

Agenda
Siskiyou County Local Transportation Commission

Date: March 14, 2023

Time: 1:30 p.m.

Location: Siskiyou County Transit Center
190 Greenhorn Road
Yreka, CA

Brandon Criss
County Supervisor, District 1

Ed Valenzuela
County Supervisor, District 2

Michael Kobseff
County Supervisor, District 3

Nancy Ogren, Chair
County Supervisor, District 4

Susan Tavalero
Mayor Pro Tem, City of Weed

Julia Mason
Councilwoman, Town of Fort Jones

Paul McCoy
Councilman, City of Yreka

Bruce Deutsch, Vice Chair
Councilman, City of Dunsmuir

The agenda is located at the following website: https://www.co.siskiyou.ca.us/recent_meetings

In-Person Meeting: Siskiyou County Transit Center - Conference Room
Address: 190 Greenhorn Road
Yreka, California

Zoom Attendees:

<https://us06web.zoom.us/j/81119137088?pwd=UkxiSlpaQXRHc2UwZDRpK2VPbDIYUT09>

Conference Call In Number: +16694449171 US
Meeting ID: 811 1913 7088
Passcode: 800314

1. Call to Order / Roll Call
2. Presentation from the Public

PLEASE NOTE: This time slot is for information from the public. No action or discussion will be conducted on matters presented at this time. You will be allowed three (3) minutes for your presentation. The Chair can extend the time for appropriate circumstances. When addressing the Commission, please state your name for the record prior to providing your comments. Please address the Commission as a whole through the Chair. Comments should be limited to matters within the jurisdiction of the Commission.

3. Discussion/Action – Teleconference Meeting Participation

Agenda
Siskiyou County Local Transportation Commission

4. Consent Agenda - *The following consent agenda items are expected to be routine and non-controversial. They may be acted upon by the Commission at one time without discussion. Any Commissioner, staff member, or interested person may request that an item be removed from the Consent Agenda for discussion and consideration. Approval of a consent item means approval of the recommended motion as specified on the Agenda Worksheet.*

*Public comment for consent agenda items: - Please press *9 to 'raise your hand' to ask to speak during the ZOOM/teleconference meeting.*

- a. Report of Expenses and Revenues Year-to-Date – Informational Only
 - Local Transportation Commission (Fund: 2505)
 - Regional Transportation Planning (Fund: 2506)
 - b. Minute Approval – February 13, 2023
 - c. Commission Staff Report – Informational Only
5. Discussion/Action
- a. Presentation/Discussion – Caltrans Update on Projects in Siskiyou County
 - b. Discussion Only – Responses to Executive Director Proposal
 - c. Discussion Only – Presentation of Historical Financial Data for FY
6. Miscellaneous
7. Adjourn

Next Regular Meeting: Tuesday, April 11, 2023 – 1:30 p.m.

Agenda
Siskiyou County Local Transportation Commission

Topic: Siskiyou Transportation Commission Meeting

Time: March 14, 2023 – 1:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/81119137088?pwd=UkxiSlpaQXRHc2UwZDRpK2VPbDIYUT09>

Conference Call In Number: +16694449171 US

Meeting ID: 811 1913 7088

Passcode: 800314

I declare a copy of this agenda was posted at the Siskiyou County Transit Center at 190 Greenhorn Road, Yreka, CA 96097, by March 10, 2023, by 5:00 PM.

Agenda packets will be available for public review March 10, 2023, at Siskiyou County Transit Center office and online at https://www.co.siskiyou.ca.us/recent_meetings.

