



## County of Siskiyou

### RFP #23-02 Addendum #1 Q&A

#### GIS Parcel Fabric, Parcel Boundary Correction Services, and Zoning Designation Boundary Correction Services

1. In your agreement with ParcelQuest, does the assessor provide hardcopies of legal descriptions/updated parcel maps, and is ParcelQuest contracted to update their electronic database with that information? Is the current ParcelQuest database relatively updated or is there a backlog?
  - A. ParcelQuest does not update the County's authoritative data. Any information provided by ParcelQuest resides in their system. Legal descriptions and maps are currently available in hard copy and digital formats.
2. In the past year, how often does the Assessor's office convey updated parcel information to ParcelQuest, and is there a contact person at the Assessor's office that is principally responsible for this?
  - A. The Assessor's Office updates parcel information daily, except for weekends and holidays. These updates are completed by an Admin Assessment Supervisor within the Assessor's Office.
3. Can you send me what you currently have for pdf and GIS shp files, for your zoning map?
  - A. Yes. Please use the following link to download the Siskiyou County zoning layer:
    - <https://app.box.com/s/tiv5f4ro4ptzq80w8askeshp1n8pyc5k>
4. Can you provide to me GIS shp files from ParcelQuest for the most current County parcel layer?
  - A. The parcel layer does not originate from ParcelQuest, but the parcel layer from the County's system is available. Please use the following link to download the Siskiyou County parcel layer. This layer is for representational purposes only (AssesseeName, DBA, InCareOf, PSTLADDRESS, PSTLCITY, PSTLSTATE, PSTLZIP5, PSTLZIP4 fields have been omitted):
    - <https://app.box.com/s/tiv5f4ro4ptzq80w8askeshp1n8pyc5k>
5. What version and GIS system are you currently using?
  - A. Siskiyou County uses a variety of Environmental Systems Research Institute (ESRI) products along with various management and configuration options:
    - ArcGIS Pro (version 3.0+)
    - ArcGIS Online
    - ArcGIS Enterprise with Portal (version 10.9.1)
    - SQL Server 2014
6. How many staff members would need to be trained to upkeep the system?
  - A. A minimum of two staff members and a maximum of five staff members will need to be trained.

7. Is there a budget assigned to this RFP or not to exceed amount?
  - A. This project is being funded through a grant and has an estimated budget of \$300,000, which includes county administrative fees and overhead costs.
8. What is the County's desired timeframe for project completion?
  - A. The County does not have a timeframe for project completion.
9. Boundary corrections: does County have a list of features to correct or is the expectation that the vendor will run checks and generate the list?
  - A. The County does not have a list of features to correct and would like the vendor to run checks.
10. What is the county's expected final schema – just tax parcels and zoning? Or the full set of Fabric classes?
  - A. The County prefers a full set of parcel fabric classes i.e., Public Land Survey System (PLSS), subdivision features, encumbrance features, tax parcels, and zoning.
11. Please can we have a copy of the current set of data?
  - A. Yes. Please use the following link to download the Siskiyou County parcel and zoning layers. These layers are for representational purposes only (AssesseeName, DBA, InCareOf, PSTLADDRESS, PSTLCITY, PSTLSTATE, PSTLZIP5, PSTLZIP4 fields have been omitted from the parcel layer):
    - <https://app.box.com/s/tiv5f4ro4ptzq80w8askeshp1n8pyc5k>
12. Are record documents scanned?
  - A. Record documents are scanned, however, may be incomplete.
13. Does the county have control data (i.e. location information with known x,y values)?
  - A. The County does not have control data.
14. How many parcels are in the existing parcel layer?
  - A. The County parcel layer contains 53,912 parcels; however, 12,331 parcels are within the jurisdiction of the cities. The County requires all 53,912 parcels to be included in the parcel fabric but prefers to prioritize the 41,581 parcels in county jurisdiction (outside of city limits) for boundary corrections.
15. How was the parcel layer initially developed and when was it last updated?
  - A. The existing parcel layer was initially developed in the 1990's through digitization based on United States Geological Survey (USGS) quadrangle maps and the boundaries have not been maintained since that time, so all parcel boundaries are noticeably inaccurate when overlaid on satellite and aerial imagery. The ownership table is updated monthly by running a Python script that joins the County Assessor's database to the parcel geometry that exists in a Local Government Information Model (LGIM) Enterprise Geodatabase.

16. What is the client's current parcel data format/schema?

- A. The current parcel data resides in a Local Government Information Model (LGIM) Enterprise Geodatabase.

17. What is the County's current ArcGIS infrastructure and license level?

- A. The County currently has a Small Municipal and County Government Enterprise Licensing Agreement with ESRI, with the following implementation:
- ArcGIS Pro (version 3.0+)
  - ArcGIS Online
  - ArcGIS Enterprise with Portal (version 10.9.1)
  - SQL Server 2014

18. Do you have examples of existing parcel update workflow?

- A. Currently, the parcel geometry is not being maintained. The ownership table is updated monthly by running a Python script that joins the County Assessor's database to the parcel geometry that exists in a Local Government Information Model (LGIM) Enterprise Geodatabase.

19. Can client provide examples of types and prevalence of errors in parcel and zoning data?

- A. The errors in the parcel layer are primarily the inaccuracy of the boundaries in relation to what is seen on satellite imagery. The degree of inaccuracy varies within the parcel layer, and the zoning layer does not align with the parcel layer when displayed together.

20. What data sources and formats are available to implement updates and revisions to parcel layer (CAD, PDF)?

- A. The formats of the source data may vary between CAD and PDF documents. Coordination with the Assessor's office will be necessary.

21. Does client require data be converted to and maintained within an ESRI Parcel Fabric, or are they open to a classic, more cost-efficient, parcel layer format?

- A. The County prefers an ESRI Parcel Fabric, however, due to budget constraints, a more cost-efficient method may be considered. Potential proposers are encouraged to submit cost estimates for both methods.

22. Is assessor amenable to opening secure connection to assessor database for download and join.

- A. The Assessor's office has previously given permissions to a database connection to view and automatically join the data to the existing parcel layer using a Python script.

23. How often does assessor update their assessment roll?

- A. The Assessor's Roll is updated daily, but the table is joined to the parcel layer monthly, or as requested by other county departments.

24. How often are parcel updates expected to be implemented by county? Daily/Weekly/Monthly?

- A. Once the parcel layer is fully updated, the County intends to implement geometry updates weekly.

25. Will you allow any more questions after we have a chance to review the data?

- A. The County will allow another question period after the release of this Addendum. All questions for this second question period are due by **October 17, 2022, at 4:00pm.**