuel tax money.

The transit operator continues to set aside a portion of the annual LTF allocation received for the replacement of the transit fleet. The Siskiyou County Short Range Transit Plan (last updated in 2021) recommended an annual contribution to this reserve, which will provide match money for future purchases with grant funding.

The rural nature of Siskiyou County assures us that the primary mode of transportation is, and will continue to be, the automobile. Fuel prices continue to hover between \$ 4.00 and \$ 5.00 per gallon. Based on data from the State of California Employment Development Department (EDD) Siskiyou County's unemployment rate for February 2023 was 7.7%. This is somewhat higher than the State of California's unemployment rate of 4.3% for the same period.

The County transit system continues to play a critical role in meeting transportation needs of many residents who are transit dependent. According to the California Department of Finance, 35.7% of our population is comprised of residents aged sixty or above. An ongoing need for expanded fixed route services and specialized paratransit transportation, particularly for service to medical facilities both in and out of the county, exists within the region. Many residents travel to Redding, California or Medford, Oregon for medical care and traversing the mountain passes in the winter can create a hardship. This request for services to either Redding or Medford still exists after many years and attempts.

Siskiyou County has seven public use airports located throughout the County. Butte Valley, Happy Camp, Scott Valley, Weed and Siskiyou County Airports are operated by Siskiyou County. Mott Airport is operated by the City of Dunsmuir. Montague-Yreka Rohrer Field is operated by the City of Montague with an annual contribution of \$ 5,000 from the City of Yreka. None currently provide commercial passenger services. Previous attempts to establish scheduled service to various destinations have not been successful due primarily to the low population base in the County. Residents must travel to Redding, California or Medford, Oregon to access commercial passenger service. There are bases for firefighting aircraft, package delivery, bank courier services and general aviation operations out of six of the seven airports.

The County and other agencies operating airports within the region have faced an ongoing financial struggle with maintaining the various airport infrastructures due to a variety of factors including lack of supporting revenue in previous fiscal years, slow growth in the region, and limited opportunities for development. The annual credits from Caltrans Aeronautics equate to approximately \$ 60,000 for the region's airport system. The lack of funding and failing infrastructure cannot be addressed until the County experiences substantial infrastructure improvements and increased economic growth.

		Work Element										
		WE 601.1	WE 601.2	WE602	WE 603.1	WE 603.2	WE 604.1	WE 604.2	WE 605	WE 606	WE 607.1	WE 607.2
FY 2023/2024 - Federal Planning Areas												
1.	Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.	X	X	X	X	X	X	X	X	X	X	X
2.	Increase the safety of the transportation system for motorized and non-motorized users.				X		X	X		X	X	X
3.	Increase the security of the transportation system for motorized and non-motorized users.				X		X	X		X	X	
4.	Increase the accessibility and mobility of people and freight.		X	X	X	X	X	X		X	X	X
5.	Protect and enhance the environment, promote energy conservation, improve the quality of life, promote consistency between transportation improvements and State and local planned growth and economic development patterns.	X	X		X	X	X	X		X	X	X
6.	Enhance the integration and connectivity of the transportation system, across and between modes, people, and freight.		X	X	X	X	X	X		X	X	X
7.	Promote efficient system management and operation.	X	X	X	X	X	X	X	X	X	X	X
8.	Emphasize the preservation of the existing transportation system.			X	X	X	X				X	X
9.	Improve resiliency and reliability of the transportation system and reduce or mitigate storm water impacts of surface transportation			X	X	X	X	X		X	X	X
10.	Enhance travel and tourism			X	X	X	X	X		X	X	X

#### IV. Organization

The Regional Transportation Planning Agency (RTPA) representing Siskiyou County is the Siskiyou County Local Transportation Commission (SCLTC). The six-member commission consists of four members (three seats and one alternate) appointed by the Siskiyou County Board of Supervisors and four members (three seats and one alternate) appointed by the Siskiyou League of Local Agencies, which is elected officials from the nine incorporated cities in Siskiyou County.

Siskiyou County's Technical Advisory Committee (TAC) is a working group with representatives from each of the nine cities, three tribal entities, Caltrans, Siskiyou County Public Works, and SCLTC staff. The TAC meets as needed to discuss proposed projects for the Regional Transportation Improvement Plan and other transportation planning issues that affect our agencies and the region.

SCLTC coordinates its activities with various County Departments, as well as State, local and tribal entities. Citizen groups are encouraged to provide input through public hearings, such as the Unmet Transit Needs

process, to solve specific transportation problems which are of concern to the community. The SCLTC expanded the public input process by updating the website to include a variety of items being heard by the Commission. The Commission also maintains a Facebook page where information regarding upcoming meetings is regularly posted.

In 1978 SCLTC contracted with a consultant to update the 1976 Transportation Needs Study. An advisory group of County citizens and representatives from various transportation providers with a particular interest in, and knowledge of, public transportation needs was formed. The advisory group, known as the Social Service Transportation Advisory Council (SSTAC), consists of eleven members representing a diverse cross section of citizens from various geographic areas of the County. Specific membership composition is in conformance with state law.

## **V. Work Program**

The Regional Transportation Plan (RTP) is a long-term planning document that provides a 20+ year vision of the region's transportation system. It is understood that the purpose of the continuing planning process is to ensure that the RTP is responsive to the changing needs of users. However, with the increased emphasis by State government for coordination between counties and Caltrans regarding Regional Transportation Improvement Plan (RTIP), Air Quality and Environmental Concerns and Caltrans Division of Aeronautics Program, it is now necessary for RTP's to be responsive to the States' planning process in addition to being responsive to regional needs. The last Regional Transportation Plan was developed in 2021.

The 2023/2024 Overall Work Program (OWP) covers a one-year period. The work program defines the degree of planning efforts that will be expended for elements relating to the county's transportation system. This OWP is subject to financial constraints, as there are limited resources (staff, time, funding) to address a wide range of complex issues.

## VI. Work Elements

### A. Work Element 601.1 - Administration

#### Purpose

This task includes daily/weekly/monthly activities such as compiling and distributing monthly LTC meeting agendas, managing the Siskiyou County LTC website, preparing or overseeing financial audits and reports, managing consultant contracts, and reporting news and policy from the State and Federal level. The overall purpose of this task is to ensure the Siskiyou County LTC is operating efficiently and within all applicable regulations, guides and policies and performing the duties associated with a Regional Transportation Planning Agency.

#### Previous Work

- Planning meetings with city, county, and tribal entities to assist with transportation and goods movement planning.
- Prepare meeting SCLTC agendas, attend meetings, prepare minutes, and complete follow-up work based on direction from the Commission (FY 22/23).
- Completed audits for FY 2021/2022.
- Review of all Commission activities in November 2022.
- Conducted Call for Projects for Regional Surface Transportation Program funding.
- Prepared and submitted Commission budgets for review and approval.
- Evaluated staffing options for Commission to provide long-term stability.

Task/Activity	Product	Schedule
1. SCLTC staff attends all LTC meetings; establishes work statements; contracts for outside consultants; supervises all support personnel.	LTC Agenda Packets and Meeting Minutes	Monthly
	Finalized contracts for work of the SCLTC.	As Needed Depending on Direction of Commission
2. SCLTC staff attend meetings (in person or via teleconference) directly related to transportation planning. This includes meetings with agencies such as the California Transportation Commission, North State Super Region, Rural Counties Task Force, and the Regional Transportation Planning Agency Group for project and funding updates and opportunities.	Meeting agenda and summary  Update on ongoing transportation issues.	Monthly or Quarterly  RCTF: July 2023 September 2023 November 2023 2024 Dates Not Available

3. Ongoing development of the Local Transportation webpage and Facebook page to increase public input, participation, and dissemination of information.	Media materials and documentation of posts	Monthly or as needed. (i.e., Unmet Needs Hearing)
4. Training of newly appointed Local Transportation Commissioners or other direct support staff.	Coordinated knowledge of processes and requirements for SCLTC.	As Needed
5. SCLTC staff attends Caltrans Workshops related to security and emergency preparedness.	Knowledge and meeting summaries.	On Going
6. Coordination with contracted Auditor for completion of required annual audits pursuant to the Transportation Development Act.	Final Audit Reports	September 2023 through March 2024
<b><u>Funding by Source</u></b>		
<b>Responsible Agency</b>	<b>RPA Funds</b>	<b>Total</b>
SCLTC	\$ 30,000.00	\$ 30,000.00

## B. Work Element 601.2 - Coordination

### Purpose

To coordinate activities between Siskiyou County Local Transportation Commission, the State, Tribal Governments, and local agencies. This task also includes coordination with the Technical Advisory Committee (TAC) and Social Service Transportation Advisory Council (SSTAC). The overall aim of this task is to ensure local agencies, Tribal governments, and the public are involved in the transportation planning process for Siskiyou County and have an equitable voice in the region.

