

LIMITED ENGLISH PROFICIENCY POLICY

It is the policy of the County of Siskiyou (“County”) to provide timely and meaningful access for persons with Limited English Proficiency (“LEP”) to all County programs and activities. All personnel shall provide free language assistance services to LEP individuals whom they encounter or whenever an LEP person requests language assistance services. All personnel will inform members of the public that language assistance services are available free of charge to LEP persons and that the County will provide these services to them.

The purpose of this policy is to establish effective guidelines, consistent with Title VI of the Civil Rights Act of 1964 and Executive Order 13166, for County personnel to follow when providing services to, or interacting with, individuals with limited English proficiency. Following these guidelines is essential to the success of our mission to ensure that all persons have equal access to the County’s services and information.

All personnel must ensure that the public is treated with dignity and respect, identify the language needs of our community, and utilize available language access resources to assist LEP individuals.