NOTE: Public participation is encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and in compliance with the Ralph M. Brown Act, if you plan on attending the public meeting and need a special accommodation because of a sensory or mobility impairment or disability, or have a need for an interpreter, please contact Melissa Cummins at 530.842.2017, 48 hours in advance of the meeting to arrange for those accommodations. (Government Code 53953)

NOTE: In the event of a disruption which prevents the public agency from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments using the call-in option or internet-based service option, the body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. (Government Code 54953)

Agenda Worksheet

TO: Siskiyou County Local Transportation Commission

DATE: March 14, 2023

Subject: Agenda Item # 3

Meeting Participation Via Teleconference

Summary of Agenda Item (Description of Issue):

Staff recommends the Commission adopt the following practice for participation by Commissioners via teleconference due to the recent expiration of the COVID-19 state of emergency.

- 1) If a Commissioner knows 30 days in advance that they will have need to participate remotely they will notify the Executive Director of the following information:
 - a. Location where they will attend the meeting.
 - b. Reason they are unable to attend.
 - c. Phone number and email address.
- 2) If a Commissioner has emergency circumstances that precludes them from attending in-person they will be able to attend via teleconference or Zoom but will not be able to participate in the meeting including making public comments. An emergency is defined as a physical or family emergency that prevents them from attending in person.

Recommended Action:

Discussion and direction to staff.

Agenda Worksheet

TO: Siskiyou County Local Transportation Commission

DATE: March 14, 2023

Subject: Agenda Item # 4a

Report of Expenses and Revenues through February 28, 2023

Summary of Agenda Item (Description of Issue):

Attached report details all revenues and expenses for Funds 2505 (LTA) and 2506 (RTP) through February 28, 2023.

Recommended Action:

Information only.

FISCAL YEAR 2023
 Dates: 7/1/2022 to 2/28/2023
 Fund: 2505
 Org: 303020 Local Transportation Administration

Transaction Date	Transaction Type	Document Number	Description	Account	Transaction Amount
10/24/2022	CR05	J2303932	STATE AUG 2022 QTR ALLOC 1/	502200	\$ 10,194.00
12/27/2022	CR05	J2306323	STATE OCT 2022 QTR ALLOC 1/	502200	\$ 10,194.00
10/1/2022	CR05	IA224168	1ST QTR 22/23 INTEREST ALLOCATION	530100	\$ 152.39
1/1/2023	CR05	IA224170	2ND QTR 22/23 INTEREST ALLO	530100	\$ 362.92
7/1/2022	JE15	J2305733	J2214830 REV 21/22 GASB 31	530110	\$ 2,867.53
9/12/2022	J099	UP230106	22/23 COST PLAN - JULY 2022	751000	\$ 1,427.83
9/12/2022	J099	UP230117	22/23 COST PLAN - AUG 2022	751000	\$ 1,427.83
9/12/2022	J099	UP230124	22/23 COST PLAN - SEPT 2022	751000	\$ 1,427.83
12/13/2022	J099	UP230303	22/23 COST PLAN - OCT 2022	751000	\$ 1,427.83
12/13/2022	J099	UP230303	22/23 COST PLAN - NOV 2022	751000	\$ 1,427.83
12/13/2022	J099	UP230303	22/23 COST PLAN - DEC 2022	751000	\$ 1,427.83
12/15/2022	INEI	I2310049	PILLON, CHARLES W.	723000	\$ 1,550.00
1/18/2023	INEI	I2311842	PILLON, CHARLES W.	723000	\$ 4,600.00
1/18/2023	J099	UP230393	22/23 COST PLAN - JAN 2023	751000	\$ 1,427.83
2/8/2023	J099	J2308098	ICRP SAN DEPT TO VARIOUS	723100	\$ 34.46
2/9/2023	J099	J2308161	TRANSFER FUNDS TO COVER EXP (2506)	723100	\$ 1,252.00
2/22/2023	INEI	I2314012	PILLON, CHARLES W.	723000	\$ 2,200.00
2/27/2023	J099	UP230459	22/23 COST PLAN - FEB 2023	751000	\$ 1,427.83
Total Revenue:					\$ 20,903.31
Total Expenditures:					\$ 21,059.10

* Does not affect cash balance.