### Previous Work

- Meetings with other non-profit agencies to coordinate their transportation related projects with entities within the region.
- Technical Advisory Committee meeting agenda and minutes.
- Meeting with Caltrans to review outstanding issues related to various transportation topics.

Task/Activity	Product	Schedule
1. SCLTC staff provides coordination between SCLTC, State and Local agencies, and other groups as necessary for continuous planning process.	Public input from various agencies on transportation needs and future planning.	As Needed Throughout the Fiscal Year
2. Schedule and attend Technical Advisory Committee meetings to discuss roads & streets and projects for future STIP cycles and other funding programs.	TAC Agendas and Summaries	Quarterly
3. Effectively solicit input from the public, local government, federal land management, Tribes, advisory groups and organizations through local newspapers and other informational media to promote a Public Participation Plan. Representation from the following agencies may include Modoc National Forest, Rogue River National Forest, Karuk Tribe of California, and Bureau of Land Management.	Documentation of Public Participation Plan efforts. Updates as necessary.	Every 6 months
4. Participate in public events and community functions to conduct surveys about ways to increase ridership and other unmet needs.	Surveys, event flyers, media posts, advertising, etc.	July, August, September, March, April, May, June
<u>Funding by Source</u>		
Responsible Agency	RPA Funds	Total
SCLTC Staff	\$ 7,500.00	\$ 7,500.00

## C. Work Element 602 – Aviation Planning

### Purpose

To coordinate activities between Siskiyou County Local Transportation Commission, the State, Tribal Governments, and local agencies. This task also includes coordination with the Technical Advisory Committee (TAC) and Social Service Transportation Advisory Council (SSTAC). The overall aim of this task is to ensure local agencies, Tribal governments, and the public are involved in the transportation planning process for Siskiyou County and have an equitable voice in the region.

### Previous Work

- Completion of Aviation Element of updated Regional Transportation Plan (2021).
- Aviation Capital improvement Program update (2020).

Task		Product	Frequency
1.	Gather data on capital improvement projects for all airports within the region including the multimodal movement of people and/or freight.	List of airport capital improvement projects for inclusion in the next update of the Regional Transportation Plan.	January 2024
2.	Attend annual conferences (i.e., Association of California Airports or SWAAE) to get updates on legislation and possible grant opportunities related to airport improvement programs from the FAA and Caltrans Aeronautics.	Summary report on legislation changes and funding programs for regional airports.	September 2023
Funding by Source			
Responsible Agency		RPA Funds	Total
SCLTC Staff		\$ 4,000.00	\$ 4,000.00
Total of All Agencies:			\$ 4,000.00



## D. Work Element 603.1 – Transportation Systems Planning

### Purpose

Maintain and improve the ongoing regional transportation planning process to achieve a fully coordinated streets and roads system that includes freight movement planning within the region and to promote the development of non-motorized facilities within the cities and County including airports. This task aims to balance local and regional multi-modal transportation needs to create a cohesive transportation system that best serves the public, including underserved populations.

### Previous Work

- Organized and attended TAC meetings (FY 2022/23).
- Monitor programmed STIP projects (FY 2022/23).
- Prepare and submit STIP amendments in coordination with Caltrans (FY 2022/23).
- Prepared and submitted requests for State Only Funding and reviewed allocation requests. (FY 2022/2023)

Task		Product	Frequency
1.	Coordinate with the County Planning Commission in or around regional airports and conduct analysis of development activities near and around county airports that potentially could interfere with the safe operation of flight activities.	List of aviation facility-adjacent development projects	Quarterly or As Needed
2.	Provide technical assistance explaining program requirements so that the eligible participants can apply for Active Transportation Act. Eligible participants may include local cities, county departments and other non-profit agencies.	List of Active Transportation Program projects for next STIP cycle	Every 6 Months
3.	Coordinate transportation planning by attending SSTAC, TAC and League of Local Agencies meetings. Attend a minimum of one city council meeting per city to enhance lines of communication regarding transit services, transportation, and streets/roads projects.  (League of Local Agencies includes representatives from each incorporated city and any Community Services Districts (CSD) in the County.)	Public requests for Streets & Roads and public transit needs	Quarterly
4.	Continued development of data set for use in planning for future projects (transit, streets/roads, and bike/pedestrian/trails).	Annually updated dataset for use in multimodal planning efforts	Annually

5.	Coordination and review of Caltrans Planning efforts and documents.	Input on TCR's	As Requested
<b><u>Funding by Source</u></b>			
<b>Responsible Agency</b>		<b>RPA Funds</b>	<b>Total</b>
SCLTC Staff		\$ 15,000	\$ 15,000
<b>Total of All Agencies:</b>			<b>\$ 15,000</b>

## E. Work Element 603.2 – Pavement Management System

### Purpose

Monitor and assist local agencies with their pavement management systems, including software assistance. Allows for planning and assessing future regional transportation needs throughout the county. Maintaining pavement management systems assists in identifying and planning future funding needs by providing accurate data on local road infrastructure. The ability to identify potential projects and regional priorities is possible through the assessment of which roadways are most in need of repaving and rehabilitation.

### Previous Work:

- The Siskiyou County Local Transportation Commission has previously assisted the local agencies with purchasing the software required to maintain their pavement management systems (FY 2022/2023).
- Finalize RFP for pavement condition index update. (FY 2022/2023)
- Review proposals and work with consultant to finalize a contract. (FY 2022/2023)

Task		Product	Responsible Agency	Frequency
1.	Work with local agencies to ensure pavement management systems are in place and maintained.	Coordination at TAC meetings, meeting minutes.	SCLTC	Quarterly
2.	Coordinate the submittal of pavement management data to the Statewide Needs Assessment.	Correspondence	SCLTC	10/1/2023 and 4/1/2024
3.	Software assistance for local agencies	Pavement Management Software	Consultant	July - Annually
4.	Update pavement condition data for a portion of the maintained mileage within the region. This information will provide data to be used to determine project priority for various funding sources (i.e., STIP, RSTP).	Updated Pavement Data for Agencies	Consultant	Begin August 2023 through October 2023  Annual report to Commission 1 <sup>st</sup> quarter of 2024
<b><u>Funding by Source</u></b>				
Responsible Agency		RPA Funds		Total
SCLTC		\$ 1,000.00		\$ 1,000.00
Consultant		\$ 55,000.00		\$ 55,000.00
StreetSaver Licenses- Metropolitan Transportation Commission		\$ 25,250.00		\$ 25,250.00
<b>Total of All Agencies:</b>				<b>\$ 81,250.00</b>

## **F. Work Element 604.1 – Transit Planning and Non-Motorized**

### **Purpose**

To coordinate activities between Siskiyou County Local Transportation Commission, the State, Tribal Governments, and local agencies. This task also includes coordination with the Technical Advisory Committee (TAC) and Social Service Transportation Advisory Council (SSTAC). The overall aim of this task is to ensure local agencies, Tribal governments, and the public are involved in the transportation planning process for Siskiyou County and have an equitable voice in the region.

### **Previous Work**

- Coordinated with Karuk Tribe on resuming transit services to Happy Camp and along Highway 96 corridor.

