



**Siskiyou County Local Transportation Commission**  
REGIONAL TRANSPORTATION PLANNING AGENCY

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Melissa Cummins, Executive Director

1312 Fairlane Road, Suite 2  
Yreka, California 96097

Minutes of the Siskiyou County Local Transportation Commission Technical Advisory Committee

Date: October 25, 2023

The Siskiyou County Local Transportation Commission Technical Advisory Committee meeting of October 25, 2023, was called to order by Executive Director, Melissa Cummins, at 9:42 a.m. at the Siskiyou County Administration Building Shasta Conference Room located at 1312 Fairlane Road, Yreka, California.

SCLTC Technical Advisory Committee Members Present In-Person:

City of Dunsmuir	Dennis Dellabona
City of Etna	Dan Burbank
Town of Fort Jones	Everett Hullquist
City of Montague	Dave Dunn
City of Mount Shasta	Ken Kellogg
City of Tulelake	Jose "Chewy" Perez
City of Weed	Craig Sharp
City of Yreka	Cindy Lynch
Siskiyou County Public Works	Kyla Burton
Karuk Tribe	Misty Rickwalt
Caltrans	Kelly Zolotoff, Kimi Taguchi

SCLTC Technical Advisory Committee Members Attending Remotely:

Karuk Tribe	Misty Rickwalt
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Absent:

City of Dorris  
Quartz Valley Indian Reservation  
Siskiyou County General Services (STAGE)

Also Present:

Melissa Cummins, Executive Director  
Nicole Fortner, Caltrans – District 2  
Nada Allawi, Caltrans – District 2

Morgan Eastlick, E&S Engineers  
Jose Hernandez, E&S Engineers  
Jon Moritz, Adkins Engineering



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The agenda items included:

- 1) Roll Call – The meeting was called to order at 9:42 a.m. by the Executive Director.

Committee members present and voting on behalf of their agency included:

Dennis Dellabona, City of Dunsmuir  
Dan Burbank, City of Etna  
Everett Hullquist, Town of Fort Jones  
Dave Dunn, City of Montague  
Ken Kellogg, City of Mount Shasta  
Jose “Chewy” Perez, City of Tulelake  
Craig Sharp, City of Weed  
Cindy Lynch, City of Yreka  
Kyla Burton, Siskiyou County Public Works  
Misty Rickwalt, Karuk Tribe  
Kelly Zolotoff, Caltrans District 2

- 2) Presentations from the Public

None.

- 3) New Business

- a) 2024 Regional Transportation Improvement Program Proposed Programming

The Executive Director provided an overview of the programming targets, the requested projects, the adjustments, new programming, and projects not included for funding.

Agencies were asked to review the figures included in the proposed programming.

The Executive Director conducted a roll call by agency confirming they agreed with the programming as presented in the agenda and agreed with this being presented as the recommendation from the Technical Advisory Committee to the Siskiyou County Local Transportation Commission on December 12, 2023.

Caltrans, Dunsmuir, Etna, Fort Jones, Montague, Mount Shasta, Tulelake, Weed, Yreka, and Siskiyou County Public Works voted yes. The Karuk Tribe abstained from voting on this item.



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b) Regional Surface Transportation Program – Future Funding Cycles

This was a discussion regarding future cycles of RSTP funds and the recommendations to the Commission regarding the process for future cycles of funding.

The Committee discussed concerns with increased costs and minimal bids depending on location of agency.

The consensus was to recommend distributing a call for projects every two years. Future cycles will be presented to TAC for consideration and recommendation to the SCLTC.

c) Regional Active Transportation Plan

The contract for the regional active transportation plan was awarded by the SCLTC on October 10, 2023. The first meeting is scheduled for November 14<sup>th</sup>. This will include an ad hoc committee to help steer the project.

Agencies were asked to designate representatives to serve on the ad hoc committee.

d) Grant Opportunities

During the recent agency meetings there was a resounding interest in partnering on a Safe Routes to Schools grant application.

Agencies interested include Etna, Fort Jones, Montague, Mount Shasta, Tulelake, and Weed. Dunsmuir will confirm interest and report back to the Executive Director.

4) Other Business

a) Other Items:

- i. The group was provided information on the Clean CA grant program that helps fund cleanup events in the communities. Funds must be spent by June 2024.
- ii. Caltrans reminded the group of the survey regarding the workshops and State Highway Needs meetings. Additionally, there is an upcoming Local Agency Public Forum meeting on November 13<sup>th</sup> in Redding. This is open to local agency staff and RTPA Executive Directors.
- iii. Any requests submitted to Caltrans related to the State Transportation Improvement Program (STIP) projects please copy the Executive Director.
- iv. If a local agency plans on submitting a grant application and would like a letter of support from Caltrans, please contact Kelly or Kimi.

b) Adjournment – The meeting was adjourned at 10:09 a.m.