FISCAL YEAR 2023
 Dates: 7/1/2022 to 2/28/2023
 Fund: 2506
 Org: 303030 Regional Transportation Planning

Transaction Date	Transaction Type	Document Number	Description	Account	Transaction Amount
7/1/2022	JE15	J2305733	J2214830 REV 21/22 GASB 31	530110	\$ 3,469.88
9/30/2022	CR05	J2302830	DEP#220930 21/22 Q4 OWP- P	540800	\$ 29,918.08
10/1/2022	CR05	IA224168	1ST QTR 22/23 INTEREST ALL	530100	\$ 147.90
12/13/2022	CR05	J2305855	DEP #221213 ST OF CA 22/23	540800	\$ 42,281.41
1/1/2023	CR05	IA224170	2ND QTR 22/23 INTEREST ALLO	530100	\$ 382.52
7/28/2022	INEI	I2301172	METROPOLITAN TRANSPORTATIO	723000	\$ 25,250.00
8/9/2022	INNI	I2301612	TAVALERO, SUSAN	729000	\$ 33.35
8/9/2022	INNI	I2301604	DEUTSCH, BRUCE R.	729000	\$ 51.71
8/10/2022	INNI	I2302181	GREEN DOT TRANSPORTATION S	723000	\$ 4,948.75
8/18/2022	INEI	I2302182	KENNY & NORINE, A LAW CORP	723000	\$ 1,618.00
8/25/2022	INNI	I2302893	TAVALERO, SUSAN	729000	\$ 35.63
8/25/2022	INNI	I2302892	DEUTSCH, BRUCE R.	729000	\$ 55.25
9/27/2022	INEI	I2304606	GREEN DOT TRANSPORTATION S	723000	\$ 6,595.00
10/4/2022	INEI	I2305374	KENNY & NORINE, A LAW CORP	723000	\$ 1,273.00
11/10/2022	INNI	I2307967	DEUTSCH, BRUCE R.	729000	\$ 55.50
11/15/2022	INNI	I2308162	TAVALERO, SUSAN	729000	\$ 35.63
11/24/2022	INEI	I2308719	KENNY & NORINE, A LAW CORP	723000	\$ 2,731.40
11/30/2022	INEI	I2309709	GREEN DOT TRANSPORTATION S	723000	\$ 2,223.75
11/30/2022	INEI	I2309724	GREEN DOT TRANSPORTATION S	723000	\$ 5,966.19
11/30/2022	INEI	I2309717	GREEN DOT TRANSPORTATION S	723000	\$ 7,827.50
12/1/2022	J099	J2305453	LTC>CAO WRK PRFRMD M CUMMI	723100	\$ 915.83
12/15/2022	INNI	I2310024	DEUTSCH, BRUCE R.	729000	\$ 55.25
12/16/2022	J099	J2306057	LTC>CAO WRK PRFRMD M CUMMI	723100	\$ 4,018.92
1/17/2023	INNI	I2311317	TAVALERO, SUSAN	729000	\$ 34.88
1/18/2023	INEI	I2311860	KENNY & NORINE, A LAW CORP	723000	\$ 190.00
1/23/2023	J099	J2307254	CALCARD - A ADKISON	722000	\$ 6.10
2/1/2023	INEI	I2312851	KENNY & NORINE, A LAW CORP	723000	\$ 57.00
2/8/2023	J099	J2308103	ICRP'S SAN DEPT TO VARIOUS	723100	\$ 1,254.57