<b>Task</b>		<b>Product</b>	<b>Responsible Agency</b>	<b>Frequency</b>
1.	Encourage increased bicycle and pedestrian travel by development of a safe and convenient system of bicycle routes, trails, storage facilities and walkways.	Project list for future Bicycle/Pedestrian Plans and Regional Transportation Plan	SCLTC	September 2023 February 2024
2.	Consult with public and private transportation operators.	Project list for transit needs	SCLTC	Quarterly
3.	Work with various local agencies to implement changes proposed through Short Range Transit Plan.	Project list for transit needs	SCLTC	Quarterly
4.	Development of a long-term fixed Bus Stop system, including transfer stations and elimination of flag stops with the goal to increase connectivity between transportation providers.	Updated transit service route maps	SCLTC & STAGE Staff	Monthly
5.	Coordinate, consult, and collaborate with the Karuk Tribe and Quartz Valley Indian Reservation.	Project list for Tribal Entities for inclusion in future RTP updates.	SCLTC	Quarterly

6.	Attend meetings or conferences (i.e., Caltrans trainings) to gain knowledge from other agencies on successful planning and coordination between counties.	Monthly SCLTC agenda items informing on trainings/strategies.	SCLTC	Monthly
7.	Ongoing oversight of the Transit Asset Management Plan as required by FTA.	Transit Asset Management Plan	SCLTC & STAGE Staff	October 2023 April 2024
<b>Funding by Source</b>				
<b>Responsible Agency</b>		<b>RPA Funds</b>		<b>Total</b>
SCLTC Staff		\$ 25,000.00		\$ 25,000.00
<b>Total of All Agencies:</b>				\$ 25,000.00

## G. Work Element 604.2 – Siskiyou County Active Transportation Plan

### Purpose

To coordinate activities between Siskiyou County Local Transportation Commission, the State, Tribal Governments, and local agencies. This task also includes coordination with the Technical Advisory Committee (TAC) and Social Service Transportation Advisory Council (SSTAC). The overall aim of this task is to ensure local agencies, Tribal governments, and the public are involved in the transportation planning process for Siskiyou County and have an equitable voice in the region.

### Previous Work

- Due to the resignation of the Commission's Executive Director in October 2022 this project has been delayed. Staff updated the RFP and are soliciting proposals for a consultant to complete preparation of the plan.

Task		Product			Frequency
1.	Project initiation – kick-off meeting between SCLTC staff, Caltrans, and project steering committee.	Meeting notes. Refined project schedule and scope			September 2023
2.	Community and stakeholder outreach – establish public outreach plan, conduct community workshops, and focus groups, meet with Steering Committee.	List of community input received			October 2023 ~ June 2024
3.	Develop Plan Components, including existing conditions, comprehensive and prioritized project lists, funding sources matrix, community outreach findings and needs analysis, and implementation plan.	Draft Active Transportation Plan			January 2024 ~ July 2024
4.	Finalize final draft and adoption by Commission of Active Transportation Plan	Adopted final Active Transportation Plan and Data Library			September 2024
		<b><u>Funding by Source</u></b>			
Responsible Agency		RPA Funds	LTF	ATP Grant	Total
SCLTC Staff		\$ 10,500	\$ 10,000	\$ 190,000	\$ 210,500
Total of All Agencies:					\$ 210,500

## H. Work Element 605 – Overall Work Program Development

### Purpose

To provide oversight of the Overall Work Program, preparation and submission of draft and final program documents, amendments, and required quarterly reports. To balance the administrative, transportation planning, and reporting needs of the region with available funding.

### Previous Work

- Continuous process; including but not limited to drafting, adopting, and amending OWP, OWP quarterly reports and invoices, related correspondence, and preparation of monthly commission packets (FY 2022/23).
- Preparation of draft and final Overall Work Program document each year (FY 2022/23).
- Ongoing oversight of Overall Work Program.
- Submission of quarterly reports and final reports of expenditures.

Task		Product	Frequency
1.	SCLTC staff will prepare, and SCLTC will adopt after Caltrans approval, a draft and final Overall Work Program for FY 2024/2025.	Draft and Final OWP for FY 2024/2025	Draft – March 2024 Final – June 2024
2.	Develop OWP amendment to incorporate any carryover funds from FY 2022/23.	Approved OWP amendment	October 2023
3.	SCLTC staff monitors the 2023/24 Overall Work Program and insures prompt action in the filing of quarterly reports / requests for reimbursements.	Quarterly Invoices & Reports for OWP 2023/2024	Quarterly
4.	Develop close-out package for FY 2022/2023.	Final Close-Out Package	August 2023
Funding by Source			
Responsible Agency		RPA Funds	Total
SCLTC Staff		\$ 10,000.00	\$ 10,000.00
Total of All Agencies:			\$ 10,000.00

## I. Work Element 606 – Unmet Transit Needs

### Purpose

SCLTC oversees the required solicitation of input from the public on unmet transit needs. This includes a minimum of one annual hearing, ongoing public outreach through the Commission’s website, public events such as the Siskiyou Golden Fair and other community events and the annual SSTAC meeting to review and make recommendations to the Commission on the requests for service.

Identifying transit needs in the region and cities within that region is critical to the mobility of residents and visitors to Siskiyou County. Transit plays an important role by mobilizing transit dependent people, providing freedom for young people, and providing access to critical services to senior and disabled populations. The process of identifying unmet needs helps establish reasoning and foundation for transit operations and helps to integrate other modes in the transportation system. The goal is to provide mobility opportunities to all residents and visitors to Siskiyou County.

### Previous Work

- Ongoing tracking of requests for service.
- Participation in Social Services Transportation Advisory Council activities.
- Publish required advertising for unmet needs and the public hearing.
- Submission of recommendations to the SCLTC after review of requests for service.

Task		Product	Frequency
1.	Conduct and participate in County Unmet Transit Needs process.	Documentation of Unmet Transit Needs	April 2024
<b><u>Funding by Source</u></b>			
Responsible Agency		RPA Funds	Total
SCLTC Staff		\$ 7,500.00	\$ 7,500.00
Total of All Agencies:			\$ 7,500.00



## J. Work Element 607.1 – Regional Transportation Improvement Program

### Purpose

This element includes the development and ongoing oversight of the Siskiyou County Regional Transportation Plan. The Regional Transportation Improvement Program (RTIP) is a program of transit and active transportation projects of highway and local roads that the County plans to fund with state and federal revenue that has been programmed by the California Transportation Commission through the State Improvement Program (STIP). The program of projects in the RTIP is a group of projects in the Regional Transportation Plan (RTP).

### Previous Work

- Developed and submitted the 2022 RTIP.
- Reviewed STIP programming and executed necessary resolution to request amendments (FY 2022/2023).
- Meetings with Caltrans and local agency representatives to discuss programmed projects and potential needs.

Task		Product	Frequency
1.	Work with local agencies and Caltrans to monitor completion of various transportation infrastructure projects (i.e., STIP, ATP).	Quarterly Progress report on programmed projects / Submittals to CTC and Caltrans	Quarterly / As needed
2.	Continue formal government-to-government relationships with the Karuk Tribe of California and Quartz Valley Indian Reservation through coordination, consultation, and collaboration to ensure early and continuous participation in local and state transportation planning and programming activities. Include tribal entities in project solicitations for the RTIP and TE programs. This will occur through regular correspondence and participating in transportation planning meetings with the tribal entities.	Meeting materials, agendas, summaries	Quarterly
3.	Coordinate with local agencies and Caltrans preparing for the 2024 and 2026 RTIP / STIP. Attend State funding meetings.	RTIP development documents and meeting notes.	As needed.

### Funding by Source

Responsible Agency	RPA Funds		Total
SCLTC Staff	\$ 20,000.00		\$ 20,000.00
Total of All Agencies:			\$ 20,000.00

## K. Work Element 607.2 – Regional Transportation Plan (RTP)

### Purpose

This element includes monitoring and implementing the Regional Transportation Plan. The Regional Transportation Plan serves as the transportation planning "blueprint" for a 20-year horizon. This element will establish a priority list of projects for all modes in the region as vetted by the SCLTC, Steering Committee, local agencies, Tribal governments, and the public. Funding sources will be identified, and short-term and long-term implementation plans will be developed.

### Previous Work

- No work completed in FY 2022/2023.

