



## **County Of Siskiyou**

### **Request for Proposals (RFP) RFP # 25-02 – Community Development Department for Property Abatement Services**

**Proposals may be mailed to:**

**Andrea Fox**  
County of Siskiyou  
Code Enforcement Supervisor  
806 S. Main Street, Yreka, Ca. 96097

**Proposals Due by:**

**January 16, 2026, by 4:00 P.M.**

**County of Siskiyou  
Request for Proposals  
for Property Abatement Services**

The following schedule of events will be followed to the extent achievable; however, the County reserves the right to adjust or make changes to the schedule as needed.

**Estimated Timeline of Events**

<b>Date</b>	<b>Activity</b>
<b>12/03/2025</b>	Release of Request for Proposals (RFP)
<b>12/17/2025</b>	Walk Through of Properties (Mandatory)
<b>12/24/2025</b>	Deadline to Submit Questions
<b>1/16/2026</b>	Submission of Proposals due by 4:00pm
<b>01/19/2026</b>	Evaluation of Proposals
<b>01/26/2026 (estimated)</b>	Notification of Final Selection
<b>02/03/2026</b>	Recommendation and Contract Award
<b>03/02/2026</b>	Estimated Contract Start Date

## 1.0 Purpose

The County of Siskiyou (the County), through the Community Development Department, is seeking proposals from qualified vendors to provide property abatement services for nuisance conditions on certain properties located in the county. Property abatement services may include removal of vehicles, manufactured homes, waste (hazardous and non-hazardous), debris, and unpermitted construction. Qualified vendors must have the capacity to safely manage hazardous materials, coordinate with County staff, and comply with all applicable laws and regulations.

## 2.0 Scope of Work

Property abatement services may include the following services and/or activities:

1. **Worksite Location:** Two adjacent properties located at 19215 and 19217 Carrick Ave., Weed, California (the "Properties").
2. **Abatement:** The Contractor shall abate the properties listed above pursuant to Paragraphs 4a through 4d in the manner described in Paragraph 7 of attached Exhibits A1 (Administrative Hearing Decision) to this RFP. Preparation for abatement may include surveying sites, scheduling clean-ups, or preparing required documentation.
3. **Disposal of vehicles:** The Contractor will remove the vehicles from the Properties and may crush and dispose of the vehicles at a site permitted for disposal of vehicles. Contractor shall produce all haul tickets, receipts or similar documentary evidence as to the disposal of vehicles to demonstrate legal disposal of the vehicles.
4. **Disposal of waste:** The Contractor shall identify and properly dispose of all materials that are prohibited from disposal at a standard landfill (e.g., hazardous waste, universal waste, medical waste, or other items restricted from landfills and transfer stations) at a facility duly permitted to accept such materials. The Contractor must provide haul tickets, receipts, or equivalent documentation for all waste to verify legal and compliant disposal.
5. **Disposal of manufactured homes:** Each Property contains a manufactured home that has been identified for removal and abatement. These structures may contain hazardous materials such as asbestos or other chemical compounds. The Contractor shall hold all required certifications and licenses to properly handle, remove, and dispose of any hazardous substances in compliance with applicable laws and regulations.
6. **Abatement of unpermitted construction:** The Properties contain unpermitted construction and equipment, as described in Paragraph 4c of Exhibits A1 and A2. The Contractor shall remove and properly dispose of these items in accordance with applicable laws and regulations.
7. **Materials and Equipment:** The Contractor shall provide all labor, materials, tools, heavy machinery, vehicles, protective gear, portable restroom facilities, dumpsters, and any other supplies necessary to remove large quantities of debris, litter, and waste. All equipment, tools, and protective gear shall be adequate to ensure safe and effective operations under all job site conditions.
8. **Ancillary Items:** Payment for any items not specifically identified in the Scope of Work shall be considered ancillary to the project, and no additional compensation will be provided, **except that hauling and disposal related fees shall be itemized, with a copy of receipts provided for such fees (such as disposal fees and/or additional items on the property not accounted for).**
9. **Management:** The Contractor shall be responsible for supervising and managing its crew and

ensuring that all required safety procedures and protocols are strictly followed.