Transaction Date	Transaction Type	Document Number	Description	Account	Transaction Amount
2/9/2023	J099	J2308161	TRANSFER FUNDS TO COVER EXP (2506)	723100	\$ (1,252.00)
2/9/2023	J099	J2308186	ICRP'S SAN DEPT - A KIMBALL	723100	\$ 82.70
2/9/2023	J099	J2308191	ICRP'S SAN DEPT - J HALL	723100	\$ 401.46
2/13/2023	J099	J2308256	WORK PERF'D - A ADKISON	723100	\$ 863.94
2/15/2023	J099	J2308412	WORK PERF'D - M CUMMINS	723100	\$ 1,056.08
2/15/2023	J099	J2308414	WORK PERF'D - M CUMMINS	723100	\$ 519.79
2/22/2023	J099	J2308687	WORK PERF'D - A ADKISON	723100	\$ 2,073.45
2/22/2023	J099	J2308692	WORK PERF'D - A STUMBAUGH	723100	\$ 81.29
2/23/2023	INEI	I2314153	KENNY & NORINE, A LAW CORP	723000	\$ 580.00
Total Revenue:					\$ 76,199.79
Total Expenditures:					\$ 69,639.92

Agenda Worksheet

TO: Siskiyou County Local Transportation Commission

DATE: March 14, 2023

Subject: Agenda Item # 4b

Minute Approval

Summary of Agenda Item (Description of Issue):

Approval of the minutes for the following meetings:

- i. February 15, 2023

Recommended Action:

Approval of minutes.

Siskiyou County Local Transportation Commission (RTPA)
Wednesday, February 15, 2023 – 1:30 p.m.
Siskiyou County Transit Center
190 Greenhorn Rd
Yreka, California

The Siskiyou County Local Transportation Commission meeting was called to order at 1:30 p.m. by Chair Susan Tavalero in the Siskiyou County Transit Center in Yreka, CA.

The following Commissioners were in attendance:

Susan Tavalero	2022 Chair	City of Weed	Delegate
Nancy Ogren	2022 Vice Chair	County of Siskiyou	Delegate
Ed Valenzuela	Commissioner	County of Siskiyou	Delegate
Paul McCoy	Commissioner	City of Yreka	Delegate
Bruce Deutsch	Commissioner	City of Dunsmuir	Delegate

Absent:

Brandon Criss	Commissioner	County of Siskiyou	Alternate
Julia Mason	Commissioner	Town of Fort Jones	Alternate
Michael Kobseff	Commissioner	County of Siskiyou	Delegate

Staff Present:

Melissa Cummins	Interim Executive Director
Joy Hall	Director of General Services
Angela Stumbaugh	Transportation Services Manager
Steve Serdahl	Transportation Services Coordinator

Also Present:

Kelly Zolotoff	Caltrans – D2
Catherine Lowe	Caltrans – D2
Derek Willis	Caltrans – D2 Project Manager
Maura Twomey	Regional Analysis and Planning Services
Diane Eidam	Regional Analysis and Planning Services
Jeff Heign	Supervising Accountant/Auditor – Siskiyou County Auditor's Office
Nikki Thomas	Accountant/Auditor – Siskiyou County Auditor's Office
Kim Stillian	Accountant/Auditor– Siskiyou County Auditor's Office

Siskiyou County Local Transportation Commission (RTPA)
Wednesday, February 15, 2023 – 1:30 p.m.
Siskiyou County Transit Center
190 Greenhorn Rd
Yreka, California

1. Call to Order/Roll Call

Chair Tavalero called the meeting to order at 1:30 p.m.

Roll Call

Present: Chair Tavalero, Vice Chair Ogren, Commissioner Valenzuela,
Commissioner McCoy, Commissioner Deutsch
Absent: Commissioner Criss, Commissioner Mason, Commissioner Kobseff

2. Presentation from the Public

Caltrans addressed the Commission and plans to bring back a presentation on construction projects at a future meeting.

3. Introduction of New Commissioners

Paul McCoy introduced himself. He represents the City of Yreka.

4. Discussion/Action – Hybrid In-Person/Teleconference Commission Meetings -
Resolution # 23-01

Commissioner McCoy inquired about new regulations as of February 28, 2023. Chair Tavalero asked him what the new regulations entailed, and he stated that it has to do with the Commissioners “Zooming in” and that it would essentially require prior notice from Commissioners who “Zoom in” and provide a public place for the meeting.