Task		Product	Frequency
1.	Review components of the plan, including existing conditions, community outreach findings and needs analysis, financial, policy and action elements.  Coordinate with the County Planning Department on a collaborative approach to component updates in conjunction with their ongoing General Plan update.	Updated data for inclusion in the upcoming RTP update scheduled for late 2024.	July 2023 through June 2024
2.	Coordinate future amendments.	Amended RTP	As Needed
<b><u>Funding by Source</u></b>			
<b>Responsible Agency</b>		<b>RPA Funds</b>	<b>Total</b>
SCLTC Staff		\$ 19,250	\$ 19,250
<b>Total of All Agencies:</b>			<b>\$ 19,250</b>

## V. Organizational Chart for Siskiyou County RTPA

### Siskiyou County Local Transportation Commission

Executive Director

Support Staff Provided by Siskiyou County Department of General Services

#### Membership

##### **City Representatives:**

City of Dunsmuir	Bruce Deutsch
City of Weed	Susan Tavalero
City of Yreka	Paul McCoy
Town of Fort Jones	Julia Mason (Alternate)

##### **Siskiyou County Board of Supervisors:**

Ed Valenzuela	District 2
Michael Kobseff	District 3
Nancy Ogren	District 4
Brandon Criss (Alternate)	District 1

#### Advisory

##### **Social Service Transportation Advisory Council (SSTAC)**

###### One Year Term:

CTSA	Vacant
CTSA	Vacant
Yreka	Vacant

###### Two Year Term:

- No appointments currently.

###### Three Year Term:

(Expires 08/11/2023)

Karuk Tribe	Misty Rickwalt
Health & Human Services Agency	Patricia (Trish) Barbieri
Yreka Area	Andre Economopoulos
College of the Siskiyous	Doug Haugen

Caltrans Representative:

John Maxwell

##### **Technical Advisory Committee (TAC)**

<u>Agency</u>	<u>Representative</u>	<u>Agency</u>	<u>Representative</u>
SCLTC	Executive Director	City of Weed	Public Works Director
BLM		City of Yreka	Public Works Director
Caltrans	Regional Planner	County of Siskiyou	Public Works Director
City of Dorris	Public Works Director	County of Siskiyou	Transit Operator
City of Dunsmuir	Public Works Director	National Park Service	
City of Etna	Public Works Director	Tribal Government Representatives	
City of Montague	Public Works Director	US Fish and Wildlife Service	
City of Mt Shasta	Public Works Director		
City of Tulelake	Public Works Director		

**VI. Summary of Expenditures for Siskiyou County – FY 2023/2024**

<b>Work Element</b>	<b>Regional Planning Assistance (RPA)</b>	<b>Regional Planning Assistance (RPA)</b>	<b>Local Transportation Funds (LTF)</b>	<b>Active Transportation Program (ATP)</b>	<b>TOTAL</b>
	<b>SCLTC</b>	<b>Carryover</b>	<b>Consultants</b>	<b>Consultants</b>	
601.1 - Administration	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
601.2 - Coordination	\$ 7,500	\$ -	\$ -	\$ -	\$ 7,500
602 - Aviation Facilities	\$ 4,000	\$ -	\$ -	\$ -	\$ 4,000
603.1 - Transportation Systems Planning	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000
603.2 - Pavement Management System	\$ 81,250	\$ -	\$ -	\$ -	\$ 81,250
604.1 - Transit Planning and Non-Motorized	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
604.2 - Siskiyou County Active Transportation Plan	\$ 10,500	\$ -	\$ 10,000	\$ 190,000	\$ 210,500
605 - Overall Work Program Development	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000
606 - Unmet Transit Needs	\$ 7,500	\$ -	\$ -	\$ -	\$ 7,500
607.1 - Regional Transportation Improvement Program	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000
607.2 - Regional Transportation Plan (RTP)	\$ 19,250	\$ -	\$ -	\$ -	\$ 19,250
<b>Total</b>	<b>\$ 230,000</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 190,000</b>	<b>\$ 430,000</b>

Joint Planning Activities within Siskiyou County  
Information Element  
FY 2023/24 Siskiyou County Overall Work Program

Activity Description	Product(s)	Funding	Due Date
SCLTC will coordinate with Caltrans staff on the update and development of the California Transportation Plan (CTP)	California Transportation Plan	State & Federal Funds	Ongoing
SCLTC staff will receive assistance from Caltrans with programming documents for their RTIP amendments	County RTIP	State & Federal Funds	Ongoing
Cooperate with Caltrans to monitor SCLTC OWP work progress, process OWP invoices for payment, including grant progress.	Payment of Invoices for OWP RPA reimbursements as well as various transit planning grants	State & Federal Funds	Ongoing
System Management	<input type="checkbox"/> TCRs and TCR updates <input type="checkbox"/> CTIS database <input type="checkbox"/> ITMS database	State & Federal Funds	FY 23/24 and Ongoing
District 2 Intelligent Transportation System (ITS) Architecture	District 2 ITS Architecture Plan updates and amendments relating to Siskiyou County	State & Federal Funds	FY 23/24 and Ongoing
RTPA staff will cooperate with Caltrans in outreach and participation by Native American Tribal Governments	Participation by Tribes in the transportation Planning Process	State & Federal Funds	Ongoing
Multi-modal Planning Coordination	<input type="checkbox"/> Aeronautics <input type="checkbox"/> Bicycle Plan <input type="checkbox"/> Transit Planning <input type="checkbox"/> Pedestrian <input type="checkbox"/> ADA Accessibility	State & Federal Funds	Ongoing
RTPA staff will coordinate with Caltrans on miscellaneous, transportation-related issues	<input type="checkbox"/> Public Participation <input type="checkbox"/> Greenhouse Gas/ Air Quality <input type="checkbox"/> Intergovernmental Reviews	State & Federal Funds	Ongoing

## **FY 2023/2024 FHWA RTPA Metropolitan Transportation Planning Process Self-Certification**

In accordance with 23 CFR part 450, the California Department of Transportation and [Siskiyou County Local Transportation Commission](#), Regional Transportation Planning Agency, hereby certify that the transportation planning process is being carried out in accordance with all applicable requirements including:

- 1) 23 U.S.C. 134, 49 U.S.C. 5303, and subpart C of 23 CFR part 450;
- 2) In nonattainment and maintenance areas, sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93;
- 3) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d–1) and 49 CFR part 21;
- 4) 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
- 5) Section 1101(b) of the FAST Act (Pub. L. 114-94) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
- 6) 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
- 7) The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38;
- 8) The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
- 9) Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and
- 10) Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

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RTPA Authorizing Signature

[Executive Director](#)

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Title

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Date

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Caltrans District Approval Signature

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Title

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Date

January 2024

*Not every provision of every certification will apply to every applicant or award. If a provision of a certification does not apply to the applicant or its award, FTA will not enforce that provision. Refer to FTA's accompanying Instructions document for more information.*

*Text in italics is guidance to the public. It does not have the force and effect of law, and is not meant to bind the public in any way. It is intended only to provide clarity to the public regarding existing requirements under the law or agency policies.*

## **CATEGORY 1. CERTIFICATIONS AND ASSURANCES REQUIRED OF EVERY APPLICANT.**

*All applicants must make the certifications in this category.*

### **1.1. Standard Assurances.**

*The certifications in this subcategory appear as part of the applicant's registration or annual registration renewal in the System for Award Management (SAM.gov) and on the Office of Management and Budget's standard form 424B "Assurances—Non-Construction Programs". This certification has been modified in places to include analogous certifications required by U.S. DOT statutes or regulations.*

As the duly authorized representative of the applicant, you certify that the applicant:

- (a) Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
- (b) Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- (c) Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- (d) Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- (e) Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728–4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 CFR 900, Subpart F).

- (f) Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to:
- (1) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin, as effectuated by U.S. DOT regulation 49 CFR Part 21;
  - (2) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681–1683, and 1685–1686), which prohibits discrimination on the basis of sex, as effectuated by U.S. DOT regulation 49 CFR Part 25;
  - (3) Section 5332 of the Federal Transit Law (49 U.S.C. § 5332), which prohibits any person being excluded from participating in, denied a benefit of, or discriminated against under, a project, program, or activity receiving financial assistance from FTA because of race, color, religion, national origin, sex, disability, or age.
  - (4) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps, as effectuated by U.S. DOT regulation 49 CFR Part 27;
  - (5) The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101–6107), which prohibits discrimination on the basis of age;
  - (6) The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse;
  - (7) The comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91–616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
  - (8) Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records;
  - (9) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental, or financing of housing;
  - (10) Any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and,
  - (11) the requirements of any other nondiscrimination statute(s) which may apply to the application.
- (g) Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (“Uniform Act”) (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases. The requirements of the Uniform Act are effectuated by U.S. DOT regulation 49 CFR Part 24.



