



# SISKIYOU LOCAL AGENCY FORMATION COMMISSION

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**RACHEL JEREB**  
EXECUTIVE OFFICER

**VACANT**  
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## Minutes

### Siskiyou Local Agency Formation Commission (LAFCo)

**May 11, 2021**

The meeting was called to order by Chair Baird at 2:00 p.m.

Pursuant to California Governor Newsom's Executive Order N-29-20 dated March 17, 2020, the May 11, 2021, Siskiyou County LAFCo meeting was held with the option of appearing via teleconference. The meeting was held in its usual physical location in the Siskiyou County Transit Center conference room, 190 Greenhorn Road, Yreka, California. Commissioners Bryan, DeCausmaker and Baird attended the meeting in person, and Commissioners Valenzuela, Ogren and Harkness appeared by phone. This meeting was open to the public, and the public was also given the opportunity to listen and/or comment via teleconference.

#### Roll Call:

**Present:** Commissioners Bryan, DeCausmaker, Valenzuela, Ogren, Harkness and Baird

**Absent:** Commissioner Kobseff

**Also Present:** Rachel Jereb, Executive Officer  
Janine Rowe, Clerk to the Commission  
Kirk Skierski, Deputy Director, Planning Division  
Sherry Lawson, Administrative Services Manager, Community Development Department

**Approval of Minutes:** May 12, 2020

**Motion:** It was moved by Commissioner Harkness, seconded by Commissioner Valenzuela, to approve the Minutes of the May 12, 2020, meeting as presented.

**Voted** upon and the Chair declared the motion carried unanimously by those Commissioners present upon the following roll call vote:

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#### City Members

Deborah Baird, Chair  
Matthew Bryan, Commissioner  
Michelle DeCausmaker, Alternate

#### County Members

Ed Valenzuela, Commissioner  
Nancy Ogren, Vice Chair  
Michael Kobseff, Alternate

#### Members-at-Large

Vacant, Member-at-Large  
Laurel Harkness, Alternate Member-at-Large

**Ayes:** Commissioners Harkness, Valenzuela and Baird  
**Noes:** None  
**Abstain:** Commissioners Bryan, Ogren and DeCausmaker  
**Absent:** Commissioner Kobseff

**Approval of Minutes:** April 13, 2021

**Motion:** It was moved by Commissioner DeCausmaker, seconded by Commissioner Ogren, to approve the Minutes of the April 13, 2021, meeting as presented.

**Voted** upon and the Chair declared the motion carried unanimously by those Commissioners present upon the following roll call vote:

**Ayes:** Commissioners DeCausmaker, Ogren, Harkness, and Baird  
**Noes:** None  
**Abstain:** Commissioners Valenzuela and Bryan  
**Absent:** Commissioner Kobseff

**Presentations from the Public:** None

**Conflict of Interest Declaration:** None

**Consent Items:** None

**Old Business:** None

**Changes to Agenda:** None

**New Business (Public Hearings):**

**1. Election of Officers:**

**A. Nomination of Vice Chair:** Commissioner Ogren was nominated to be Vice Chair for 2021.

**Motion:** Following discussion, it was moved by Commissioner Baird, seconded by Commissioner Valenzuela, to nominate Commissioner Ogren for Vice Chair.

**Voted** upon and the Chair declared the motion carried unanimously of those Commissioners present.

**Ayes:** Commissioners DeCausmaker, Bryan, Harkness, Valenzuela, Ogren and Baird

**Noes:** None

**Absent:** Commissioner Kobseff

**Abstain:** None

2. **Oath of Office for New Commissioners:** The Commission Clerk administered the Oath of Office to Commissioner Bryan.
3. **Vacancy of Member-at-Large Commissioner Position:** The Commissioners directed Staff to repost the Notice of Vacancy for the Member-at-Large position.

**Motion:** Following discussion, it was moved by Commissioner Bryan, seconded by Commissioner Ogren, to repost the Notice of Vacancy for the Member-at-Large position.

**Voted** upon and the Chair declared the motion carried unanimously of those Commissioners present.

**Ayes:** Commissioners Bryan, Valenzuela, Ogren, Harkness and Baird

**Noes:** None

**Absent:** Commissioner Kobseff

**Abstain:** None

#### 4. **Agreement for Indemnification**

**Motion:** Following discussion, it was moved by Commissioner Baird, seconded by Commissioner Bryan, to direct Staff to begin utilizing the Agreement for Indemnification for all future projects submitted to Siskiyou County LAFCo.

**Voted** upon and the Chair declared the motion carried unanimously of those Commissioners present.

**Ayes:** Commissioners Bryan, Valenzuela, Harkness and Baird

**Noes:** None

**Absent:** Commissioner Kobseff

**Abstain:** Commissioner Ogren

**5. Siskiyou County LAFCo Final Budget for Fiscal Year 2021-2022****A. Staff Report:**

The previously circulated Staff Report was reviewed by the Commission, and a presentation was provided by Ms. Jereb.

Ms. Jereb informed the Commission that the Final Budget for Fiscal Year 2021-2022 was sent to the County and all nine cities within the County, and no comments were received from any public agencies or members of the public.

**Commission Discussion / Questions:** None

**Public Comment:** None

**Decision:**

**Motion:** Following discussion, it was moved by Commissioner Valenzuela, seconded by Commissioner Bryan, to approve the Fiscal Year 2021/22 Final Budget.

**Voted** upon and the Chair declared the motion carried unanimously of those Commissioners present.

**Ayes:** Commissioners Bryan, Valenzuela, Ogren, Harkness, and Baird

**Noes:** None

**Absent:** Commissioner Kobseff

**Abstain:** None

**Items for Discussion / Direction:** Ms. Jereb told the Commission she was still working with the contractor that prepared the City MSR/SOI updates to get the final deliverables.

**Miscellaneous:**

1. **Future Meetings:** The next regular LAFCo meeting is scheduled on Tuesday, June 9, 2021, at 2:00 p.m.
2. **Correspondence:** None.
3. **Commission Questions for Staff:** None.
4. **Staff Comments:** Ms. Jereb told the Commission that Staff has been getting a lot of phone calls from individuals in South County regarding the City of Mount Shasta annexation and that she wouldn't be surprised if the Commissioners also start getting phone calls about it. Siskiyou LAFCo Staff will not see the project until it gets finalized and approved at the local level, but apparently there is a lot of pushback from what she has heard.
5. **Commission Comments:** None.

**Adjournment:** There being no further business before the Commission, Chair Baird adjourned the meeting at 2:18 p.m.

By: Signature on File  
Janine Rowe, Clerk to the Commission