**SISKIYOU COUNTY BEHAVIORAL HEALTH SERVICES BOARD MINUTES**

**June 21, 2021; 3:30 p.m.**

Behavioral Health Services

2060 Campus Drive, Yreka

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| **Board Members Present** |
| [x]  Harold Clinehens, Jr [x]  Kevin Van Laeken, M.S.[ ]  Sup. Brandon Criss [x]  Sup. Nancy Ogren | [x]  Juene Kennedy[x]  Linda Smith, Ph.D. |

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| **Staff Present** |
| [ ]  Sarah Collard, HHSA Director [x]  Samantha Schlieter, Executive Secretary[x]  Tracie Lima, Clinical Director BHS |

**Guest: Katy Spence; Theresa Comstock, Executive Director of CalBHBC**

1. Call to Order: Chair Smith called the meeting to order at 3:32 p.m.
2. Roll Call: Board members, staff answered in the affirmative to the roll call taken by board secretary Samantha Schlieter. Absent this meeting was Sup. Brandon Criss. Nancy Ogren and Harold Clinehens joined after roll call. Also joining the board this meeting were guests, Katy Spence and Theresa Comstock. Due to Covid19 precautions, some Board members participated in the meeting by Zoom.
3. Minute Approval: Board member Van Laeken made a motion to approve the minutes from May with board member Kennedy seconding. Motion passed unanimously.
4. Public Comment: Theresa Comstock shared her role on the California Behavioral Health Board Commission. The CalBHB/C is comprised of 59 mental health boards throughout California. Executive Director Comstock also serves on the state Rehabilitation Council.
5. Chair Report:
	1. Calendar review and edit: Board members went through months June, July and August on the draft calendar for 2021-2022.
		1. June: Chair Smith asked for clarification on the board annual report to the Board of Supervisors due in June and Theresa Comstock offered to send resources on templates for this report. Supervisor Ogren also offered insight on the length and tone of reports given by other departments as guidance. The following items listed for June were moved the July agenda: Latino Outreach, Grievance Log report, and quarterly fiscal report.
		2. July: Nothing was removed from July, only additions were made including the request for an MHSA plan update and executive summary of the plan from the MHSA coordinator.
		3. August: Clarity was given the board on what the public hearing for MHSA will look like. It was also determined that a booth at the fair would be implausible given the cost. The board does not have its own budget to work from, they would need to utilize monies from the general mental health fund.
	2. MHSA RFP’s: Request for proposals were ran twice for MHSA PEI contract providers. Twelve (12) proposals were received for PEI; seven (7) were accepted as offered, three (3) were asked for additional information and a more refined scope to meet PEI requirements, two (2) were rejected for not meeting PEI requirements. Two (2) proposals were received for management of Six Stones Wellness Center and one was accepted.
	3. Meeting Time Discussion: Board decided to retain current meeting time.
6. Department Report:
7. Other/Identification of Future Agenda Items:
	1. Latino Outreach
	2. Grievance Log Report
	3. Quarterly Fiscal Report
	4. MHSA Annual Plan Update
8. Executive Session:
	1. Board voted to approve Katy Spence as a new member. Affirmative vote passed unanimously, she will now appear as a member in future board agendas and minutes.
9. Next Meeting: A regular meeting is scheduled for Monday, July 19, 2021 at 3:30 p.m. The meeting will take place in Mt. Shasta at 1107 Ream Ave and by Zoom for those who wish to attend virtually.
10. Adjourned: There being no further business, the meeting was adjourned at 4:42 pm.

Respectfully submitted,

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| Signature on FileLinda Smith, Ph.D, ChairBehavioral Health Services Board | Signature on fileSamantha Schlieter, Board SecretaryHealth and Human Services Agency |