- (h) Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§ 1501–1508 and 7324–7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- (i) Will comply, as applicable, with the provisions of the Davis–Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. § 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327–333), regarding labor standards for federally assisted construction subagreements.
- (j) Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- (k) Will comply with environmental standards which may be prescribed pursuant to the following:
  - (1) Institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514;
  - (2) Notification of violating facilities pursuant to EO 11738;
  - (3) Protection of wetlands pursuant to EO 11990;
  - (4) Evaluation of flood hazards in floodplains in accordance with EO 11988;
  - (5) Assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.);
  - (6) Conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.);
  - (7) Protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and
  - (8) Protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93–205).
- (l) Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- (m) Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 469a-1 et seq.).
- (n) Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
- (o) Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§ 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded

- animals held for research, teaching, or other activities supported by this award of assistance.
- (p) Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
  - (q) Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and 2 CFR Part 200, Subpart F, “Audit Requirements”, as adopted and implemented by U.S. DOT at 2 CFR Part 1201.
  - (r) Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing the program under which it is applying for assistance.
  - (s) Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. § 7104) which prohibits grant award recipients or a subrecipient from:
    - (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect;
    - (2) Procuring a commercial sex act during the period of time that the award is in effect; or
    - (3) Using forced labor in the performance of the award or subawards under the award.

## 1.2. Standard Assurances: Additional Assurances for Construction Projects.

*This certification appears on the Office of Management and Budget’s standard form 424D “Assurances—Construction Programs” and applies specifically to federally assisted projects for construction. This certification has been modified in places to include analogous certifications required by U.S. DOT statutes or regulations.*

As the duly authorized representative of the applicant, you certify that the applicant:

- (a) Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency; will record the Federal awarding agency directives; and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
- (b) Will comply with the requirements of the assistance awarding agency with regard to the drafting, review, and approval of construction plans and specifications.
- (c) Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work confirms with the approved plans and specifications, and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

**1.3. Procurement.**

*The Uniform Administrative Requirements, 2 CFR § 200.324, allow a recipient to self-certify that its procurement system complies with Federal requirements, in lieu of submitting to certain pre-procurement reviews.*

The applicant certifies that its procurement system complies with:

- (a) U.S. DOT regulations, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 CFR Part 1201, which incorporates by reference U.S. OMB regulatory guidance, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 CFR Part 200, particularly 2 CFR §§ 200.317–200.326 “Procurement Standards;
- (b) Federal laws, regulations, and requirements applicable to FTA procurements; and
- (c) The latest edition of FTA Circular 4220.1 and other applicable Federal guidance.

**1.4. Suspension and Debarment.**

*Pursuant to Executive Order 12549, as implemented at 2 CFR Parts 180 and 1200, prior to entering into a covered transaction with an applicant, FTA must determine whether the applicant is excluded from participating in covered non-procurement transactions. For this purpose, FTA is authorized to collect a certification from each applicant regarding the applicant’s exclusion status. 2 CFR § 180.300. Additionally, each applicant must disclose any information required by 2 CFR § 180.335 about the applicant and the applicant’s principals prior to entering into an award agreement with FTA. This certification serves both purposes.*

The applicant certifies, to the best of its knowledge and belief, that the applicant and each of its principals:

- (a) Is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily or involuntarily excluded from covered transactions by any Federal department or agency;
- (b) Has not, within the preceding three years, been convicted of or had a civil judgment rendered against him or her for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction; violation of Federal or State antitrust statutes, including those proscribing price fixing between competitors, allocation of customers between competitors, and bid rigging; commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; or commission of any other offense indicating a lack of business integrity or business honesty;

- (c) Is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any offense described in paragraph (b) of this certification;
- (d) Has not, within the preceding three years, had one or more public transactions (Federal, State, or local) terminated for cause or default.

**1.5. Coronavirus Response and Relief Supplemental Appropriations Act, 2021, and CARES Act Funding.**

The applicant certifies:

- (a) To the maximum extent possible, funds made available under title IV of division M of the Consolidated Appropriations Act, 2021 (Public Law 116–260), and in title XII of division B of the CARES Act (Public Law 116–136; 134 Stat. 599) shall be directed to payroll and operations of public transit (including payroll and expenses of private providers of public transportation); or
- (a) The applicant certifies that the applicant has not furloughed any employees.

**1.6. American Rescue Plan Act Funding.**

The applicant certifies:

- (a) Funds made available by Section 3401(a)(2)(A) of the American Rescue Plan Act of 2021 (Public Law 117-2) shall be directed to payroll and operations of public transportation (including payroll and expenses of private providers of public transportation); or
- (b) The applicant certifies that the applicant has not furloughed any employees.

**CATEGORY 2. PUBLIC TRANSPORTATION AGENCY SAFETY PLANS**

*This certification is required of each applicant under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), each rail operator that is subject to FTA’s state safety oversight programs, and each State that is required to draft and certify a public transportation agency safety plan on behalf of a small public transportation provider pursuant to 49 CFR § 673.11(d). This certification is required by 49 U.S.C. § 5329(d)(1) and 49 CFR § 673.13.*

*This certification does not apply to any applicant that receives financial assistance from FTA exclusively under the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310), the Formula Grants for Rural Areas Program (49 U.S.C. § 5311), or combination of these two programs.*

If the applicant is an operator, the applicant certifies that it has established a public transportation agency safety plan meeting the requirements of 49 U.S.C. § 5329(d)(1) and 49 CFR Part 673.

If the applicant is a State, the applicant certifies that:

- (a) It has drafted a public transportation agency safety plan for each small public transportation provider within the State, unless the small public transportation provider provided notification to the State that it was opting out of the State-drafted plan and drafting its own public transportation agency safety plan; and
- (b) Each small public transportation provider within the State has a public transportation agency safety plan that has been approved by the provider's Accountable Executive (as that term is defined at 49 CFR § 673.5) and Board of Directors or Equivalent Authority (as that term is defined at 49 CFR § 673.5).

### **CATEGORY 3. TAX LIABILITY AND FELONY CONVICTIONS.**

*If the applicant is a business association (regardless of for-profit, not for-profit, or tax exempt status), it must make this certification. Federal appropriations acts since at least 2014 have prohibited FTA from using funds to enter into an agreement with any corporation that has unpaid Federal tax liabilities or recent felony convictions without first considering the corporation for debarment. E.g., Consolidated Appropriations Act, 2021, Pub. L. 116-260, div. E, title VII, §§ 744–745. U.S. DOT Order 4200.6 defines a “corporation” as “any private corporation, partnership, trust, joint-stock company, sole proprietorship, or other business association”, and applies the restriction to all tiers of subawards. As prescribed by U.S. DOT Order 4200.6, FTA requires each business association applicant to certify as to its tax and felony status.*

If the applicant is a private corporation, partnership, trust, joint-stock company, sole proprietorship, or other business association, the applicant certifies that:

- (a) It has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and
- (b) It has not been convicted of a felony criminal violation under any Federal law within the preceding 24 months.

### **CATEGORY 4. LOBBYING.**

*If the applicant will apply for a grant or cooperative agreement exceeding \$100,000, or a loan, line of credit, loan guarantee, or loan insurance exceeding \$150,000, it must make the following certification and, if applicable, make a disclosure regarding the applicant's lobbying activities. This certification is required by 49 CFR § 20.110 and app. A to that part.*

*This certification does not apply to an applicant that is an Indian Tribe, Indian organization, or an Indian tribal organization exempt from the requirements of 49 CFR Part 20.*

#### **4.1. Certification for Contracts, Grants, Loans, and Cooperative Agreements.**

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### **4.2. Statement for Loan Guarantees and Loan Insurance.**

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

## **CATEGORY 5. PRIVATE SECTOR PROTECTIONS.**

*If the applicant will apply for funds that it will use to acquire or operate public transportation facilities or equipment, the applicant must make the following certification regarding protections for the private sector.*

### **5.1. Charter Service Agreement.**

*To enforce the provisions of 49 U.S.C. § 5323(d), FTA's charter service regulation requires each applicant seeking assistance from FTA for the purpose of acquiring or operating any public transportation equipment or facilities to make the following Charter Service Agreement. 49 CFR § 604.4.*

The applicant agrees that it, and each of its subrecipients, and third party contractors at any level who use FTA-funded vehicles, may provide charter service using equipment or facilities acquired with Federal assistance authorized under the Federal Transit Laws only in compliance with the regulations set out in 49 CFR Part 604, the terms and conditions of which are incorporated herein by reference.