10. **Best Practices:** The Contractor shall follow industry best practices and safe work procedures to manage any hazardous or potentially harmful materials encountered on the job site, including but not limited to soiled personal hygiene items, human waste, syringes, and other biohazardous materials. If weapons or illegal drugs are discovered, the Contractor shall immediately notify the Siskiyou County Sheriff's Office and shall not attempt to move or disturb such items.

### **3.0 Submission Requirements**

**Proposal Format:** Proposals must contain the following:

#### **1. Cover Letter**

- Provide the Proposer's name, address, and telephone number.
- The letter must be signed by an individual authorized to enter into contracts on behalf of the Proposer.

#### **2. Qualifications**

- Describe the Proposer's relevant experience with the services specified in this RFP.
- Include examples of completed projects, preferably recent and comparable in scope.
- Provide copies of any certifications or licenses required for the handling of hazardous waste, including asbestos, chemical, or biological materials.
- If the Proposer does not hold such certifications, this must be clearly stated.

#### **3. Pricing**

- Provide an overall bid for the project.
- Break down pricing into component costs, including labor, equipment, containment, and disposal (rates per unit of weight where applicable).
- Provide unit prices for each vehicle and each manufactured home to be removed.
- Identify and describe any third-party subcontractors (e.g., landfill or disposal facilities) expected to be used.
- Indicate which costs will be billed as pass-through expenses with receipts (e.g., landfill or disposal fees).

#### **4. Company Profile**

Provide a brief description of the company, including:

- Business structure and address
- Total number of employees
- Overall industry experience
- Certifications, affiliations, and relevant qualifications (including handling potentially hazardous or toxic materials)
- Demonstrated capacity to perform the services required by this RFP.

#### **5. References:**

- Provide at least three (3) references from clients for whom similar services have been performed.
- Include the name, address, telephone number, and email address of each reference.

**The proposal must include all requirements as listed.**

**Conflict of Interest:** The Proposer shall disclose to the County any interest, direct or indirect, which could conflict in any manner or degree with the performance of service required. At the County's discretion, a potential conflict of interest, to the extent it is waivable, may be waived or factored into the final award decisions and/or a modified Scope of Work.

#### **4.0 Selection Process**

The proposals received in response to this RFP will be screened by a selection committee. The selection committee will consider only the proposals which have been considered responsive to the RFP. Any proposal that fails to meet the RFP requirements will be regarded as non-responsive and may be rejected. A proposal, which is in any way incomplete, irregular or conditional, at the County's discretion, may be rejected. The following criteria will be used in the selection process:

1. Qualifications
2. Experience
3. References
4. Proposed Costs
5. Experience working in Siskiyou County

The County may meet or interview any or all of the proposers during the selection process. A contract may be negotiated with one or more qualified entities selected during the selection process. Proposals not selected in the selection process may be awarded a contract should negotiations with the selected Proposer(s) prove unsuccessful. The County reserves the right to reject any and all proposals and reserves the right to waive any non-substantive defects in the proposals. The County may terminate, in part or in the entirety, the RFP process.

#### **5.0 General Information**

Proposals must be submitted by way of mail, hand delivery, and/or electronic means, as described below:

1. **Hand Delivery:** Hard copy proposals submitted by hand delivery must be received by Code Enforcement at **806 S. Main Street, Yreka, CA 96097** on or before **January 12, 2026**. Please note **"RFP #25-02"** on front of envelope.
2. **Mailing:** Hard copy proposals by way of mail must be mailed to **806 S. Main Street, Yreka, CA 96097** and postmarked by **January 12, 2026**. Please note **"RFP #25-02"** on front of envelope.
3. **Electronic Copy Submittal:** Submit an electronic copy of the proposal via email. Electronic copies shall be emailed to **Andrea Fox** at **[afox@co.siskiyou.ca.us](mailto:afox@co.siskiyou.ca.us)** and must be received by **4:00pm on January 12, 2026**. Please include **"RFP #25-02"** in the subject line.

Proposers shall provide One (1) original copy with signature and Three (3) exact copies of the original

by hand or mail delivery, as instructed above.

Proposers submitting proposals electronically will only be required to send one signed copy.

Proposers are asked to direct all inquiries related to the project(s) to **Andrea Fox by email, [afox@co.siskiyou.ca.us](mailto:afox@co.siskiyou.ca.us)**, or by **phone at (530) 841-2100**.

A contract award resulting from this RFP will be made without discrimination on any basis prohibited under state or federal law.