A motion was made by Chair Tavalero and seconded by Commissioner Duetsch to approve Resolution # 23-01 as written. Motion carries.

Ayes: Tavalero, Ogren, Valenzuela, McCoy, Deutsch

Noes: N/A

Absent: Criss, Mason, Kobseff

5. Discussion/Action – Election of Chair and Vice-Chair

Chair Tavalero made a motion to elect current Vice Chair, Nancy Ogren, as Chair for 2023. Commissioner Valenzuela seconded the motion.

Ayes: Tavalero, Ogren, Valenzuela, McCoy, Deutsch

Noes: N/A

Absent: Criss, Mason, Kobseff

Siskiyou County Local Transportation Commission (RTPA)
Wednesday, February 15, 2023 – 1:30 p.m.
Siskiyou County Transit Center
190 Greenhorn Rd
Yreka, California

Commissioner Valenzuela made a motion to elect Commissioner Deutsch as Vice Chair for 2023. Chair Tavalero seconded the motion.

Ayes: Tavalero, Ogren, Valenzuela, McCoy, Deutsch

Noes: N/A

Absent: Criss, Mason, Kobseff

Newly elected Chair, Commissioner Ogren, took over the proceedings.

6. Discussion/Action – Consent Agenda

A motion was made by Commissioner Ogren and seconded by Commissioner Duetsch to approve the Consent Agenda.

Ayes: Tavalero, Ogren, Valenzuela, McCoy, Deutsch

Noes: N/A

Absent: Criss, Mason, Kobseff

The following items were included in the Consent Agenda:

- Staff Report – Transportation (STAGE/Airports)
- STAGE – Route Design/New Schedule
- Report of Expenses and Revenues Year-to-Date – Informational Only
 - Local Transportation Commission (Fund: 2505)
 - Regional Transportation Planning (Fund: 2506)
- Minute Approval - November 29, 2022
- Commission Staff Report – Informational Only

7. Discussion/Action – Various

a. Regional Analysis and Planning Services

A presentation was given by Maura Twomey and Diane Eidam examining the responsibilities of the Siskiyou County Local Transportation Commission planning committee. First, they explained what the planning responsibilities are, including the Overall Work Program (OWP), Regional Transportation Plan (RTP), Sustainable Planning and Adaptation Grants and Technical Advisory Committees (TAC).

After stating what the different planning responsibilities were, they went into greater detail on each item that needs to be planned. They explained that the Overall Work Program provides an annual scope of work for transportation planning activities, which includes core planning functions and sets the foundation with quarterly progress and expenditure reports. They then explained that the Regional Transportation Plan identifies the county's transportation needs and priorities based on the unique needs

Siskiyou County Local Transportation Commission (RTPA)
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and characteristics of the county and provides the long-range transportation plan that is required every five years.

After going into detail on the different aspects of responsibilities, Ms. Twomey and Ms. Eidam examined the Regional Transportation Improvement Program and the Transportation Development Act (TDA) and explained how these programs help guide the SCLTC planning committee in their processes. They explained that the Regional Transportation Improvement Program (RTIP) is a required plan to receive a share of the State Transportation Improvement Program (STIP) funds. Next, they examined the Transportation Development Act, which regulates both Local Transportation Funds and State Transit Assistance Funds. They explained that the Local Transportation Funds come from ¼ cent of the general sales tax and are returned to each county in accordance with sales tax collections in that county. They then explained that the State Transit Assistance Funds are generated from a sales tax on diesel fuel and are allocated by a formula that the State Controller's Office utilizes.