### **5.2. School Bus Agreement.**

*To enforce the provisions of 49 U.S.C. § 5323(f), FTA's school bus regulation requires each applicant seeking assistance from FTA for the purpose of acquiring or operating any public transportation equipment or facilities to make the following agreement regarding the provision of school bus services. 49 CFR § 605.15.*

- (a) If the applicant is not authorized by the FTA Administrator under 49 CFR § 605.11 to engage in school bus operations, the applicant agrees and certifies as follows:
  - (1) The applicant and any operator of project equipment agrees that it will not engage in school bus operations in competition with private school bus operators.
  - (2) The applicant agrees that it will not engage in any practice which constitutes a means of avoiding the requirements of this agreement, part 605 of the Federal Mass Transit Regulations, or section 164(b) of the Federal-Aid Highway Act of 1973 (49 U.S.C. 1602a(b)).
- (b) If the applicant is authorized or obtains authorization from the FTA Administrator to engage in school bus operations under 49 CFR § 605.11, the applicant agrees as follows:

- (1) The applicant agrees that neither it nor any operator of project equipment will engage in school bus operations in competition with private school bus operators except as provided herein.
- (2) The applicant, or any operator of project equipment, agrees to promptly notify the FTA Administrator of any changes in its operations which might jeopardize the continuation of an exemption under § 605.11.
- (3) The applicant agrees that it will not engage in any practice which constitutes a means of avoiding the requirements of this agreement, part 605 of the Federal Transit Administration regulations or section 164(b) of the Federal-Aid Highway Act of 1973 (49 U.S.C. 1602a(b)).
- (4) The applicant agrees that the project facilities and equipment shall be used for the provision of mass transportation services within its urban area and that any other use of project facilities and equipment will be incidental to and shall not interfere with the use of such facilities and equipment in mass transportation service to the public.

#### **CATEGORY 6. TRANSIT ASSET MANAGEMENT PLAN.**

*If the applicant owns, operates, or manages capital assets used to provide public transportation, the following certification is required by 49 U.S.C. § 5326(a).*

The applicant certifies that it is in compliance with 49 CFR Part 625.

#### **CATEGORY 7. ROLLING STOCK BUY AMERICA REVIEWS AND BUS TESTING.**

##### **7.1. Rolling Stock Buy America Reviews.**

*If the applicant will apply for an award to acquire rolling stock for use in revenue service, it must make this certification. This certification is required by 49 CFR § 663.7.*

The applicant certifies that it will conduct or cause to be conducted the pre-award and post-delivery audits prescribed by 49 CFR Part 663 and will maintain on file the certifications required by Subparts B, C, and D of 49 CFR Part 663.

##### **7.2. Bus Testing.**

*If the applicant will apply for funds for the purchase or lease of any new bus model, or any bus model with a major change in configuration or components, the applicant must make this certification. This certification is required by 49 CFR § 665.7.*

The applicant certifies that the bus was tested at the Bus Testing Facility and that the bus received a passing test score as required by 49 CFR Part 665. The applicant has received or will



receive the appropriate full Bus Testing Report and any applicable partial testing reports before final acceptance of the first vehicle.

### **CATEGORY 8. URBANIZED AREA FORMULA GRANTS PROGRAM.**

*If the applicant will apply for an award under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), or any other program or award that is subject to the requirements of 49 U.S.C. § 5307, including the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310); “flex funds” from infrastructure programs administered by the Federal Highways Administration (see 49 U.S.C. § 5334(i)); projects that will receive an award authorized by the Transportation Infrastructure Finance and Innovation Act (“TIFIA”) (23 U.S.C. §§ 601–609) or State Infrastructure Bank Program (23 U.S.C. § 610) (see 49 U.S.C. § 5323(o)); formula awards or competitive awards to urbanized areas under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339(a) and (b)); or low or no emission awards to any area under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339(c)), the applicant must make the following certification. This certification is required by 49 U.S.C. § 5307(c)(1).*

The applicant certifies that it:

- (a) Has or will have the legal, financial, and technical capacity to carry out the program of projects (developed pursuant 49 U.S.C. § 5307(b)), including safety and security aspects of the program;
- (b) Has or will have satisfactory continuing control over the use of equipment and facilities;
- (c) Will maintain equipment and facilities in accordance with the applicant’s transit asset management plan;
- (d) Will ensure that, during non-peak hours for transportation using or involving a facility or equipment of a project financed under this section, a fare that is not more than 50 percent of the peak hour fare will be charged for any—
  - (1) Senior;
  - (2) Individual who, because of illness, injury, age, congenital malfunction, or any other incapacity or temporary or permanent disability (including an individual who is a wheelchair user or has semi-ambulatory capability), cannot use a public transportation service or a public transportation facility effectively without special facilities, planning, or design; and
  - (3) Individual presenting a Medicare card issued to that individual under title II or XVIII of the Social Security Act (42 U.S.C. §§ 401 et seq., and 1395 et seq.);
- (e) In carrying out a procurement under 49 U.S.C. § 5307, will comply with 49 U.S.C. §§ 5323 (general provisions) and 5325 (contract requirements);
- (f) Has complied with 49 U.S.C. § 5307(b) (program of projects requirements);

- (g) Has available and will provide the required amounts as provided by 49 U.S.C. § 5307(d) (cost sharing);
- (h) Will comply with 49 U.S.C. §§ 5303 (metropolitan transportation planning) and 5304 (statewide and nonmetropolitan transportation planning);
- (i) Has a locally developed process to solicit and consider public comment before raising a fare or carrying out a major reduction of transportation;
- (j) Either—
  - (1) Will expend for each fiscal year for public transportation security projects, including increased lighting in or adjacent to a public transportation system (including bus stops, subway stations, parking lots, and garages), increased camera surveillance of an area in or adjacent to that system, providing an emergency telephone line to contact law enforcement or security personnel in an area in or adjacent to that system, and any other project intended to increase the security and safety of an existing or planned public transportation system, at least 1 percent of the amount the recipient receives for each fiscal year under 49 U.S.C. § 5336; or
  - (2) Has decided that the expenditure for security projects is not necessary;
- (k) In the case of an applicant for an urbanized area with a population of not fewer than 200,000 individuals, as determined by the Bureau of the Census, will submit an annual report listing projects carried out in the preceding fiscal year under 49 U.S.C. § 5307 for associated transit improvements as defined in 49 U.S.C. § 5302; and
- (l) Will comply with 49 U.S.C. § 5329(d) (public transportation agency safety plan).

#### **CATEGORY 9. FORMULA GRANTS FOR RURAL AREAS.**

*If the applicant will apply for funds made available to it under the Formula Grants for Rural Areas Program (49 U.S.C. § 5311), it must make this certification. Paragraph (a) of this certification helps FTA make the determinations required by 49 U.S.C. § 5310(b)(2)(C). Paragraph (b) of this certification is required by 49 U.S.C. § 5311(f)(2). Paragraph (c) of this certification, which applies to funds apportioned for the Appalachian Development Public Transportation Assistance Program, is necessary to enforce the conditions of 49 U.S.C. § 5311(c)(2)(D).*

- (a) The applicant certifies that its State program for public transportation service projects, including agreements with private providers for public transportation service—
  - (1) Provides a fair distribution of amounts in the State, including Indian reservations; and
  - (2) Provides the maximum feasible coordination of public transportation service assisted under 49 U.S.C. § 5311 with transportation service assisted by other Federal sources; and

- (b) If the applicant will in any fiscal year expend less than 15% of the total amount made available to it under 49 U.S.C. § 5311 to carry out a program to develop and support intercity bus transportation, the applicant certifies that it has consulted with affected intercity bus service providers, and the intercity bus service needs of the State are being met adequately.
- (c) If the applicant will use for a highway project amounts that cannot be used for operating expenses authorized under 49 U.S.C. § 5311(c)(2) (Appalachian Development Public Transportation Assistance Program), the applicant certifies that—
  - (1) It has approved the use in writing only after providing appropriate notice and an opportunity for comment and appeal to affected public transportation providers; and
  - (2) It has determined that otherwise eligible local transit needs are being addressed.

