



The County of Siskiyou RFP # CAO-21-04 Submitted Questions

1. In regards to Identity Search, what does the county use the phone number for?

The County has different levels of security checks for different positions. While a phone number check might not be required for all positions it may be required for some positions of greater responsibility or confidentiality.

2. Can Proposals be emailed to Stephanie?

Yes, as stated in the RFP on page 6 under electronic submittal. If you are submitting your proposal electronically, you should send it to Stephanie Black, Management Analyst at sblack@co.siskiyou.ca.us.

3. Can you please specify which document requires a signature?

On page 4 of the RFP, under submission requirements you are directed to submit a cover letter that is signed by a representative who is authorized to enter into contracts on behalf of the proposer.

4. Who is your current provider for background investigation services? Can you provide current pricing?

Our current provider is Employee Relations; we currently pay them up to \$5,000 per year depending on the services used

5. What do you like about your current vendor relationship and services?

They are professional, quick to respond to questions, and have a quick turnaround for reports

6. Are there any pain points with your current provider?

None that I'm aware of

7. Why are you evaluating new providers for background investigation services?

It is our duty to our tax payers to assess and evaluate our costs often to get the best deal we can. This allows us to allocate more of our budget or staff time to public services and projects.

8. What is your average number of background investigations per year?

We have been averaging about 36 per year. However, we expect to exceed the average for fiscal year 20/21.

9. What is your estimated budget for this project?

We do not have an estimated budget, that is why we are asking for proposals we would like to see what services are available from your company and what rates are available to us.

10. Are there any additional services that the County would be interested in that are not listed in the solicitation?

The County wants companies to be thoughtful and creative with their proposals. You know your company and the industry better than our staff does. We want to hear your ideas for how your company can best serve the County. If you have ideas about other services that we may be able to utilize please include them in your proposal.

11. Will preference be given to providers that are accredited by (not just a member of) the Professional Background Screening Association (PBSA, formerly NAPBS)?

We are evaluating your proposal and company as a whole based on the criteria listed in the RFP.

12. What drug screening panel(s) do you currently test for?

We currently test for Opioids, Amphetamines, Cocaine, Marijuana, and Phencyclidine (PCP).

13. Who will be reaching out to references and what method will you be using?

Stephanie Black, is the Point of Contact for this RFP, Ms. Black will also be the one reaching out to references through both telephone and email.

14. Are your drug test results instant or lab based?

They are Lab Based.