Next, they presented a summary of important TDA milestones, which included estimate release dates, apportionment release dates, and audit dates. Then, Ms. Twomey and Ms. Eidam provided a list of challenges that the SCLTC faces, including the historical under-utilization of Rural Planning Assistance (RPA) funds and the SCLTC needing to update the Regional Transportation Plan to become consistent with its statute and sufficiently identify and address regional needs and priorities. Some other challenges that the SCLTC face include the lack of performance criteria established for the Executive Director, weaknesses in the administration of TDA funds, and a historic lack of engagement with Caltrans, the CTC, and the Rural Counties Task Force. The last challenge that the presenters examined for the SCLTC was that STAGE lacks a policy framework and direction leading to a transactional/operational approach to serving the transit needs of the county.

Ms. Twomey and Ms. Eidam explained that the SCLTC is not maximizing the resources available and thereby minimizing the opportunities available to effectively plan, maintain and build transportation assets for the benefit of the people it serves and then examined some suggested next steps to correct these issues. Firstly, they suggested determining a staffing model for the SCLTC, where they clearly define the scope of duties and roles of the SCLTC staff, the County Auditor, and other County functions. Secondly, they suggested that the SCLTC should develop MOUs between the Commission, the County Auditor and other county departments that clearly delineate responsibilities and deliverables. Lastly, they suggested that the SCLTC should implement a policy construct for STAGE.

Siskiyou County Local Transportation Commission (RTPA)
Wednesday, February 15, 2023 – 1:30 p.m.
Siskiyou County Transit Center
190 Greenhorn Rd
Yreka, California

After the presentation, Ms. Twomey and Ms. Eidam answered questions from the Commission.

b. Discussion/Action – Overall Work Program – Formal Amendment
Resolution # 23-02

Mrs. Cummins provided an overview of the carryover funds available from FY 2021/2022 and the proposed use of these funds in FY 2022/2023.

A motion was made by Commissioner Tavalero and seconded by Commissioner Valenzuela to approve Resolution # 23-02 as written. Motion carries.

Ayes: Tavalero, Ogren, Valenzuela, McCoy, Deutsch
Noes: N/A
Absent: Criss, Mason, Kobseff

c. Discussion/Action – State Transportation Improvement Program
Resolution # 23-03

Mrs. Cummins explained that after meeting with individual city representatives, as well conducting a full TAC meeting on January 10, 2023, it was the recommendation that funds from the STIP be allocated to specific projects that as identified in Resolution # 23-03.

A motion was made by Commissioner Valenzuela and seconded by Commissioner Tavalero to approve Resolution # 23-03 as written. Motion carries.

Ayes: Tavalero, Ogren, Valenzuela, McCoy, Deutsch
Noes: N/A
Absent: Criss, Mason, Kobseff

d. Reject Proposals for Active Transportation Plan

Mrs. Cummins provided a brief explanation of concerns regarding the previous request for proposals process and evaluation it was the recommendation of the Commission's Counsel to reject all bids and redistribute the request for proposals.

A motion was made by Commissioner Valenzuela and seconded by Commissioner Tavalero to reject all proposals for the project and solicit

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Wednesday, February 15, 2023 – 1:30 p.m.
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new proposals for the development of the Active Transportation Plan.
Motion carries.

Ayes: Tavalero, Ogren, Valenzuela, McCoy, Deutsch
Noes: N/A
Absent: Criss, Mason, Kobseff

e. Committee to Evaluate Executive Director Proposals

Mrs. Cummins explained that the LTC staff revamped the RFP for the Executive Director position and that it has been posted in various locations to solicit bids. Staff is seeking direction on an evaluation committee for the proposals and subsequent interviews.

After discussion amongst the Commissioners it was decided that Commissioner Deutsch, Commissioner Tavalero, and Commissioner Kobseff would be the committee to review the bids for SCLTC Executive Director and select a new Executive Director.

Mrs. Cummins stated that the deadline for questions is March 6, 2023. Proposals are due March 13, 2023.