**CATEGORY 10. FIXED GUIDEWAY CAPITAL INVESTMENT GRANTS AND THE EXPEDITED PROJECT DELIVERY FOR CAPITAL INVESTMENT GRANTS PILOT PROGRAM.**

*If the applicant will apply for an award under any subsection of the Fixed Guideway Capital Investment Program (49 U.S.C. § 5309), including an award made pursuant to the FAST Act's Expedited Project Delivery for Capital Investment Grants Pilot Program (Pub. L. 114-94, div. A, title III, § 3005(b)), the applicant must make the following certification. This certification is required by 49 U.S.C. § 5309(c)(2) and Pub. L. 114-94, div. A, title III, § 3005(b)(3)(B).*

The applicant certifies that it:

- (a) Has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award,
- (b) Has or will have satisfactory continuing control over the use of equipment and facilities acquired or improved under its Award.
- (c) Will maintain equipment and facilities acquired or improved under its Award in accordance with its transit asset management plan; and
- (d) Will comply with 49 U.S.C. §§ 5303 (metropolitan transportation planning) and 5304 (statewide and nonmetropolitan transportation planning).

**CATEGORY 11. GRANTS FOR BUSES AND BUS FACILITIES AND LOW OR NO EMISSION VEHICLE DEPLOYMENT GRANT PROGRAMS.**

*If the applicant is in an urbanized area and will apply for an award under subsection (a) (formula grants), subsection (b) (buses and bus facilities competitive grants), or subsection (c) (low or no emissions grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 8 for Urbanized Area Formula*

*Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5339(a)(3), (b)(6), and (c)(3), respectively.*

*If the applicant is in a rural area and will apply for an award under subsection (a) (formula grants), subsection (b) (bus and bus facilities competitive grants), or subsection (c) (low or no emissions grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 9 for Formula Grants for Rural Areas (49 U.S.C. § 5311). This certification is required by 49 U.S.C. § 5339(a)(3), (b)(6), and (c)(3), respectively.*

*Making this certification will incorporate by reference the applicable certifications in Category 8 or Category 9.*

*If the applicant will receive a competitive award under subsection (b) (buses and bus facilities competitive grants), or subsection (c) (low or no emissions grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339) related to zero emissions vehicles or related infrastructure, it must make the following certification. This certification is required by 49 U.S.C. § 5339(d).*

The applicant will use 5 percent of grants related to zero emissions vehicles (as defined in subsection (c)(1)) or related infrastructure under subsection (b) or (c) to fund workforce development training as described in section 49 U.S.C. § 5314(b)(2) (including registered apprenticeships and other labor-management training programs) under the recipient's plan to address the impact of the transition to zero emission vehicles on the applicant's current workforce; or the applicant certifies a smaller percentage is necessary to carry out that plan.

## **CATEGORY 12. ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES PROGRAMS.**

*If the applicant will apply for an award under the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program (49 U.S.C. § 5310), it must make the certification in Category 8 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5310(e)(1). Making this certification will incorporate by reference the certification in Category 8, except that FTA has determined that (d), (f), (i), (j), and (k) of Category 8 do not apply to awards made under 49 U.S.C. § 5310 and will not be enforced.*

*In addition to the certification in Category 8, the applicant must make the following certification that is specific to the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program. This certification is required by 49 U.S.C. § 5310(e)(2).*

The applicant certifies that:

- (a) The projects selected by the applicant are included in a locally developed, coordinated public transit-human services transportation plan;
- (b) The plan described in clause (a) was developed and approved through a process that included participation by seniors, individuals with disabilities, representatives of public, private, and nonprofit transportation and human services providers, and other members of the public;
- (c) To the maximum extent feasible, the services funded under 49 U.S.C. § 5310 will be coordinated with transportation services assisted by other Federal departments and agencies, including any transportation activities carried out by a recipient of a grant from the Department of Health and Human Services; and
- (d) If the applicant will allocate funds received under 49 U.S.C. § 5310 to subrecipients, it will do so on a fair and equitable basis.

### **CATEGORY 13. STATE OF GOOD REPAIR GRANTS.**

*If the applicant will apply for an award under FTA's State of Good Repair Grants Program (49 U.S.C. § 5337), it must make the following certification. Because FTA generally does not review the transit asset management plans of public transportation providers, the asset management certification is necessary to enforce the provisions of 49 U.S.C. § 5337(a)(4). The certification with regard to acquiring restricted rail rolling stock is required by 49 U.S.C. § 5323(u)(4). Note that this certification is not limited to the use of Federal funds.*

The applicant certifies that the projects it will carry out using assistance authorized by the State of Good Repair Grants Program, 49 U.S.C. § 5337, are aligned with the applicant's most recent transit asset management plan and are identified in the investment and prioritization section of such plan, consistent with the requirements of 49 CFR Part 625.

If the applicant operates a rail fixed guideway service, the applicant certifies that, in the fiscal year for which an award is available to the applicant under the State of Good Repair Grants Program, 49 U.S.C. § 5337, the applicant will not award any contract or subcontract for the procurement of rail rolling stock for use in public transportation with a rail rolling stock manufacturer described in 49 U.S.C. § 5323(u)(1).

### **CATEGORY 14. INFRASTRUCTURE FINANCE PROGRAMS.**

*If the applicant will apply for an award for a project that will include assistance under the Transportation Infrastructure Finance and Innovation Act ("TIFIA") Program (23 U.S.C. §§ 601–609) or the State Infrastructure Banks ("SIB") Program (23 U.S.C. § 610), it must make the certifications in Category 8 for the Urbanized Area Formula Grants Program, Category 10 for the Fixed Guideway Capital Investment Grants program, and Category 13 for the State of Good Repair Grants program. These certifications are required by 49 U.S.C. § 5323(o).*

*Making this certification will incorporate the certifications in Categories 8, 10, and 13 by reference.*

#### **CATEGORY 15. ALCOHOL AND CONTROLLED SUBSTANCES TESTING.**

*If the applicant will apply for an award under FTA’s Urbanized Area Formula Grants Program (49 U.S.C. § 5307), Fixed Guideway Capital Investment Program (49 U.S.C. § 5309), Formula Grants for Rural Areas Program (49 U.S.C. § 5311), or Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339) programs, the applicant must make the following certification. The applicant must make this certification on its own behalf and on behalf of its subrecipients and contractors. This certification is required by 49 CFR § 655.83.*

The applicant certifies that it, its subrecipients, and its contractors are compliant with FTA’s regulation for the Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations, 49 CFR Part 655.

#### **CATEGORY 16. RAIL SAFETY TRAINING AND OVERSIGHT.**

*If the applicant is a State with at least one rail fixed guideway system, or is a State Safety Oversight Agency, or operates a rail fixed guideway system, it must make the following certification. The elements of this certification are required by 49 CFR §§ 672.31 and 674.39.*

The applicant certifies that the rail fixed guideway public transportation system and the State Safety Oversight Agency for the State are:

- (a) Compliant with the requirements of 49 CFR Part 672, “Public Transportation Safety Certification Training Program”; and
- (b) Compliant with the requirements of 49 CFR Part 674, “State Safety Oversight”.

#### **CATEGORY 17. DEMAND RESPONSIVE SERVICE.**

*If the applicant operates demand responsive service and will apply for an award to purchase a non-rail vehicle that is not accessible within the meaning of 49 CFR Part 37, it must make the following certification. This certification is required by 49 CFR § 37.77.*

The applicant certifies that the service it provides to individuals with disabilities is equivalent to that provided to other persons. A demand responsive system, when viewed in its entirety, is deemed to provide equivalent service if the service available to individuals with disabilities, including individuals who use wheelchairs, is provided in the most integrated setting appropriate to the needs of the individual and is equivalent to the service provided other individuals with respect to the following service characteristics:

- (a) Response time;

- (b) Fares;
- (c) Geographic area of service;
- (d) Hours and days of service;
- (e) Restrictions or priorities based on trip purpose;
- (f) Availability of information and reservation capability; and
- (g) Any constraints on capacity or service availability.

#### **CATEGORY 18. INTEREST AND FINANCING COSTS.**

*If the applicant will pay for interest or other financing costs of a project using assistance awarded under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), the Fixed Guideway Capital Investment Grants Program (49 U.S.C. § 5309), or any program that must comply with the requirements of 49 U.S.C. § 5307, including the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310), “flex funds” from infrastructure programs administered by the Federal Highways Administration (see 49 U.S.C. § 5334(i)), or awards to urbanized areas under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the following certification. This certification is required by 49 U.S.C. §§ 5307(e)(3) and 5309(k)(2)(D).*

The applicant certifies that:

- (a) Its application includes the cost of interest earned and payable on bonds issued by the applicant only to the extent proceeds of the bonds were or will be expended in carrying out the project identified in its application; and
- (b) The applicant has shown or will show reasonable diligence in seeking the most favorable financing terms available to the project at the time of borrowing.

