



County Of Siskiyou Request for Proposals (RFP)

Requested by

Siskiyou County Sheriff's Office

“Sheriff's Pistol Range Concrete Slab”

RFP #RG1225

Proposals shall be electronically submitted to:

Siskiyou County Administration

Attn: Anna Hendricks

rfp_rfb_submissions@co.siskiyou.ca.us

Proposals Due by:

June 29th, 2026

5pm PST

County of Siskiyou
Request for Proposals
#RG1225

The following schedule of events will be followed to the extent achievable; however, the County reserves the right to adjust or make changes to the schedule as needed.

All schedules below are in Pacific Standard Time.

Estimated Timeline of Events

Date	Activity
6/1/26	Release of Request for Proposals (RFP)
6/25/26 by 5pm	Deadline to Submit Questions & Complete Site Walk-Through
6/29/26	Submission of Proposals Due by 5pm PST
July 2026	Review of Proposals
EST by 7/5/26	Anticipated Notification of Final Selection
TO BE NEGOTIATED	Contract for Services Complete (Reference the 2026/2027 Board of Supervisor's Regular Meeting Sessions Posted on the Siskiyou County website)
9/30/26	Desired Completion Date

Section 1. Preface

The Siskiyou County Sheriff's Office (SCSO) desires to complete a concrete pour for a partial section of the pistol range at the Sheriff's Firearms Range in Grenada, CA.

Section 2. Scope of Work

The Sheriff's Firearms Range is located at 1457 White Rock Rd, Grenada CA 96038.

The specifications of the requested concrete slab are listed below:

1. Dimensions: 30 yards x 25 yards
2. Depth of Slab: Four (4) Inches

Mileage will be reimbursed at the current federally approved rate applicable to the timeframe work was performed. A lesser rate will be applied to payment if billed under the federally approved rate by the vendor.

Proposers should feel free to include any other services not specified that they deem necessary to achieve the goals of this RFP.

Insurance minimums & compliance expectations for awardee are identified within "RFP #RG1225: EXHIBIT A", within Exhibit "B" Section 2(a), attached.

Section 3. Submission Requirements

Proposal Format: Proposals must contain the following:

1. Cover Letter & Qualifications

- a. Legal Name of Entity (dba as applicable)
- b. Physical address of Entity's operating location
- c. Any license numbers or certifications associated to Entity, permitting performance of such proposal, and the issuing authority
- d. First and Last Name, Title, Email and Phone Number of authorized representative submitting proposal

2. References

- a. Please include no less than two (2), but no more than three (3), references for completed work similar to this RFP. Each reference must disclose full name(s), name of business, City and State of business, telephone number, and electronic address.

3. Price Proposal

- a. Provide a transparent and itemized cost sheet that outlines all the costs associated with the project. This shall differentiate

between any taxable and non-taxable items. SCSO is not tax-exempt.

The proposal must include all requirements as listed and correlate to the Scope of Work outlined under this RFP.

Conflict of Interest:

Proposer(s) shall disclose to the County any interest, direct or indirect, which could conflict in any manner or degree with the performance of service required. At the County's discretion, a potential conflict of interest, to the extent it is waivable, may be waived or factored into the final award decisions and/or a modified Scope of Work.

Section 4. Selection Process

The proposals received in response to this RFP will be screened by a selection committee of no less than three (3) employees. The selection committee will consider only the proposals which have been considered responsive to the RFP in its entirety.

Any proposal that fails to meet the RFP's requirements will be regarded as non-responsive and may be rejected. A proposal, which is in any way incomplete, irregular or conditional, at the County's discretion, may be rejected.

The County may request to interview any or all of the proposers during the evaluation process in person, or by electronic means. A contract may be negotiated with one or more qualified entities selected during the evaluation process. Proposals not selected in the evaluation process may be awarded a contract should negotiations with the selected proposer(s) prove unsuccessful. The County reserves the right to reject any and all proposals and reserves the right to waive any non-substantive defects in the proposals.

A sample of the intended contract is attached to this document, labeled as "RFP #RG1225: EXHIBIT A", with highlighted fields to be completed following vendor selection.

Section 5. General Information

Vendors submitting proposals may schedule a walk-through at the Firearm's Range by emailing the contact below. Walk-throughs are encouraged but not required.

Walk-through scheduling may be limited based on any unanticipated emergencies requesting the attention of the appointed contact. It is encouraged to schedule within the designated timeline at the vendors earliest available day and time.

Walk-Through Scheduling Contact:

Name: Kelly Towers, Lieutenant
Address: kelly.towers@siskiyousheriff.org
Subject: "Range Walk-Through Request – [Entity Name]"

Proposal Submission Contact:

Name: Anna Hendricks
Address: rfp_rfb_submissions@co.siskiyou.ca.us
Subject: "Proposal RFP #RG1225 – [Entity Name]"

Section 6: County Provisions

The County will provide the following to assist the selected entity(s):

1. Designate two people to act as the County's point of contact(s).
2. Facilitate coordination with other entities, local agencies, organizations, and individuals if necessary.
3. Review and validate deliverables timely.

A formal award letter resulting from this RFP will be made without discrimination on any basis prohibited under state or federal law.