8. Miscellaneous

Chair Ogren gave Commissioner Deutsch the floor, who stated that the SCLTC will soon be receiving a briefing by Caltrans on the Road Charge Pilot Program. He explained that CalCities reached out to him because he has an electric vehicle and that they are planning on conducting a public meeting (with Zoom option) to involve as many people as possible on February 22, 2023, at the Dunsmuir Community Center. This program is meant to involve those who do not pay taxes on gas since they utilize electric vehicles in the examination of how this affects the funding of roads and other transportation-related amenities.

Commissioner McCoy requested a printout of where our grant monies come from, since he is new to the Commission, so that he can understand the SCLTC funding a bit better. Mrs. Cummins did provide Commissioner McCoy with some resources regarding the financials of the SCLTC.

9. Meeting adjourned at 2:45 p.m.

Agenda Worksheet

TO: Siskiyou County Local Transportation Commission

DATE: March 14, 2023

Subject: Agenda Item # 4c

Staff Report

Summary of Agenda Item (Description of Issue):

i. Commission Activities:

- Staff submitted the Local Transportation Commission packet to the Auditor/Controller's Office on February 15, 2023.
- Staff is working on finalizing the RFPs for the ATP plan and the Pavement Management System.
- FY 2021/2022 Financial Transaction Reports are being finalized by the Commission's auditor and should be submitted prior to the deadline of March 31, 2023.
- Support staff revised the ATP RFP and submitted it to Counsel and Caltrans for review.

ii. Regional Surface Transportation Program

- Call for projects was issued to local agencies. Submissions are due by Friday, April 14, 2023.

iii. Overall Work Program

- a. Staff is working on submitting the revised OWP for FY 2022/2023 and the second quarter invoice.

iv. Coordination Activities:

- a. No additional items since last meeting.

Upcoming Items:

Draft Overall Work Program FY 2023/2024

(Due March 1, 2023 – Caltrans notified our submission will be after this date.)

Finalize RFP for Pavement Management System Update

Finalize updated RFP for ATP Plan

Budgets for FY 2023/2024

Agenda Worksheet

TO: Siskiyou County Local Transportation Commission

DATE: March 14, 2023

Subject: Agenda Item # 5a

Caltrans Update on Projects in Siskiyou County

Summary of Agenda Item (Description of Issue):

Caltrans staff will provide an update on projects within the region.

Recommended Action:

Information only.

Agenda Worksheet

TO: Siskiyou County Local Transportation Commission

DATE: March 14, 2023

Subject: Agenda Item # 5b

Update on Proposals Received for Executive Director Position

Summary of Agenda Item (Description of Issue):

Staff will provide an update on any proposals received in response to the request for proposals for the position of Executive Director.

Recommended Action:

Discussion and possible action.

Agenda Worksheet

TO: Siskiyou County Local Transportation Commission

DATE: March 14, 2023

Subject: Agenda Item # 5c

Presentation of Historical Financial Data

Summary of Agenda Item (Description of Issue):

As requested by Commissioner McCoy still is submitting a historical report of revenues and expenses for the Commission from fiscal year 2017/2018 through fiscal year 2022/2023.

Staff will provide additional information during the discussion.

Recommended Action:

Discussion and information only.