#### **CATEGORY 19. CYBERSECURITY CERTIFICATION FOR RAIL ROLLING STOCK AND OPERATIONS.**

*If the applicant operates a rail fixed guideway public transportation system, it must make this certification. This certification is required by 49 U.S.C. § 5323(v), a new subsection added by the National Defense Authorization Act for Fiscal Year 2020, Pub. L. 116-92, § 7613 (Dec. 20, 2019). For information about standards or practices that may apply to a rail fixed guideway public transportation system, visit <https://www.nist.gov/cyberframework> and <https://www.cisa.gov/>.*

The applicant certifies that it has established a process to develop, maintain, and execute a written plan for identifying and reducing cybersecurity risks that complies with the requirements of 49 U.S.C. § 5323(v)(2).

**CATEGORY 20. PUBLIC TRANSPORTATION ON INDIAN RESERVATIONS  
FORMULA AND DISCRETIONARY PROGRAM (TRIBAL TRANSIT  
PROGRAMS).**

*Before FTA may provide Federal assistance for an Award financed under either the Public Transportation on Indian Reservations Formula or Discretionary Program authorized under 49 U.S.C. § 5311(c)(1), as amended by the FAST Act, (Tribal Transit Programs), the applicant must select the Certifications in Category 21, except as FTA determines otherwise in writing. Tribal Transit Program applicants may certify to this Category and Category 1 (Certifications and Assurances Required of Every Applicant) and need not make any other certification, to meet Tribal Transit Program certification requirements. If an applicant will apply for any program in addition to the Tribal Transit Program, additional certifications may be required.*

FTA has established terms and conditions for Tribal Transit Program grants financed with Federal assistance appropriated or made available under 49 U.S.C. § 5311(c)(1). The applicant certifies that:

- (a) It has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award.
- (b) It has or will have satisfactory continuing control over the use of its equipment and facilities acquired or improved under its Award.
- (c) It will maintain its equipment and facilities acquired or improved under its Award, in accordance with its transit asset management plan and consistent with FTA regulations, “Transit Asset Management,” 49 CFR Part 625. Its Award will achieve maximum feasible coordination with transportation service financed by other federal sources.
- (d) With respect to its procurement system:
  - (1) It will have a procurement system that complies with U.S. DOT regulations, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 CFR Part 1201, which incorporates by reference U.S. OMB regulatory guidance, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 CFR Part 200, for Awards made on or after December 26, 2014,
  - (2) It will have a procurement system that complies with U.S. DOT regulations, “Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments,” 49 CFR Part 18, specifically former 49 CFR § 18.36, for Awards made before December 26, 2014, or
  - (3) It will inform FTA promptly if its procurement system does not comply with either of those U.S. DOT regulations.
- (e) It will comply with the Certifications, Assurances, and Agreements in:
  - (1) Category 05.1 and 05.2 (Charter Service Agreement and School Bus Agreement),
  - (2) Category 06 (Transit Asset Management Plan),



- (3) Category 07.1 and 07.2 (Rolling Stock Buy America Reviews and Bus Testing),
- (4) Category 09 (Formula Grants for Rural Areas),
- (5) Category 15 (Alcohol and Controlled Substances Testing), and
- (6) Category 17 (Demand Responsive Service).

**CATEGORY 21. EMERGENCY RELIEF PROGRAM.**

*An applicant to the Public Transportation Emergency Relief Program, 49 U.S.C. § 5324, must make the following certification. The certification is required by 49 U.S.C. § 5324(f) and must be made before the applicant can receive a grant under the Emergency Relief program.*

The applicant certifies that the applicant has insurance required under State law for all structures related to the emergency relief program grant application.

**FEDERAL FISCAL YEAR 2023 CERTIFICATIONS AND ASSURANCES FOR FTA ASSISTANCE PROGRAMS**

(Signature pages alternate to providing Certifications and Assurances in TrAMS.)

Name of Applicant: Siskiyou County Local Transportation Commission

The Applicant certifies to the applicable provisions of all categories: (*check here*) X.

*Or,*

The Applicant certifies to the applicable provisions of the categories it has selected:

Category	Certification
01 Certifications and Assurances Required of Every Applicant	<hr/>
02 Public Transportation Agency Safety Plans	<hr/>
03 Tax Liability and Felony Convictions	<hr/>
04 Lobbying	<hr/>
05 Private Sector Protections	<hr/>
06 Transit Asset Management Plan	<hr/>
07 Rolling Stock Buy America Reviews and Bus Testing	<hr/>
08 Urbanized Area Formula Grants Program	<hr/>
09 Formula Grants for Rural Areas	<hr/>
10 Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program	<hr/>
11 Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs	<hr/>

- |    |   |  |
|----|---|--|
| 12 | Enhanced Mobility of Seniors and Individuals with Disabilities Programs |  |
| 13 | State of Good Repair Grants   |  |
| 14 | Infrastructure Finance Programs   |  |
| 15 | Alcohol and Controlled Substances Testing                               |  |
| 16 | Rail Safety Training and Oversight                                      |  |
| 17 | Demand Responsive Service   |  |
| 18 | Interest and Financing Costs  |  |
| 19 | Cybersecurity Certification for Rail Rolling Stock and Operations       |  |
| 20 | Tribal Transit Programs   |  |
| 21 | Emergency Relief Program  |  |

**CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE**

**AFFIRMATION OF APPLICANT**

Name of the Applicant: Siskiyou County Local Transportation Commission

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in the federal fiscal year, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

The Certifications and Assurances the Applicant selects apply to each Award for which it now seeks, or may later seek federal assistance to be awarded by FTA during the federal fiscal year.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Name Joy Hall, Executive Director Authorized Representative of Applicant

**AFFIRMATION OF APPLICANT'S ATTORNEY**

For (Name of Applicant): Siskiyou County Local Transportation Commission

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Name John Kenny, Commission Legal Counsel Attorney for Applicant

*Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.*

**Fiscal Year 2023/2024 California Department of Transportation  
Debarment and Suspension Certification**

*As required by U.S. DOT regulations on governmentwide Debarment and Suspension*

*(Nonprocurement), 49 CFR 29.100:*

- 1) The Applicant certifies, to the best of its knowledge and belief, that it and its contractors, subcontractors and subrecipients:
  - a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - b) Have not, within the three (3) year period preceding this certification, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) transaction or contract under a public transaction, violation of Federal or state antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state, or local) with commission of any of the offenses listed in subparagraph (1)(b) of this certification; and
  - d) Have not, within the three (3) year period preceding this certification, had one or more public transactions (Federal, state, and local) terminated for cause or default.
- 2) The Applicant also certifies that, if Applicant later becomes aware of any information contradicting the statements of paragraph (1) above, it will promptly provide that information to the State.
- 3) If the Applicant is unable to certify to all statements in paragraphs (1) and (2) of this certification, through those means available to Applicant, including the General Services Administration's ***Excluded Parties List System (EPLS)***, Applicant shall indicate so in its applications, or in the transmittal letter or message accompanying its annual certifications and assurances, and will provide a written explanation to the State.

January 2023

**CALIFORNIA DEPARTMENT OF TRANSPORTATION  
DEBARMENT AND SUSPENSION CERTIFICATION  
FISCAL YEAR 2023/2024**

**SIGNATURE PAGE**

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature\_\_\_\_\_ Date\_\_\_\_\_

Printed Name Joy Hall, Executive Director

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has the authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, these certifications and assurances have been legally made and constitute legal and binding obligations of the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances or of the performance of the described project.

**AFFIRMATION OF APPLICANT'S ATTORNEY**

For Siskiyou County Local Transportation Commission (Name of Applicant)

Signature\_\_\_\_\_ Date\_\_\_\_\_

Printed Name of Applicant's Attorney John Kenny, Commission Legal Counsel

# Agenda Worksheet

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TO: Siskiyou County Local Transportation Commission

DATE: June 13, 2023

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Subject: Agenda Item # 10

Miscellaneous Items from Staff or Commission

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Summary of Agenda Item (Description of Issue):

Miscellaneous Items from Staff or Commission

Recommended Action:

Informational Only.