Fund: 2505 - Local Transportation Commission

		2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	Grand Total
502200	LOCAL TRANSPORTATION		\$ 19,620.00	\$ 21,120.00	\$ 40,776.00	\$ 40,776.00	\$ 20,388.00	\$ 142,680.00
530100	INTEREST	\$ 1,561.12	\$ 1,738.42	\$ 1,438.59	\$ 316.73	\$ 349.56	\$ 515.31	\$ 5,919.73
530110	NET INC.(DEC) FAIR VALUE ADJUSTMENT					\$ (2,867.53)	\$ 2,867.53	\$ -
551130	SUMMARY JUDGMENTS				\$ 275.19			\$ 275.19
720000	MEMBERSHIPS	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 7,500.00
722000	OFFICE SUPPLIES	\$ 3.68	\$ 682.25	\$ 10.35	\$ -	\$ -	\$ -	\$ 696.28
723000	PROFESSIONAL & SPECIALIZED SERVICES	\$ 20,375.00	\$ 26,548.00	\$ 21,950.00	\$ 13,000.00	\$ 17,500.00	\$ 6,150.00	\$ 105,523.00
723100	ADMINISTRATION	\$ 103.38	\$ 840.55	\$ 247.30	\$ 809.99	\$ -	\$ 1,286.46	\$ 3,287.68
724000	PUBLICATIONS & LEGAL NOTICES	\$ -	\$ 308.25	\$ -	\$ 215.00	\$ -	\$ -	\$ 523.25
729100	GAS & DIESEL	\$ 10.19						\$ 10.19
751000	COST ALLOCATION PLAN	\$ (1,681.00)	\$ 1,993.00	\$ 2,154.00	\$ 4,808.00	\$ 17,133.96	\$ 9,994.81	\$ 34,402.77
795100	NON-RECIPROCAL TRANSFER OUT			\$ 48,927.00				\$ 48,927.00
(blank)	Grand Total	\$ 21,872.37	\$ 33,610.47	\$ 76,227.24	\$ 20,924.91	\$ 33,615.99	\$ 20,814.11	\$ 207,065.09

Fund: 2506 - Regional Transportation Planning

		2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	Grand Total
530100	INTEREST	\$ 400.82	\$ 722.47	\$ (291.72)	\$ 308.42	\$ 105.31	\$ 530.42	\$ 1,775.72
530110	NET INC.(DEC) FAIR VALUE ADJUSTMENT					\$ (3,469.88)	\$ 3,469.88	\$ -
540800	STATE OTHER	\$ 147,069.49	\$ 131,926.48	\$ 271,858.08	\$ 195,966.44	\$ 250,878.18	\$ 72,199.49	\$ 1,069,898.16
551130	SUMMARY JUDGMENTS				\$ 550.38			\$ 550.38
560200	MISCELLANEOUS OTHER REVENUE	\$ 18.75						\$ 18.75
595100	NON-RECIPROCAL TRANSFER IN			\$ 48,927.00				\$ 48,927.00
712000	COMMUNICATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
718000	MAINTENANCE-BUILDING & IMPROVEMENTS			\$ 496.04	\$ -			\$ 496.04
722000	OFFICE SUPPLIES	\$ 527.83	\$ 456.85	\$ 59.27	\$ 31.60	\$ 81.86	\$ 6.10	\$ 1,163.51
723000	PROFESSIONAL & SPECIALIZED SERVICES	\$ 70,950.92	\$ 119,605.18	\$ 275,532.30	\$ 203,732.07	\$ 154,921.60	\$ 58,680.59	\$ 883,422.66
723100	ADMINISTRATION	\$ 23,737.00	\$ 33,149.64	\$ 29,267.07	\$ 3,279.66	\$ 12,303.40	\$ 7,861.29	\$ 109,598.06
724000	PUBLICATIONS & LEGAL NOTICES	\$ 1,643.20						\$ 1,643.20
726000	RENTS & LEASES - BUILDINGS & IMPROV	\$ -	\$ -					\$ -
728000	SPECIAL DEPARTMENTAL EXPENSE	\$ -	\$ -					\$ -
729000	TRANSPORTATION & TRAVEL	\$ 513.00	\$ 1,559.76	\$ 360.80	\$ -	\$ 390.48	\$ 357.20	\$ 3,181.24
729100	GAS & DIESEL	\$ 34.23	\$ -	\$ -	\$ -	\$ -		\$ 34.23
729200	TRAINING		\$ 560.00	\$ -	\$ 175.00	\$ -		\$ 735.00
Grand Total		\$ 244,895.24	\$ 287,980.38	\$ 626,208.84	\$ 404,043.57	\$ 415,210.95	\$ 143,104.97	\$ 2,121,443.95